



The Corporation of the Town of Essex

Regular Council Meeting Minutes

**This meeting was held electronically during a time of Declared Emergency pursuant to
Town of Essex By-Law 1902**

May 2, 2022, 6:00 pm

Location: <https://www.youtube.com/user/EssexOntario>

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

This meeting was hosted and chaired from the Town of Essex Municipal Building. Due to the ongoing COVID-19 pandemic this meeting was not currently open to the public for in person attendance. This meeting can be viewed by the public electronically via livestream and post-meeting on YouTube at www.youtube.com/EssexOntario

Present:

- Mayor Richard Meloche
- Deputy Mayor Steve Bjorkman
- Ward 1 Councillor Joe Garon
- Ward 1 Councillor Morley Bowman
- Ward 2 Councillor Kim Verbeek
- Ward 3 Councillor Jason Matyi
- Ward 3 Councillor Chris Vander Doelen
- Ward 4 Councillor Sherry Bondy

Also Present:

- Doug Sweet, Chief Administrative Officer
- Lori Chadwick, Director, Development Services
- Kevin Girard, Director, Infrastructure Services
- Jake Morassut, Director, Community Services
- Kate Giurissevich, Director, Corporate Services
- Robert Auger, Town Solicitor, Legal and Legislative Services/Clerk
- Shelley Brown, Deputy Clerk, Legal and Legislative Services
- Cassandra Roy, Legislative Clerk
- Rick Arnel, Fire Chief, Fire and Rescue Services
- Rita Jabbour, Manager, Planning Services
- Nelson Silveira, Economic Development Officer
- David McBeth, Manager, Capital Works and Asset Management

1. Call to Order

Mayor Meloche called the meeting to order at approximately 6:00 PM.

2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of

the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. National Anthem

4. Closed Meeting Report

5. Declarations of Conflict of Interest

Deputy Mayor Bjorkman declared a conflict of interest for Agenda Items 8.1, 8.2 and 17.1.3 due to the fact that he owns and operates a short term rental.

6. Adoption of Published Agenda

6.1 Regular Council Meeting Agenda for May 2, 2022

R22-05-179

Moved By Councillor Verbeek

Seconded By Councillor Garon

That the published agenda together with its published Addendum for the May 2, 2022 Regular Council Meeting be adopted with the following amendments:

1. That the addendum reflect two changes to Agenda Item 10.14, Legal and Legislative Service-2022-17 which are as follows:

That the recommended resolution represent a period of 8 months as opposed to 7 months due to the overage period; and

That the financial statement reflect the overage amount of \$44,000 as opposed to \$38,000 ;

2. That Agenda Item 17.2.2 be added to allow for the presentment of a Notice of Motion by Councillor Bondy.

3. That Agenda Item 17.2.3 be added to allow for the presentment of a Notice of Motion by Councillor Bondy.

Carried

7. Adoption of Minutes

7.1 Regular Council Meeting Minutes for April 19, 2022

R22-05-180

Moved By Deputy Mayor Bjorkman

Seconded By Councillor Bowman

That the minutes of the Regular Council Meeting held April 19, 2022 be adopted as circulated.

Carried

8. Public Presentations

8.1 Dennis Smith

RE: Short Term Rentals

Dennis Smith, resident explained that he represents a group called Short Term Property Owners and outlined the issues that permanent residents are facing

with short term rental properties in neighbourhood. He noted six main issues or concerns including density and saturation, grandfathering existing properties, parking, absentee ownership, property additions and deficient structures, and significant cost to enforce the regulations and by-laws. He explained that the group and himself strongly support Councillor Matyi's Notice of Motion on this evenings agenda.

8.2 Mike Piche

RE: Short Term Rentals

Mike Piche, resident explained that for the last 22 years he has enjoyed his home in Colchester but recently the short term rentals have affected his home environment. He explained that business owners are using grandfathering to grant them a licence in this area and it is contributing to uncontrolled growth of short term rentals. He stated that if the short term rentals are left unregulated the silent majority would be affected. He recommended that Council agree with Councillor Matyi's motion.

R22-05-181

Moved By Councillor Bondy

Seconded By Councillor Garon

That Agenda Item 17.1.3 be moved up to the Agenda Item 8.2.1 as it relates to the delegation.

Carried

8.2.1 Councillor Matyi

Councillor Matyi explained that the motion was brought forward to address saturation levels in Colchester and the influx of buyers from Windsor who were previously shut down.

Lori Chadwick, Director, Infrastructure Services, explained that there is a proposed solution for the potential influx of new short term rentals in conjunction with the implementation of a short term rental unit licensing by-law. Ms. Chadwick noted that Administration has now presented proposed zoning regulations and short term licensing by-law provisions as part of the public meeting hosted by to Council on March 7, 2022. . She explained that currently short term rentals are not prohibited or permitted as the use does not exist in the zoning by-law and that accordingly there is an obligation to recognize valid existing short term rental operators. She stated that therefore one of the potential solutions for new short term rentals is to prepare a new zoning by-law amendment that would regulate and allow or recognize only existing short term rentals in residential districts. By having a zoning regulation that would only allow existing short term rentals to be licensed it will put a limit on the number of potential licensees and can be the basis of a review by administration such that Council can decide later whether to remove regulation and allow new short term rentals in residential district at a later date. As a result Ms. Chadwick recommended that Council hold a Special Council Meeting on May 9, 2022 to bring forward this new zoning by-law amendment that would regulate Short term rental licenses to those existing units together with

the introduction of the proposed licensing by-law for provisional passage (two readings).

Council further discussed short term rentals with Administration and directed Administration to call a Special Council Meeting to be held on May 9, 2022 for the purpose of considering a proposed zoning by-law amendment regulation that would limit short term rentals as a permitted use to only those existing units in operation as of May 9, 2022 and for the purpose of providing provisional reading to a stand alone licensing by-law.

Councillor Matyi withdrew his Notice of Motion.

R22-05-182

Moved By Councillor Bondy

Seconded By Councillor Matyi

That Council direct Administration to hold a Special Council Meeting regarding Short Term Rentals on May 9, 2022.

Carried

R22-05-183

Moved By Councillor Garon

Seconded By Councillor Bowman

That the delegations by Dennis Smith and Mike Piche be received.

Carried

9. Unfinished Business

10. Reports from Administration

10.1 Economic Development-2022-05

RE: Community Improvement Plan – Essex Centre and Harrow Final Summary

Nelson Silveira, Economic Development Officer stated that Essex Centre and Harrow CIP Programs are now expired as they were directed to the streetscape projects in both areas. He noted that the Colchester and County Road 50 CIP Program has an approved budget of \$50,000 for 2022 and expires in 2027.

R22-05-184

Moved By Councillor Verbeek

Seconded By Councillor Bondy

That Economic Development Report-2022-05 entitled Community Improvement Plan – Essex Centre and Harrow Final Summary prepared by Nelson Silveira, Economic Development Officer dated May 2, 2022, be received.

Carried

10.2 Economic Development-2022-07

RE: Essex Tourism Events Fund Applications – Q1 2022

R22-05-185

Moved By Councillor Verbeek
Seconded By Councillor Bondy

That Economic Development Report-2022-07 entitled Essex Tourism Events Fund Applications – Q1 2022 prepared by Nelson Silveira, Economic Development Officer dated May 2, 2022, be received;

That Council approve the distribution of \$1,000.00 of funding to the McGregor Music Festival Committee from the Essex Tourism Events Fund; and

That Council approve the distribution of \$2,000.00 of funding to Colchester South and Harrow Agricultural Society from the Essex Tourism Events Fund.

Carried

10.3 Community Services-2022-03

RE: Special Event Notice – Essex Fun Fest – July 7 to 10, 2022

R22-05-186

Moved By Councillor Bowman
Seconded By Deputy Mayor Bjorkman

That Community Services Report-2022-03 entitled Special Event Notice – Essex Fun Fest – July 7 to 10, 2022 prepared by Jake Morassut, Director, Community Services, dated May 2, 2022 be received;

That Council approve closing Talbot Street between Gosfield Townline and County Road 8 in Essex Centre between 10:00 AM and 11:00 AM for the Essex Fun Fest Parade with the lineup prior to the event taking place on Harvey Street between Albert Street and Medora Avenue; and

That Council approve the Essex Fun Fest for Significant Event Status for the purposes of applying for their Special Occasion Permit (SOP) for their event on July 7 to 10, 2022.

Carried

10.4 Community Services-2022-04

RE: Special Event Notice – Colchester Walleye Derby – June 11, 2022

R22-05-187

Moved By Councillor Vander Doelen
Seconded By Councillor Matyi

That Community Services Report-2022-04 entitled Special Event Notice – Colchester Walleye Derby – June 11, 2022 prepared by Jake Morassut, Director, Community Services, dated May 2, 2022 be received;

That Council approve waiving Noise By-Law No. 2038 from 10:00 AM to 11:00 PM on June 11, 2022, at the Colchester Park to accommodate the entertainment for the Colchester Walleye Derby; and

That Council approve the Colchester Walleye Derby for Significant Event Status for the purposes of applying for their Special Occasion Permit (SOP) for their event on June 11, 2022.

Carried

10.5 Community Services-2022-05

RE: Special Event Notice – McGregor Music Festival – June 12, 2022

R22-05-188

Moved By Councillor Verbeek

Seconded By Councillor Bowman

That Community Services Report-2022-05 entitled Special Event Notice – McGregor Music Festival – June 12, 2022 prepared by Jake Morassut, Director, Community Services, dated May 2, 2022 be received;

That Council approve waiving Noise By-Law No. 2038 from 11:00 AM to 8:00 PM on June 12, 2022 at Co-An Park to accommodate the entertainment for the McGregor Music Festival; and

That Council approve the McGregor Music Festival for Significant Event Status for the purposes of applying for their Special Occasion Permit (SOP) for their event on June 12, 2022.

Carried

10.6 Community Services-2022-06

RE: Special Event Notice – McGregor Mug Run – September 17, 2022

R22-05-189

Moved By Councillor Garon

Seconded By Deputy Mayor Bjorkman

That Community Services Report-2022-06 entitled Special Event Notice – McGregor Mug Run – September 17, 2022 prepared by Jake Morassut, Director, Community Services, dated May 2, 2022 be received;

That Council approve waiving Noise By-Law No. 2038 from 2:00 PM to 12:00 AM on September 17, 2022 at Co-An Park to accommodate the entertainment for the McGregor Mug Run;

That Council approve the race route starting at Co-An Park to Walker Road (North bound parking lane only), to Parnell, to the Greenway, to Concession 11 and back to Co-An Park; and

That Council approve the McGregor Mug Run for Significant Event Status for the purposes of applying for their Special Occasion Permit (SOP) for their event on September 17, 2022.

Carried

10.7 Community Services-2022-07

RE: Special Event Notice – Harrow Bluesfest Softball Tournament – August 5 to 7, 2022

R22-05-190

Moved By Councillor Bowman
Seconded By Councillor Garon

That Community Services Report-2022-07 entitled Special Event Notice – Harrow Bluesfest Softball Tournament – August 5 to 7, 2022 prepared by Jake Morassut, Director, Community Services, dated May 2, 2022 be received; and

That Council approve the Harrow Bluesfest Softball Tournament for Significant Event Status for the purposes of applying for their Special Occasion Permit (SOP) for their event on August 5 to 7, 2022.

Carried

10.8 Community Services-2022-08

RE: Special Events Resource Team (SERT) Update

R22-05-191

Moved By Councillor Bondy
Seconded By Councillor Bowman

That Community Services Report-2022-08 entitled Special Event Resources Team (SERT) Update prepared by Jake Morassut, Director, Community Services, dated May 2, 2022 be received.

Carried

10.9 Community Services-2022-09

RE: Special Event Notice – Women Leading Change through Movement Duathlon – September 17, 2022

R22-05-192

Moved By Deputy Mayor Bjorkman
Seconded By Councillor Verbeek

That Community Services Report-2022-06 entitled Special Event Notice – Women Leading Change through Movement Duathlon – August 21, 2022 prepared by Jake Morassut, Director, Community Services, dated May 2, 2022 be received; and

That Council approve the duathlon race route with a run starting at the Harrow Soccer Complex, to Clark Street, to Erie Street North, to Sinasac Street West, to Roseborough Road, to Sinasac Street West, to Secord Street, to Clark Street, to Roseborough Road, to the Harrow Soccer Complex where participants will switch to bikes and go to Concession Road 3, to Smith Road, to Concession Road 4, to Smith Road, to Concession Road 3 and ending at the Harrow Soccer Complex on Roseborough Road.

Carried

10.10 Drainage-2022-03

RE: Appointment of an Engineer under Section 78 of the Drainage Act to install new culverts in the 4th Concession Drain

R22-05-193

Moved By Councillor Vander Doelen

Seconded By Councillor Bowman

That Drainage Report-2022-03 entitled Appointment of an Engineer under Section 78 of the Drainage Act to install new culverts in the 4th Concession Drain prepared by Lindsay Dean, Drainage Superintendent dated May 2, 2022 be received; and

That Council appoint Rood Engineering Incorporated under Section 78 of the Drainage Act to install new culverts in the 4th Concession Drain.

Carried

10.11 Fire and Rescue Services-2022-03

RE: Firefighter Provincial Certification

Rick Arnel, Fire Chief, Essex Fire and Rescue Services explained that in April 2013 the Fire Marshal and Emergency Management adopted the Nation Fire Protection Association Professional Qualifications as a standard for training in the Province of Ontario and in January 2017 the Ministry established a Provincial Fire Safety Technical Table. He stated that O.Reg.379/18 was revoked and approved to O. Reg. 343/22: Firefighter certification in April 2022. He stated that this legislation allows municipalities until the 1st of July 2026 to be certified and that there are 47 individuals in the Town of Essex that meet the standard along with 11 new recruits who passed their testing and are waiting the Provincial exam results. He further stated that the Town of Essex E & R by-law allows Essex to be full-service fire department excluding the four individuals who are not certified.

R22-05-194

Moved By Deputy Mayor Bjorkman

Seconded By Councillor Verbeek

That Fire and Rescue Services Report-2022-02 entitled Firefighter Provincial Certification prepared by Richard Arnel, Fire Chief dated May 2, 2022, be received for Council information.

Carried

10.12 Operations-2022-04

RE: Results of Tender - Supply and Application of Maintenance Stone 2022

R22-05-195

Moved By Councillor Bowman

Seconded By Councillor Verbeek

That Operations Report-2022-04 entitled Results for Tender- Supply and Application of Maintenance Stone 2022 prepared by Norm Nussio, Manager, Operations and Drainage dated May 2, 2022 be received; and

That Council award the Request for Tender- Supply and application of Maintenance Stone 2022 to Jeff Shepley Excavating in the amount of \$190,000.00 including non-refundable Harmonized Sales Tax.

Carried

10.13 Legal and Legislative Services-2022-16

RE: Procedural By-Law and Electronic Participation in Meetings

Robert Auger, Town Solicitor/Clerk, stated that the Town of Essex is expected to terminate the Declaration of Emergency Act that was made in March 2020 under the Emergency Management and Civil Protection Act. He explained that outside of a declared emergency Council must have a quorum of its members meeting in person for all open meeting which is inclusive of the Mayor or the chair and up to three Council members can still participate electronically but that participation is included to facilitate what the by-law calls a Personal Emergency being a temporary/extraordinary situation that is preventing up to three Council members from attending in person.

He further explained that outside of a declared emergency closed Council meetings must only be attended in person by the Council members and Committee meetings are to be attended by its members in person. He stated that these current provisions of the procedural by-law apply upon the emergency declaration being terminated unless the procedural by-law is further amended.

Doug Sweet, Chief Administration Officer, noted that the intent was to have the Regular Council meeting at the County Building Chambers and the Special Council meetings along with the Committee meetings in the historic council chambers (currently called the Zoom Room) at Town Hall. However he stated that up to 4 staff would likely be needed to administer the Council meetings at County Chambers and as such there are not enough staff or resources in place at this time. Instead he proposed that both the regular and special council meetings be held (where feasible) at the current Zoom Room at Town Hall where all the directors, Council members and delegations can attend.

Robert Auger, Town Solicitor/Clerk, stated that Council can receive this report and direct Administration to return on May 16, 2022 with any desired amendments to the Procedural By-Law relating to electronic participation.

Council discussed various options and were in favour of streaming meetings to allow for public participation along with allowing delegations flexibility to be in person or attend electronically.

Mr. Auger recommended that for a brief time delegations and/or the public should attend and/or watch electronically until the Zoom Room is ready to receive delegations and the public in person. He noted that Administration has begun the process of preparing these chambers to have the ability to accommodate a Regular Council Meeting in-person.

He stated that Administration will further review and bring forward recommendations relating to the live streaming of Committee Meetings as part of a report later this year in anticipation of the next term of Council.

Based on the discussion that ensued amongst Council Mr. Auger stated that he would prepare proposed amendments to the procedural by-law relating to electronic participation and would present to Council for its consideration at the next Council meeting on May 16, 2022.

R22-05-196

Moved By Deputy Mayor Bjorkman

Seconded By Councillor Vander Doelen

That Legal and Legislative Services Report-2022-16 entitled Procedural By-Law and Electronic Participation in Meetings prepared by Robert W Auger, Town Solicitor /Clerk dated May 2, 2022, be received; and

That Council direct Administration to draft proposed amendments to the procedural by-laws based on Councils recommendations/direction for return at its Regular Council Meeting on May 16, 2022 where Council will review and consider for approval or advise as to further amendments.

Carried

10.14 Legal and Legislative Services-2022-17

RE: Results of Request for Proposal - Municipal Waste Collection Services

R22-05-197

Moved By Deputy Mayor Bjorkman

Seconded By Councillor Garon

That Legal and Legislative Services-2022-17 entitled Results of Request for Proposal - Municipal Waste Collection Services be received;

That Council award the Request for Proposal for Municipal Waste Collection Services to GFL Environmental Inc. ("GFL") for a two year period commencing May 2, 2022 and ending on May 1, 2024 and direct Administration to return with the appropriate by-law for Council's consideration approving the entering into of an agreement for the provision of Municipal Waste Collection Services; and

That the actual overage for the period of 8 months (May 1 to December 31, 2022) will be funded from the Garbage Levy Reserve and that the Garbage Levy be adjusted in the next fiscal budget to fund any deficit and subsequent rate increases.

Carried

11. Reports from Youth Members

12. County Council Update

Deputy Mayor Bjorkman explained that he discussed the intersection of County Road 23 and County Road 20 with County Council and that there is a recommendation on the May 4, 2022 County Council Agenda to place "stop ahead" pavement markings on County Road 23 approaching County Road 20 and flashing beacons above the stop signs along with a pilot project to add colour and texture to the intersection.

Deputy Mayor Bjorkman also noted that he discussed the community safety zone in Gesto and Council will need to put forth a resolution requesting a safety zone in Gesto which will allow them to determine what is needed for that safety zone in that location.

R22-05-198

Moved By Councillor Verbeek
Seconded By Councillor Bondy

That Essex Council request the County of Essex to move forward with the school safety zone review of Colchester North Grade School.

Carried

R22-05-199

Moved By Councillor Garon
Seconded By Councillor Bowman

That the County Council verbal update by Deputy Mayor Bjorkman be received.

Carried

12.1 Essex County Council Regular Meeting Minutes - April 6, 2022

R22-05-200

Moved By Councillor Garon
Seconded By Councillor Bowman

That the minutes of the Regular County Council Meeting held April 6, 2022 be received.

Carried

13. Correspondence

13.1 Correspondence to be received

R22-05-201

Moved By Deputy Mayor Bjorkman
Seconded By Councillor Bowman

That all of the correspondence listed in Agenda Item 13.1 be received and, where indicated, to further share such information with the community using suitable methods of communication.

Carried

13.1.1 City of Windsor

RE: 2021 Provincial Offences Act Annual Report

13.1.2 County of Essex

RE: Intersection of County Road 23 and County Road 20

13.1.3 Town of Halton Halls

RE: Build it Right the First Time

13.1.4 Union Water Supply System

RE: Joint Board Management Minutes - March 16, 2022

13.1.5 Hastings Highlands

RE: Funding Support for Infrastructure Projects - Bridge and Culvert Replacements in Rural Municipalities

13.1.6 Multi-Municipal Wind Turbine Working Group

RE: Concerns Related to Noise and Public Safety of Citizens

13.1.7 The Corporation of The Town of Cochrane

RE: Year of the Garden 2022

13.2 Correspondence to be considered for receipt and support

13.2.1 Town of Essex

RE: Termination of a Declaration of Emergency

R22-05-202

Moved By Councillor Garon

Seconded By Councillor Vander Doelen

That the Town of Essex declare a state of Local Emergency be terminated in accordance with the Emergency Management and Civil Protection Act, be received and supported.

Carried

13.2.2 Essex Fire and Rescue

RE: International Firefighter's Day

R22-05-203

Moved By Councillor Verbeek

Seconded By Councillor Bowman

That the correspondence by the Essex Fire and Rescue Services asking Council to consider proclaiming International Firefighters' Day (IFFD) in the Town of Essex, be received and supported; and

That Council proclaims the day of May 4, 2022 as International Firefighters' Day (IFFD) by adopting the following resolution:

Whereas, Firefighters dedicate their lives to the protection of life and property; and sometimes that dedication is in the form of countless hours volunteered over many years, in others it is many selfless years working in the industry; in all cases it risks the ultimate sacrifice of a firefighter's life; and

Whereas, International Firefighters' Day (IFFD) is a time where the community can recognize and honor the sacrifices that firefighters make to ensure that their communities and environment are as safe as possible; it is also a day in which current and past firefighters can be thanked for their contributions; and

Whereas, hailing from all walks of life, they are our mothers, fathers, brothers, sisters, aunts, uncles, grandparents, neighbors, and friends. They protect us without wanting of recognition or reward. In our time of need they are there with courage, compassion, and loyalty. They are the essence of the true meaning of community.

Now, Therefore, I Mayor Richard Meloche, on behalf of the Town Council and community at large, now call upon all citizens of the Town of Essex and upon all patriotic, civic, and educational organizations to observe the day of May 4, 2022, in recognition of the patriotic service and dedicated efforts of our fire and emergency services personnel.

Carried

13.2.3 Nature Canada

RE: World Ocean Day - June 8, 2022

R22-05-204

Moved By Deputy Mayor Bjorkman

Seconded By Councillor Verbeek

That the correspondence by Nature Canada asking Council to consider proclaiming World Ocean's Day in the Town of Essex, be received or received and supported; and if supported

That Council proclaims the day of June 8, 2022 as World's Ocean's Day by adopting the following resolution:

Whereas, Wednesday, June 8, 2022, is the 30th annual World Ocean's Day. World Oceans Day is the United Nations day for celebrating the role of the ocean in everyday life and inspiring action to protect it.

Whereas, Countries around the world, including Canada as a prominent leader, have committed to protecting 30% of their ocean territory by 2030 in order to reverse nature loss in the ocean and safeguard at-risk marine life.

Whereas, The ocean is home to hundreds of species at risk, vulnerable ecosystems, and is a crucial carbon sink shielding us from the worst of climate change.

Whereas, The ocean produces over half of the world's oxygen and absorbs 50 times more carbon dioxide than our atmosphere. Therefore protecting the ocean is in the interest of all life on Earth, and communities both coastal and inland, as it is essential to our shared future.

Whereas, It is the jurisdiction of the Government of Canada, under various pieces of legislation and regulation, to establish marine protected areas in consultation with Indigenous Peoples. Many Indigenous nations and communities are leading in the conservation of the ocean, and have been stewards of the ocean since time immemorial.

Whereas, It is important for municipal leaders to demonstrate support for actions to safeguard the ocean, as they have for action on climate change and other environmental matters of national importance.

Whereas, In celebrating the ocean, and protecting its habitats and ecosystems, we can together raise the profile of ocean conservation's critical role in improving planetary health and slowing the crisis of species collapse and ecosystem decline.

Therefore be it resolved that the Town of Essex recognizes the 30th anniversary of World Oceans Day on June 8th, 2022 and supports national and international efforts to protect 30% of the ocean by 2030.

Carried

13.2.4 Arts, Culture, and Tourism Committee

RE: Resignation of Patti Oshar from the Arts, Culture, and Tourism Committee

R22-05-205

Moved By Deputy Mayor Bjorkman

Seconded By Councillor Bowman

That a letter be sent to Patti Oshar thanking her for her time spent on the Arts, Culture and Tourism Committee.

Carried

14. Committee Meeting Minutes

R22-05-206

Moved By Councillor Garon

Seconded By Councillor Matyi

That the Committee Meeting minutes listed in Agenda Item 14, together with any recommendations to Council noted therein, be received, approved and adopted as circulated.

Carried

14.1 Finance Committee - April 11, 2022

14.2 Essex Municipal Heritage Committee - March 31, 2022

15. Financial

15.1 February 2022 Bank Payments Report

R22-05-207

Moved By Councillor Vander Doelen

Seconded By Councillor Bondy

That the Bank Payments Report, including February 2022 cheque register, cheque number 54095 to cheque number 54209 and electronic funds transfer (EFT) payment number EFT006124 to EFT006316 inclusive in the amount of \$3,459,844.30; the Preauthorized Payments for the month of February in the amount of \$348,166.69; and Payroll for the month of February in the amount of \$379,595.78, be ratified as submitted.

Carried

15.2 2022 March Bank Payments Report

R22-05-208

Moved By Councillor Bowman

Seconded By Councillor Garon

That the Bank Payments Report, including March 2022 cheque register, cheque number 54210 to cheque number 54309 and electronic funds transfer (EFT) payment number EFT006317 to EFT006541 inclusive in the amount of \$5,629,720.15; the Preauthorized Payments for the month of March in the amount of \$405,301.07; and Payroll for the month of March in the amount of \$539,078.84, be ratified as submitted.

Carried

15.3 Q1 Operating and Capital Variance Reports

R22-05-209

Moved By Deputy Mayor Bjorkman

Seconded By Councillor Vander Doelen

That Operating and Capital Variance Reports as at March 31, 2022 be received.

Carried

16. New Business

17. Notices of Motion

17.1 The following Notice of Motion was presented at the April 19, 2022 Regular Council Meeting and is being brought forward this evening for Council's consideration:

17.1.1 Mayor Meloche

R22-05-210

Moved By Mayor Meloche

Seconded By Councillor Garon

That in recognition of the Essex 73's approaching their 50th year and being the winningest Junior "C" franchise in Ontario, that direction be given to Administration to develop insertable gateway signage for the 5 Essex Centre gateway signs to recognize their 50 years.

Carried

17.1.2 Councillor Bondy

Councillor Bondy withdrew her Notice of Motion.

17.2 The following Notice of Motion is being presented this evening and will be brought forward for Council's consideration at the May 16, 2022 Regular Council Meeting:

17.2.1 Councillor Bondy

Moved By Councillor Bondy

That Council use either grant money or funds from the Council Contingency fund to construct/install an accessible bathroom at the Kinsmen field house in Ward 1.

17.2.2 Councillor Bondy

Moved By Councillor Bondy

That Council direct administration to install a "No Dumping" sign on Dunn Road between 560 Dunn Road and 650 Dunn Road on the East side by the field culvert due to years and years of repeat dumping at this location.

17.2.3 Councillor Bondy

That Essex Council ask County Council to review its policies regarding the appointment of the Essex Windsor Solid Waste Authority Board and include one Representative from the Town of Essex to sit on the board due to the Town of Essex being the host municipality.

18. Reports and Announcements from Council Members

Councillor Vander Doelen announced that the directional drilling on County Road 50 is fibre internet and that residents can visit the Cogeco website to see if their area will have fibre internet and can sign up early.

Councillor Bondy announced that Heritage Village had their grand opening. She also announced that she is selling 50/50 tickets for the Essex Fireman Association.

Councillor Verbeek noted that we are need volunteers for all the community events such the Colchester Walleye Derby, Fun Fest, the Mug Run, and the Music Festival.

Deputy Mayor Bjorkman congratulated the St. Clair College awards of distinction winners.

Mayor Meloche noted that the Town of Essex is moving forward with additional opportunities for internet and Bell Canada will be a meeting with Administration and some Council members shortly. He also stated that he had the opportunity to meet with Doug Ford and discussed affordable housing including internet, environment issues and requested that he return to Essex for the opening of the new overpass on Highway 3.

19. By-Laws

19.1 By-Laws that require a third and final reading

19.1.1 By-Law 2148

Being a by-law to confirm the proceedings of the April 19, 2022, Regular Meeting of Council of The Corporation of the Town of Essex

Moved By Councillor Bowman

Seconded By Deputy Mayor Bjorkman

That By-Law 2148 being a by-law to confirm the proceedings of the April 19, 2022, Regular Meeting of Council of The Corporation of the Town of Essex be read a third time and finally passed on May 2, 2022.

Carried

19.2 By-Laws that require a first, second, third and final reading

19.2.1 By-Law 2153

Being a by-law to authorize the borrowing of money to meet current expenditures of The Corporation of the Town of Essex

Moved By Councillor Vander Doelen

Seconded By Councillor Garon

That By-Law 2153 being a by-law to authorize the borrowing of money to meet current expenditures of The Corporation of the Town of Essex be read a first, a second, and a third time and finally passed May 2, 2022.

Carried

19.2.2 By-Law 2080

Being a by-law to appoint a Manager, Capital Works, Asset Management for the Town of Essex

Moved By Deputy Mayor Bjorkman

Seconded By Councillor Bowman

That By-Law 2080 being a by-law to appoint a Manager, Capital Works, Asset Management for the Town of Essex be read a first, a second, a third time and finally passed on May 2, 2022.

Carried

19.2.3 By-Law 2083

Being a by-law to appoint a Deputy Chief Building Official/By-Law Enforcement Officer for the Town of Essex

Moved By Councillor Matyi

Seconded By Councillor Garon

That By-Law 2083 being a by-law to appoint a Deputy Chief Building Official/By-Law Enforcement Officer for the Town of Essex be read a first, a second, and a third time and finally passed on May 2, 2022.

Carried

19.2.4 By-Law 2084

Being a by-law to appoint a Manager, Parks and Facilities for the Town of Essex

Moved By Councillor Bondy

Seconded By Councillor Bowman

That By-Law 2084 being a by-law to appoint a Manager, Parks and Facilities for the Town of Essex be read a first, a second, and a third time and finally passed on May 2, 2022.

Carried

19.2.5 By-Law 2091

Being a by-law of the Corporation of the Town of Essex to authorize the borrowing upon amortizing debentures in the principal amount of \$250,000 towards the cost of Shoreline Loan Program

Moved By Councillor Vander Doelen
Seconded By Deputy Mayor Bjorkman

That By-Law 2091 being a by-law of the Corporation of the Town of Essex to authorize the borrowing upon amortizing debentures in the principal amount of \$250,000 towards the cost of Shoreline Loan Program be read a first, a second and a third time and finally passed on May 2, 2022.

Carried

19.3 By-Laws that require a first and second reading

19.3.1 By-Law 2152

Being a by-law to confirm the proceedings of the May 2, 2022, Regular Meeting of Council of The Corporation of the Town of Essex

Moved By Deputy Mayor Bjorkman
Seconded By Councillor Garon

That By-Law being a by-law to confirm the proceedings of the May 2, 2022, Regular Meeting of Council of The Corporation of the Town of Essex be read a first, a second time and provincially adopted May 2, 2022

Carried

20. Adjournment

Moved By Councillor Bondy
Seconded By Councillor Garon

That the meeting be adjourned at 8:30 PM.

Carried

Mayor

Clerk