



The Corporation of the Town of Essex

Regular Council Meeting Minutes

November 18, 2019, 6:00 pm
Essex Civic Centre
360 Fairview Avenue West
Essex, Ontario

Present: Mayor Snively
Deputy Mayor Meloche
Ward 1 Councillor Garon
Ward 1 Councillor Bowman
Ward 2 Councillor Verbeek
Ward 3 Councillor Bjorkman
Ward 3 Councillor Vander Doelen
Ward 4 Councillor Bondy

Also Present: Chris Nepszy, Chief Administrative Officer
Doug Sweet, Director, Community Services
Jeffrey Morrison, Director, Corporate Services and Treasurer
Lori Chadwick, Director, Development Services
Rita Jabbour, Town Planner
Jeff Watson, Policy Planner
Niharika Bandaru, Climate Change Analyst
Robert Auger, Town Solicitor/Clerk, Legal and Legislative Services
Lynn Moroz, Administrative Assistant

Cameron Soucie, Youth Council Member

Regrets: Ehva Hoffman, Youth Council Member

- 1. Call to Order**
- 2. Closed Meeting Report**
- 3. Declarations of Conflict of Interest**

There were no declarations of conflict of interest.

- 4. Adoption of Published Agenda**

4.1 Regular Council Meeting Agenda for November 18, 2019

Moved By Councillor Garon
Seconded By Councillor Bowman

(R19-11-463) That the published agenda for the November 18, 2019 Regular Council Meeting be adopted as amended with an addition to Item 15 of a Notice of Motion by Councillor Bondy.

Carried

5. Adoption of Minutes

5.1 Regular Council Meeting Minutes for November 4, 2019

Moved By Councillor Vander Doelen
Seconded By Deputy Mayor Meloche

(R19-11-464) That the minutes of the Regular Council Meeting held November 4, 2019 be adopted as circulated.

Carried

6. Public Presentations

6.1 Climate Impacts and Adaptation

Re: Presentation from Niharika Bandaru, Town of Essex Climate Change Analyst entitled Climate Impacts and Adaptation Strategies

Lori Chadwick, Director, Development Services introduced Niharika Bandaru to those in attendance and explained that she had been retained in August in response to a grant received from the Federation of Canadian Municipalities for the development of a climate change action plan for the Town of Essex. Ms. Bandaru then proceeded to give a power point presentation which stated the science behind climate change and the stated impacts that climate change is having or could have on the Town of Essex including its infrastructure, health, agriculture and recreation. Ms. Bandaru then spoke to climate change adaptation strategies and the recommendation that the Town of Essex develop an adaptation strategy and action plan in order to reinstate the impact of climate change and reduce environmental imprints, which is a strategic goal of the recently approved Town of Essex Strategic Plan.

Ms. Bandaru then proceeded to describe a proposed timetable for the plan's development, its approval by Council and its implementation and monitoring thereafter. The development of an action plan would include the appropriate stakeholder education and consultation together with updates through a reporting system provided for Council's approval. Discussion ensued amongst the Council members.

Moved By Councillor Verbeek
Seconded By Councillor Bjorkman

(R19-11-465) That the presentation entitled "Climate Impacts and Adaptation", given by Niharika Bandaru, Climate Change Analyst, be received; and

That Council direct Administration to implement the Climate Change Action Plan in accordance with the Municipalities for Climate Innovation Program of the Federation of Canadian Municipalities (FCM) and as set out in said presentation.

Councillor Bondy requested a recorded vote.

Recorded	Support	Opposed
Councillor Bondy	X	
Councillor Vander Doelen		X
Councillor Bowman	X	
Councillor Snively	X	
Deputy Mayor Meloche	X	
Councillor Garon		X
Councillor Verbeek	X	
Councillor Bjorkman	X	
Results	6	2

With a recorded vote of six (6) in support and two (2) opposed the motion “**Carried**”.

7. **Unfinished Business**

8. **Reports from Administration**

8.1 **Building Report 2019-10**

Re: October 2019 Building Report

- Development Overview October 2019

Moved By Deputy Mayor Meloche

Seconded By Councillor Bjorkman

(R19-11-466) That Building Report 2019-10, dated November 1, 2019 providing Council with a summary of building activity in the Town of Essex together with the Development Overview for the month of October 2019, be received.

Carried

8.2 **Infrastructure Report 2019-11**

Re: Results of Request for Tender - Construction of Sydenham Street Drain (East Side) and Bagot Street Drain (West Side)

Moved By Deputy Mayor Meloche

Seconded By Councillor Bowman

(R19-11-467) That Infrastructure and Development Report 2019-11 entitled "Results of Request for Tender - Construction of Sydenham Street Drain (East Side) and Bagot Street Drain (West Side) prepared by Jackson Tang, Assistant Manager, Business Services and submitted by Chris Nepszy, Chief Administrative Officer, dated November 18, 2019 be received, and

That Council award the Request for Tender - Construction of Sydenham Street Drain (East Side) and Bagot Street Drain (West Side) to D'Amore Construction Limited in the amount of \$140,898.93 including all applicable taxes.

Carried

8.3 Planning Report 2019-57

Re: Heritage Alteration Request for 78 Fox Street

Moved By Councillor Garon

Seconded By Councillor Bowman

(R19-11-468) That Planning Report 2019-57 entitled "Heritage Alteration Request for 78 Fox Street" prepared by Rita Jabbour, Manager, Planning Services and submitted by Lori Chadwick, Director, Development Services, dated November 4, 2019 be received, and

That Council consent to the alteration as outlined in the attached application for heritage alteration; and

That notice of the decision be forwarded to the property owner and the Ontario Heritage Trust.

Carried

8.4 Planning Report 2019-55

Re: Site Plan Control Approval, Conseil scolaire Catholique Providence for St. Ursule Elementary Catholic School (McGregor, Ward 2)

8.4.1 By-Law 1868

Being a by-law to enter into a Site Plan Control Agreement between: The Corporation of the Town of Essex and Conseil scolaire Catholique Providence

Moved By Councillor Bowman

Seconded By Deputy Mayor Meloche

(R19-11-469) That Planning Report 2019-55, entitled "Site Plan Control Approval, Conseil Scolaire Catholique Providence for St. Ursule Elementary Catholic School" prepared by Jeff Watson, Policy Planner and submitted by Lori Chadwick, Director, Development Services, dated November 18, 2019 be received; and

That By-law 1868, being a by-law to enter into a site plan control agreement between the Corporation of the Town of Essex and Conseil scolaire Catholique Providence for St. Ursule Elementary Catholic School be read a first, a second and a third time and finally passed on November 18, 2019.

Carried

9. Reports from Youth Members

Youth Council Member Cameron Soucie reported that a banquet was held at Essex District High School for students who had made the "Honour Roll" and congratulated all those who acquired this achievement.

10. County Council Update

Deputy Mayor Meloche advised that on the agenda for the November 20th Essex County Council Meeting there are three (3) presentations expected to be heard regarding a Climate Change Emergency declaration.

11. Correspondence

11.1 Correspondence to be received

Moved By Deputy Mayor Meloche
Seconded By Councillor Bowman

(R19-11-470) That correspondence listed in Agenda Item 11.1 be received and, where indicated, to further share such information with the community using suitable methods of communication.

11.1.1 Essex Windsor Solid Waste Authority

Re: Landfill Liaison Committee Meeting Agenda - November 13, 2019 Agenda

11.1.2 Windsor-Essex County Environment Committee

Re: Agenda - November 14, 2019

11.1.3 Windsor-Essex Climate Change Collaborative (WECS) and University of Windsor

Re: Invitation - Climate Action Symposium 2019
Friday, November 29, 2019 - 9 a.m. to 3 p.m.
University of Windsor, Winclare Room

Carried

11.2 Correspondence to be considered for receipt and support

11.2.1 Township of Ramara

Re: Conservation Authority Exit Clause

Moved By Councillor Verbeek
Seconded By Councillor Bjorkman

(R19-11-471) That correspondence from the Township of Ramara, dated November 7, 2019 advising that a resolution had been passed to express the desire for the provision of an exit clause in any new Conservation Authorities Act to permit municipalities that determine the objects of conservation and environmental stewardship can be provided by alternative governance, programs, and/or services to exist costly and unwanted conservation authority(ies) jurisdiction(s) be received; and

That a letter of non- support be sent to the Honourable Jeff Yurek, Minister of Environment, Conservation and Parks, Taras Natyshak, MPP and the Township of Ramara.

Councillor Bondy requested a recorded vote.

Recorded	Support	Opposed
Councillor Bondy	X	
Councillor Vander Doelen		X
Councillor Bowman	X	
Mayor Snively	X	
Deputy Mayor Meloche	X	
Councillor Garon	X	
Councillor Verbeek	X	
Councillor Bjorkman	X	
Results	7	1

With a recorded vote of seven (7) in support and one (1) opposed the motion **“Carried”**.

12. Committee Meeting Minutes

Moved By Councillor Bjorkman

Seconded By Deputy Mayor Meloche

(R19-11-472) That the minutes listed in Item 12, together with any recommendations noted therein, be received, approved and adopted as circulated.

12.1 Court of Revision - August 6, 2019

Re: West Townline Drain New Bridge for Union Gas (Part Lot 1, Concession 3) and
Updated Maintenance Schedule of Assessment
Geographic Township of Colchester South, Project REI 2016D061
Town of Essex, County of Essex

12.2 Essex Police Services Board - October 3, 2019

Carried

13. Financial

14. New Business

15. Notices of Motion

15.1 The following Notice of Motion is being presented this evening and will be brought forward for Council's consideration at the December 2, 2019 Regular Council Meeting:

Councillor Bondy

Re: Change to the Procedural By-Law

That an amendment be made to the Procedural By-Law to prohibit Town of Essex meetings being held on November 11th, Remembrance Day.

16. Reports and Announcements from Council Members

Each of the Council members were provided with an opportunity to discuss the latest news, upcoming events and activities in the municipality.

17. By-Laws

17.1 By-Laws that require a third and final reading

17.1.1 By-Law 1865

Being a by-law to enter into an Agreement with John Mailloux to perform the duties of Superintendent and Caretaker for the AME Cemetery in Ward 2, Town of Essex.

Moved By Councillor Vander Doelen

Seconded By Councillor Bowman

(R19-11-473) That By-Law 1865, begin a by-law to enter into an Agreement with John Mailloux to perform the duties of Superintendent and Caretaker for the AME Cemetery in Ward 2, Town of Essex, be read a third time and finally passed on November 18, 2019.

Carried

17.1.2 By-Law 1866

Being a by-law to confirm the proceedings of the November 4, 2019 Regular Meeting of Council of The Corporation of the Town of Essex, be read a third time and finally passed on November 18, 2019.

Moved By Councillor Vander Doelen

Seconded By Councillor Bjorkman

(R19-11-474) That By-Law 1866 being a by-law to confirm the proceedings of the November 4, 2019 Regular Meeting of The Corporation of the Town of Essex, be read a third time and finally passed on November 18, 2019.

Carried

17.1.3 By-Law 1849

Being a by-law to provide for South Malden Road Drain (Replacement Bridge for David & Jamie Kendrick), Part Lot 32, Concession SMR, Geographic Township of Colchester North, Project REI2018D025, Town of Essex, County of Essex.

Moved By Deputy Mayor Meloche

Seconded By Councillor Bjorkman

(R19-11-475) That By-Law 1849, being a by-law to provide for South Malden Road Drain (Replacement Bridge for David & Jamie Kendrick), Part Lot 32, Concession SMR, Geographic Township of Colchester North, Project REI2018D025, Town of Essex, County of Essex be read a third time and finally passed on November 18, 2019.

Carried

17.2 By-Laws that require a first, second, third and final reading

17.3 By-Laws that require a first and second reading

17.3.1 By-Law 1869

Being a by-law to confirm the proceedings of the November 18, 2019, Regular Meeting of Council of the Corporation of the Town of Essex

Moved By Councillor Verbeek
Seconded By Councillor Garon

(R19-11-476) That By-Law 1869 being a by-law to confirm the proceedings of the November 18, 2019 Regular Meeting of the Council of The Corporation of the Town of Essex, be read a first and a second time and provisionally adopted on November 18, 2019.

Carried

18. Adjournment

Moved By Deputy Mayor Meloche
Seconded By Councillor Garon

(R19-11-477) That the meeting be adjourned at 7:45 PM

Carried

Mayor

Clerk