



Essex Municipal Heritage Committee (EMHC)

Minutes

Thursday, March 31 2022 - 5:00 PM

John R Park Homestead, 915 County Road 50 E, Harrow ON N0R 1G0

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"The EMHC is the resource base for information and knowledge for Council, administration and the community on all matters of heritage"

Present: Richard Kokovai, Committee Member
Phil Pocock, Committee Member
Deputy Mayor Steve Bjorkman, Committee Member, Acting Chair
Perry Basden, Committee Member
Jaqueline Baldwin, Committee Member

Also Present: Rita Jabbour, Staff Liaison, Manager Planning Services
Sarah Aubin, Recording Secretary / Planning Assistant

Regrets: Laurie Brett, Chair
Anthony Paniccia, Vice-Chair
Laurie Kowtiuk, Committee Member

Absent: Joe Lucas, Committee Member

1. Call to Order

Sarah Aubin, Recording Secretary called the meeting to order at 5:02 PM

EMHC22-03-15

Moved: Member Pocock

Seconded: Member Kokovai

That Deputy Mayor Steve Bjorkman be acting chair for the March 31 2022 meeting.

Carried

2. Declarations of Conflict of Interest

There is no conflict of interest

3. Adoption of Published Agenda

3.1 Essex Municipal Heritage Committee Agenda for March 31 2022

EMHC22-03-16

Moved by Member Kokovai

Seconded by Member Basden

That the published agenda for the March 31 2022 Essex Municipal Heritage Committee Regular Meeting, be adopted as presented.

Carried

4. Adoption of Minutes

4.1 Essex Municipal Heritage Committee Special Meeting Minutes for March 10 2022

EMHC22-03-17

Moved by Member Basden

Seconded by Member Baldwin

That the minutes of the Thursday March 10 2022 Essex Municipal Heritage Committee Special Meeting, be adopted as circulated.

Carried

5. New Business

Member Basden Requested that the engineering report for the Colchester Schoolhouse be on the April 28th meeting for discussion.

6. Public Presentations

7. Unfinished Business

7.1 Greater Marketing and Public Education about Heritage– Ongoing

Rita Jabbour, Manager Planning Services, Staff Liaison stated that Brochures will be dropped off at the John R Park Homestead as well as the Colchester 225 Booklets.

Member Basden stated that there is an upcoming Staycation Expo transpiring May 12th to May 14th at the Devonshire Mall. He advised that this would be a great opportunity to place a member and pamphlets at a table to highlight some of our historical sites.

Deputy Mayor Bjorkman stated that the Arts, Culture and Tourism committee will be hosting a booth at the Essex Fun Fest with regards to the Town of Essex Committees. He stated that over the extent of the festival we can obtain some volunteers to help talking about Heritage.

7.2 Cemeteries –ongoing

7.3 Listing and Designating Properties and Heritage Districts –ongoing

7.4 Heritage Designation and Interpretive Plaque Program – ongoing

Ms. Jabbour advised the members that locations for plaques in 2022 could be 78 Fox Street, which is a designated property and in 2020 the dwelling turned

150 years old. She continued to state that McGregor at Paquette Corners on the Greenway is also another plaquing location, in 2020 Essex Region Conservation Authority was willing to assist with cost of the proposed plaque. Member Kokovai questioned the cost of each plaque. Ms Jabbour advised the cost was roughly \$1800 per plaque. Member Kokovai suggested that administration budget for a dozen plaques for the greenway as there are multiple locations of interest just within the Town of Essex. Ms. Jabbour advised that administration budgets for 3 plaques yearly. She stated that in 2023 they could request a larger budget for plaquing should the committee wish. Member Kokovai suggested fundraising and public outreach to assist with the cost of the plaques. Deputy Mayor Bjorkman suggested a series be done with plaquing but that research to pin point specific locations of interest on the greenway be completed prior to fundraising and placement of plaques. Member Kokovai stated that members could do the research by way of mapping, walking the trails, and research regarding previous settlements along the greenways.

EMHC22-03-18

Moved by Member Kokovai
Seconded by Deputy Mayor Bjorkman

That subcommittees be made up of current heritage committee members to research, walk and identify locations of interest on the greenway throughout the whole Town of Essex and a report be brought back to the committee in October of 2022.

Carried

- 7.5** Reports to Council – on going
- 7.6** Studies and Master Plans- on going
- 7.7** Heritage Week 2022 – on going

7.7.1 Committee to choose Heritage Bursary Award winner.

Member Kokovai stated that all four (4) submissions were well written by each candidate. He stated that only one applicant met all the requirements of being an Essex Resident, pursuing studies in heritage courses at a post-secondary institute in Ontario.

EMHC22-03-19

Moved by Member Kokovai

Seconded by Member Baldwin

That Rachel Hodovick-Lane be the winner of the \$500.00 Heritage Preservation Bursary.

Carried

Deputy Mayor Bjorkman stated that the committee would like to invite Rachel to the May or June Heritage Meeting to present her as the winner of the Bursary.

7.7.2 Analytics on Heritage Week activities/social media posts.

Ms. Jabbour stated the Facebook posts did very well again this year.

Deputy Mayor Bjorkman stated that the colouring books always do great with the community.

Sarah Aubin, Recording Secretary advised the members that she will be seeking new historical locations through out the Town of Essex for the 2023 colouring book and has requested any suggestions would be helpful.

Ms. Jabbour advised the members that there was a French version also created for the French schools within the Town.

Member Pocock suggested that French versions be also provided to English schools so that French teachers can utilize them as a class activity.

7.8 Charles Maedel Commemoration Project –ongoing

7.9 Heritage Walking Tour and Digital Component – ongoing

7.10 Batten Schoolhouse and Iler Schoolhouse – ongoing

7.11 Cultural Master Plan – Ongoing

7.12 Historically Significant Name Registry – Ongoing

7.13 Century Farms – Ongoing

Ms. Jabbour stated that in January, the Committee was informed that there was only one property identified as a “Century Farm” through the Century Farm Sign program through the Junior Farmers Association of Ontario. Member Kokovai suggested that we start our own program to recognize Century Farms within the Town of Essex. The Vice Chair also suggested a plaque program for business that have been operating for 100 years or more. She continued that she is looking to gauge the Committee’s interest in developing a plaque program for century farms and businesses that administration can start researching the implementation of such program.

Member Kokovai suggested that the Town can do a series of acknowledgements for century farms and provide to the home owners plaques

that are bronze, silver, gold and platinum and be for years owned and or operated.

Bronze	Silver	Gold	Platinum
50 years	75 years	100 years	101 + years

He stated that with regards to businesses the plaques for accomplishment can be of the same format but with years being revised

Bronze	Silver	Gold	Platinum
25 years	50 years	75 years	100 + years

Ms Jabbour recommended that the plaques have the Town of Essex colour scheme on them to show that it is the Town recognizing the farm or business. She continued to state that for criteria purposes the town can utilize the Junior Farmers template.

Member Kokovai recommended that we place a clause in the template that a farm that is not in the same historically owned name due to marriage still be recognized as the same family ownership.

Member Baldwin stated that from her research there may be seven (7) century farms on heritage road. She stated that she will do some research and report back to the committee.

Deputy Mayor Bjorkman stated that these programs requires a lot of research and recommends that administration starts with a plaquing program for Century Farm owners.

EMHC22-03-20

Moved by Member Kokovai

Seconded by Member Baldwin

That administration creates a century farms program for the Town of Essex that recognizes owners through a plaquing system.

Bronze	Silver	Gold	Platinum
50 years	75 years	100 years	101 + years

Carried

7.14 Cultural Heritage; Indigenous History – Ongoing

8. Reports from Administration

9. Correspondence

10. Notices of Motion

11. Adjournment

EMHC22-03-21

Moved by: Member Pocock

Seconded by: Member Kokovai

That the meeting be adjourned at 6:26 PM

12. Future Meetings

April 28 2022 at 5:00 pm Location: Town Hall, 33 Talbot Street South