



Report to Council

Department: Infrastructure Services

Division: Operations

Date: June 6, 2022

Prepared by: Norm Nussio C.E.T., CRS-I, Manager of Operations and Drainage

Report Number: Operations-2022-05

Subject: Results of Tender-Supply of Backhoe Loader 2022

Number of Pages: 3

Recommendation(s)

That Operations-2022-05 entitled Results of Tender-Supply of Backhoe Loader 2022 prepared by Norm Nussio, Manager of Operations and Drainage dated June 6, 2022, be received, and

That Council award Request for Tender- Supply of Backhoe Loader 2022 to Brandt Tractor Ltd. in the amount of \$192,326.40 including non-refundable harmonized sales tax.

Purpose

In accordance with the Town Procurement By-Law Number 2129, Council approval is required for purchases in excess of \$120,000.00.

Background and Discussion

In accordance with the Town's 2022 Capital Budget project number PW-22-0001 for the replacement of unit #512 (Cat Backhoe) a Request for Tender, following the guidelines as set out in the Town's Procurement By-Law Number 2129 was posted both on the Town's website and Merx, and closed on April 13, 2022 at 3:00:00 pm.

The Tenders were reviewed for arithmetic errors, completeness, legibility, revisions, and irregularities. In addition, there were no apparent unbalanced prices in the Schedule of Items and Prices. The results of the submitted tender prices are noted in Table below:

Name of Tenderer	Total Price including non-refundable Harmonized Sales Tax (1.76%)
Kucera Group Tecumseh	\$188,459.52
Brandt Tractor Ltd.	\$192,326.40

Having confirmed with the lowest tenderer (Kucera Group Tecumseh), they are not able to meet all the required specifications as specified in the Tender document. It is recommended that this contract be awarded to the compliant bid (Brandt Tractor Ltd).

Financial Impact

The 2022 Capital budget included \$220,000 for project number PW-22-0001 for the replacement of Unit #512 (Cat Backhoe). Therefore, the purchase of the Backhoe Loader in the amount of \$192,326.40 is within the budgeted funds for this project.

There will be some additional items that need to be purchased such as custom lighting and corporate lettering/logos that will be procured using By-Law 2129. The remaining unspent funds of \$27,673.60 from PW-22-0001 will be sufficient budget for the cost of the custom lighting and lettering.

Consultations

Jackson Tang-Assistant Manager of Business Services

Kate Giurissevich- Director Corporate Services/Treasurer

Kevin Girard- Director of Infrastructure Services

Link to Strategic Priorities

- ☒ Manage, invest and plan for sustainable municipal infrastructure which meets current and future needs of the municipality and its citizens.
- ☐ Create a safe, friendly and inclusive community which encourages healthy, active living for people of all ages and abilities.
- ☐ Provide a fiscal stewardship and value for tax dollars to ensure long-term financial health to the municipality.
- ☐ Manage responsible and viable growth while preserving and enhancing the unique rural and small town character of the community.
- ☐ Improve the experiences of individuals, as both citizens and customers, in their interactions with the Town of Essex.
- ☐ Improve the Town's capacity to meet the ongoing and future service needs of its citizens while ensuring the corporation is resilient in the face of unanticipated changes or disruptions.

Report Approval Details

Document Title:	Results of Tender- Supply of Backhoe loader - Operations-2022-05.docx
Attachments:	
Final Approval Date:	May 30, 2022

This report and all of its attachments were approved and signed as outlined below:

A handwritten signature in black ink, appearing to read 'K. Girard', written over a light blue horizontal line.

Kevin Girard, Director, Infrastructure Services - May 30, 2022 - 12:18 PM

A handwritten signature in black ink, appearing to read 'Doug Sweet', written over a light blue horizontal line.

Doug Sweet, Chief Administrative Officer - May 30, 2022 - 12:33 PM