

# Dog Pound Committee Meeting Agenda



Tuesday, April 16, 2024, 3:00 PM

Council Chambers, 419 Notre Dame Street, Belle River

Pages

1. Call to Order
2. Land Acknowledgement
3. Disclosures of Pecuniary Interest
4. Presentations
5. Delegations
6. Completion of Unfinished Business
7. Consent Agenda

**Recommendation:**

Approve the minutes of the previous meeting as listed on the agenda.

- |     |   |   |
|-----|---|---|
| 7.1 | September 6, 2023 Dog Pound Committee Minutes | 2 |
|-----|---|---|

8. Reports for Information

**Recommendation:**

Approve the Reports for Information as listed on the agenda.

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|-----|---------------------------|---|
| 8.1 | 2023 Dog Pound Statistics | 4 |
|-----|---------------------------|---|

9. Reports for Direction

- |     |                       |   |
|-----|-----------------------|---|
| 9.1 | 2024 Dog Pound Budget | 7 |
|-----|-----------------------|---|

**Recommendation:**

Approve the 2024 Dog Pound Budget as presented April 16, 2024.

10. New Business

11. Adjournment

**Recommendation:**

The Dog Pound Committee adjourn its meeting at \_\_\_\_ PM.

# Municipality of Lakeshore

## Minutes of the Dog Pound Committee Meeting

Wednesday, September 6, 2023, 3:00 PM

Atlas Tube Recreation Centre Boardroom, 447 Renaud Line, Belle River



Members Present: Chair Paddy Byrne, Councillor - Municipality of Lakeshore,  
Member Brad Allard, Councillor - Town of Essex, Member Jeff  
Renaud, Councillor - Town of LaSalle, Member Ricardo Toniai,  
Councillor - Town of Tecumseh

Staff Present: Division Leader - Bylaw Robert Sassine, Corporate Leader -  
Growth & Sustainability Tammie Ryall

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### 1. Call to Order

Chair Byrne called the meeting to order at 3:00 PM at the Lakeshore Dog Pound.

### 2. Land Acknowledgement

### 3. Disclosures of Pecuniary Interest

### 4. Facility Tour - Lakeshore Dog Pound

The Committee members toured the Dog Pound facility and returned to the Atlas Tube Recreation Centre for the remainder of the meeting.

### 5. Presentations

### 6. Delegations

### 7. Completion of Unfinished Business

### 8. Consent Agenda

**5-09-2023**

**Moved By** Paddy Byrne

**Seconded By** Jeff Renaud

Approve minutes of the previous meeting as listed on the agenda.

1. April 5, 2023 Dog Pound Committee Meeting Minutes

**Carried Unanimously**

9. Reports for Information

10. Reports for Direction

11. New Business

12. Adjournment

**6-09-2023**

**Moved By** Ricardo Toniai

**Seconded By** Brad Allard

The Dog Pound Committee adjourn its meeting at 4:45 PM.

**Carried Unanimously**

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Paddy Byrne  
Chair

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Rob Sassine  
Municipal Liaison

# Municipality of Lakeshore Dog Pound Committee Report



## Strategic & Legal Affairs

### By-law Services

**To:** Chair & Members of the Dog Pound Committee

**From:** Rob Sassine, Division Leader – Bylaw

**Date:** April 2, 2024

**Subject:** 2023 Dog Pound Statistics

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### Recommendation

This report is for information only.

### Background

The members of the Dog Pound Committee are provided with an overview of the intake and disposition of each dog throughout the calendar year. These statistics are then used to determine the percentage of the yearly budget paid by each of the four municipalities, based on the use of the facility (also known as “dog days”).

Please note that the following analysis is based on the statistics to date and is provided for information only.

### Comments

In 2023, the number of dogs (143) admitted to the Dog Pound is significantly higher than the previous year.

The breakdown of the 2023 use of the facility is as follows:

Municipality	Number of Dogs Impounded	Number of “Dog Days”	Percentage
Essex	62	169	35%
Lakeshore	47	194	41%
LaSalle	13	51	11%
Tecumseh	21	61	13%
Total	143	475	100%

## **Financial Impacts**

There are no financial impacts because of this information report. A final report will be brought to the Committee in 2024 which will confirm the usage of each municipality and the subsequent billing requirements.

## **Attachments**

2023 Dog Pound Summary

## **2023 Dog Pound Summary**

Municipality	Number of Dogs Impounded	Total Dog Days	Days Recovered from Dog Owners	Days to be Recovered from Municipality	Total Fines Charged	Dog Tag Sales	Service Fees and Daily Rates
Essex	62	278	109	169	\$2176.00	\$981.50	\$1199.00
Lakeshore	47	285	91	194	\$1102.00	\$512.00	\$711.00
LaSalle	13	84	33	51	\$308.00	\$182.00	\$350.00
Tecumseh	21	112	51	61	\$401.00	\$42.20	\$624.00
Total	143	759	284	475	\$4029.00	\$1717.70	\$2884.00

Breakdown of Disposition	Essex	Lakeshore	LaSalle	Tecumseh	Total
Research – St. Clair College	13	7	0	4	24
Redeemed	44	28	8	13	93
Rescue					
Windsor Essex County Humane Society	1	6	3	1	11
Adoption					
Carcass - DOA	1	4		2	7
Euthanized Reason A (owner written request)	3	2	2		7
Euthanized Reason B (Veterinarian order)					
Euthanized Reason C (captured, no other choice)					
Euthanized Reason D (captured, incurable)				1	1
Total	62	47	13	21	143

**Municipality of Lakeshore**  
**Report to Dog Pound Committee**  
**Legislative & Legal Services**  
**By-law Services**



**To:** Chair & Members of the Dog Pound Committee  
**From:** Rob Sassine, Division Leader - Bylaw  
**Date:** April 2, 2024  
**Subject:** 2024 Dog Pound Budget

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**Recommendation**

Approve the 2024 Dog Pound Budget as presented April 16, 2024.

**Background**

The 2024 budget for the Dog Pound is being presented to the Committee for review and approval. Year-to-date expenses for 2023 have been included up to December 31, 2023.

**Comments**

***Operating Costs***

The recommended budget for operating costs is based on historical costs for the operation of the Dog Pound, as well as anticipated increases.

Utility costs have increased slightly and have been broken out into separate accounts in order to better track expenses throughout the year.

The 2024 draft budget provides for \$107,170 in operating expenses.

***Revenue***

The estimated revenue has been included at the 2024 budget rate of \$2,500.

**Financial Impacts**

The 2024 Draft Budget includes net operating costs of \$107,170 representing an increase of 9% from the 2023 budget.

**Attachment:** 2024 Lakeshore Dog Pound Budget

2024 Lakeshore Dog Pound Budget

<u>Account #</u>	<u>Description</u>	<u>Budget 2022</u>	<u>Actual 2022</u>	<u>Budget 2023</u>	<u>Actual 2023</u>	<u>Budget 2024</u>
040.09.220.6000.2801.0001	User Fee Revenue	2500	1175	2500	2,078	2,500
040.09.220.6005.2801.0001	Sponsorship and Donations					
		2500	1175	2500	2,078	2,500
040.09.220.1300.2801.0001	Wages and Benefits	51,000	49,850	51,000	57,992	60,000
040.09.220.2007.2801.0001	Mileage (Transportation)	300	0	300	0	500
040.09.220.1300.2801.0001	Training and Conferences	750	0	750	0	750
040.09.220.2009.2801.0001	Memberships and Subscriptions	100	0	100	0	100
040.09.220.7047.2801.0001	Dog Pound Emergency Care	2,000	625	2,000	2,144	2,000
040.09.220.5002.2801.0401	Supplies - Dog Food	500	708	1,000	728	1,000
040.09.220.7019.2801.0001	Insurance Premiums	45		45	0	
040.09.220.5002.2801.0001	Materials and Supplies	1,000	1,939	2,500	687	2,500
040.09.220.7009.2801.0001	Facility Maintenance	4,500	1,057	4,500	1,059	4,500
040.09.220.4003.2801.0001	Grounds Maintenance - Grass	1,500	1,272	1,500	967	1,500
040.09.220.4004.2801.0001	Winter Control - Snow Removal	4,000	3,470	4,500	3,114	4,500
040.09.220.7048.2801.0001	Water	500	293	500	320	500
040.09.220.7050.2801.0001	Electricity	3,000	2,189	3,000	2,718	3,000



2024 Lakeshore Dog Pound Budget

<u>Account #</u>	<u>Description</u>	<u>Budget 2022</u>	<u>Actual 2022</u>	<u>Budget 2023</u>	<u>Actual 2023</u>	<u>Budget 2024</u>
040.09.220.7051.2801.0001	Propane	5,500	6,715	7,000	6,435	7,000
040.09.220.2011.2801.0001	Telecommunications	3,200	2,967	3,200	1,800	3,200
040.09.220.4007.2801.0001	Audit Fee	1,140		1,140	1,140	1,140
040.09.220.3000.2801.0001	Administration	13,900	13,900	13,900	13,900	13,900
040.09.220.7015.2801.0001	Waste Disposal	2,500	2,137	2,500	178	2,500
040.09.220.7014.2801.0001	Security Monitoring	1,080	635	1,080	635	1,080
		96,515	87,757	100,515	93,817	109,670
	Net Operating Expense	94015	86582	98015	91,739	107,170
	Capitol Expense			5,000	4,639	
040.90.225.0901.9125.0001	Transfer to/from Capital Reserve	2,500	2,500	2,500	2,500	2,500
040.90.225.0611.1000.0400	Total Net Budget	96,515	90,232	105,515	98,878	109,670