



The Corporation of the Town of Essex
Personnel Committee Meeting Minutes

September 26, 2023, 4:00 pm
Location: Essex Municipal Building, 33 Talbot Street South

Present: Chair - Verbeek, Kim, Councillor
Vice Chair - Shepley, Rob, Deputy Mayor
Councillor - Garon, Joe, Ward 1
Mayor - Bondy, Sherry

Also Present: Doug Sweet, Chief Administrative Officer
Brandi Sieben, Manager, Human Resources
Tracy Stephens, Recording Secretary

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

1. Call to Order

Councillor Kim Verbeek, Chair, called the meeting to order at 4:00PM.

2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. Declarations of Conflict of Interest

There were no declarations of conflict of interest noted at this time.

4. Adoption of Published Agenda

4.1 Personnel Committee Meeting Agenda for September 26, 2023

PC-23-17

Moved By Deputy Mayor Shepley, Vice Chair
Seconded By Mayor Bondy

That the published agenda for the September 26, 2023, Personnel Committee Meeting be adopted as presented.

Carried

5. Adoption of Minutes

5.1 Personnel Committee Minutes for July 12, 2023

PC-23-18

Moved By Deputy Mayor Shepley, Vice Chair
Seconded By Councillor Garon

That the minutes of the Personnel Committee meeting held July 12, 2023, be adopted as circulated.

Carried

6. Reports from Administration

6.1 Condensed Work Policy

Re: Review of Human Resources Report 2023-07, Condensed Work Policy, as presented by Brandi Sieben, Manager, Human Resources.

PC-23-19

Moved By Deputy Mayor Shepley, Vice Chair
Seconded By Mayor Bondy

That Human Resources Report 2023-07, titled Condensed Work Policy, be received; and

That the Personnel Committee provide a recommendation for Council the adoption of the Condensed Work Policy as presented in Human Resources Report 2023-07 by resolution at the next regular Council meeting.

Carried

7. Unfinished Business

8. Adjournment

PC-23-20

Moved By Mayor Bondy
Seconded By Deputy Mayor Shepley, Vice Chair

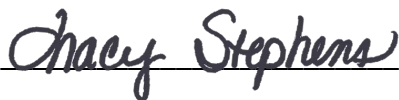
That the meeting be adjourned at 4:19PM.

Carried

9. Future Meetings



Chair



Recording Secretary