



## Report to Council

Department: Community Services  
Division: Parks and Facilities  
Date: April 19, 2022  
Prepared by: Jake Morassut, Director, Community Services  
Report Number: Parks and Facilities-2022-06  
Subject: Reallocation of Funds – Harrow High School Roof  
Number of Pages: 4

### Recommendation(s)

**That** Parks and Facilities-2022-06 report entitled Reallocation of Funds – Harrow High School Roof prepared by Jake Morassut, Director, Community Services, dated April 19, 2022 be received;

**That** Council approve the reallocation of \$20,000.00 of taxation funding from project CS-21-0043, New Public Washrooms/Change Rooms at the Harrow Splash to a new 2022 capital project entitled “Harrow High School Roof Repairs”.

### Purpose

Council approval is required to approve funding allocations outside of the annual budget.

### Background and Discussion

The Harrow High School was purchased by the Town of Essex in December 2021. Included in the Approved 2022 Capital Budget is a facility assessment (Capital Project CS-22-0015) for \$60,000 which is currently in progress. Since undertaking the building, it was noticed there are

several areas where water is penetrating through the roof and into the facility. To mitigate the leakage and prevent further damage, Administration is requesting post-budget approval of a new capital project to provide some roofing repairs to mitigate and/or resolve the leaks. This is a temporary solution until the Town of Essex can have the full building assessment completed and develop a Strategic Plan for the Harrow High School facility.

During the 2021 Budget Deliberations, Council approved New Public Washrooms/Change Rooms at the Harrow Splash Pad. The procurement process was followed with the project coming in over budget by \$63,711.76. During the 2022 budget deliberations, Council approved that the New Public Washrooms/Change Rooms at the Harrow Splash Pad proceed with the additional funding budgeted, totaling \$220,000.00 (including the non-refundable tax). \$159,158 of this project was funded from Parks reserve with the remainder to be funded from 2022 taxation.

The project has been tendered and a purchase order issued to Barrinetti Construction for \$163,476.41 (including non-refundable tax) and Architectura for \$21,624.00 (includes the non-refundable tax).

With a total budget of \$220,000.00 and a total project cost of \$185,100.61, this leaves a surplus of \$34,899.39. Administration is requesting \$20,000.00 be transferred for roofing repairs at the Harrow High School with the remaining \$14,899.39 left for the Splash Pad Washrooms as a contingency during the construction process.

## **Financial Impact**

There will be no additional financial impact associated with the reallocation of funds to the Harrow High School Roofing Repairs as the funding is coming from a reallocation of CS-21-0043, the New Public Washrooms/Change Rooms at the Harrow Splash Pad.

<b>Project</b>	<b>Cost (Including HST)</b>	<b>Non-Tax Refundable Cost</b>	<b>Cumulative Cost</b>
<b>Construction</b>	\$181,533.36	\$163,476.41	\$163,476.61
<b>Architect</b>	\$24,012.50	\$21,624.00	\$185,100.61
<b>Total</b>	<b>\$205,545.86</b>	<b>\$185,100.61</b>	<b>\$185,100.61</b>

## Consultations

Kate Giurissevich, Director of Corporate Services/Treasurer

Doug Sweet, Chief Administrative Officer

## Link to Strategic Priorities

- Manage, invest and plan for sustainable municipal infrastructure which meets current and future needs of the municipality and its citizens.
- Create a safe, friendly and inclusive community which encourages healthy, active living for people of all ages and abilities.
- Provide a fiscal stewardship and value for tax dollars to ensure long-term financial health to the municipality.
- Manage responsible and viable growth while preserving and enhancing the unique rural and small town character of the community.
- Improve the experiences of individuals, as both citizens and customers, in their interactions with the Town of Essex.
- Improve the Town's capacity to meet the ongoing and future service needs of its citizens while ensuring the corporation is resilient in the face of unanticipated changes or disruptions.

## Report Approval Details

Document Title:	Transfer of Funds - Harrow High School Roof - Parks and Facilities-2022-06.docx
Attachments:	
Final Approval Date:	Apr 12, 2022

This report and all of its attachments were approved and signed as outlined below:

**No Signature found**

**Kate Giurissevich, Director, Corporate Services - Apr 12, 2022 - 3:48 PM**

A handwritten signature in black ink, appearing to read "Doug Sweet". The signature is stylized with a large "D" and "S".

**Doug Sweet, Chief Administrative Officer - Apr 12, 2022 - 4:51 PM**