



The Corporation of the Town of Essex
Arts, Culture and Tourism Meeting Minutes

March 13, 2024, 5:30 pm
Barnett Room, 60 Fairview Ave W, Essex, ON N8M 1B6
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Present: Chair - Maguire, Grant
Vice Chair - Meloche, Richard
Councillor - Allard, Brad, Ward 3
Councillor - Hammond, Rodney, Ward 4
Member - Atkinson, Nicole
Peter Freele

Regrets: Member - Armstrong, Tracy
Member - Quinn-Ouellette, Diane

Also Present: Cynthia Cakebread, Manager, Recreation and Culture
Rylee Livingston, Recording Secretary - Acting

Accessible formats or communication supports are available upon request. Please contact the
Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

1. Call to Order

Grant Maguire, Chair, called the meeting to order at 5:31 PM.

2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. Declarations of Conflict of Interest

There were no declarations of conflict of interest noted at this time.

4. Adoption of Published Agenda

4.1 Arts, Culture and Tourism Meeting Agenda for March 13, 2024

ACT24-03 -001

Moved By Nicole Atkinson

Seconded By Councillor Hammond

That the published agenda for the March 13, 2024 Arts, Culture and Tourism Meeting be adopted with the following amendments:

1. Removal of Agenda Item 8. Sale of Eclipse Glasses – R. Hammond; and
2. Adoption of Addendum issued March 13, 2024.

Carried

5. Adoption of Minutes

5.1 Arts, Culture and Tourism Minutes for February 14, 2024

ACT24-03 -002

Moved By Councillor Allard

Seconded By Councillor Hammond

That the minutes of the Arts, Culture and Tourism meeting held February 14, 2024 be adopted as circulated.

Carried

6. Reports from Administration

There were no reports from administration presented.

7. Unfinished Business

7.1 Eclipse Event

Cynthia Cakebread, Manager, Recreation and Culture informed the Committee that electricity would be available for the April 8, 2024 Total Solar Eclipse Event and that the event area in Colchester Harbour Park has been booked. Cynthia added that promotion of the event would begin on March 14, 2024.

The Committee discussed issues related to the implementation of the event including marketing, availability of washrooms and lighting.

7.2 Annual Planning and Priority Setting Exercise

Cynthia Cakebread, Manager, Recreation and Culture led the Committee through a planning and priority setting exercise where the Committee members shared and prioritized ideas for initiatives the Committee could undertake moving forward. Following the exercise and discussion, it was decided to prioritize the following initiatives:

1. Restoration of "Liberation" mural located at 103 Talbot Street North
2. Art installation in McGregor Centre
3. Live art event in partnership with Art Society of Kingsville
4. Angel wings mobile art installation
5. Tourist photo site/postcard art installation
6. Pride art installation

Following the priority setting exercise, the Committee discussed next steps for moving the projects listed above forward including potential grant applications and partnerships. After discussion, the Committee agreed to add Tune Up the Parks and Sidewalk Astronomy to the agenda for the next meeting.

8. Sale of Eclipse Glasses – R. Hammond

9. New Business

9.1 Request for Leave of Absence by Committee Member

Request for a 3-month leave of absence effective immediately by Diane Quinn-Ouellette.

ACT24-03 -003

Moved By Richard Meloche, Vice Chair

Seconded By Peter Freele

That the request for a 3-month leave of absence effective immediately by Diane Quinn-Ouellette, be approved.

Carried

10. Adjournment

ACT24-03 -004

Moved By Nicole Atkinson

Seconded By Richard Meloche, Vice Chair

That the meeting be adjourned at 5:54 PM.

Carried

11. Future Meetings

April 10, 2024 at 5:30 PM

Location: Barnett Room - Essex Centre Sports Complex

Chair

Recording Secretary