

Schedule "A" to By-Law Number 2040
(Effective January 1, 2022, subject to applicable HST)

Department	Description of Fee or Charge	Unit	Fee or Charge
Building	Class A & B - Assembly and Institutional:		
	Assembly & Institutional	Per square foot	\$ 1.77
	Class C - Residential:		
	All finished floors	Per square foot	\$ 1.19
	Unfinished floors	Per square foot	\$ 1.19
	Decks, porch, shed	per permit	\$ 100.22
	Accessory structures	Per square foot	\$ 0.33
	House moving	Each	\$ 626.40
	Fence	Flat Fee	\$ 66.82
	Above ground pool	Flat Fee	\$ 66.82
	Inground pool	Flat Fee	\$ 133.63
	Renovations	Per square foot	\$ 0.78
	Class D & E - Office & Mercantile:		
	Office and Mercantile	Per square foot	\$ 1.05
	Renovations/tenant improvement	Per square foot	\$ 0.58
	Class F - Industrial:		
	Industrial Office area	Per square foot	\$ 1.05
	Industrial Plant area	Per square foot	\$ 0.75
	Renovations	Per square foot	\$ 0.58
	Agricultural:		
	Pole barns	Per square foot	\$ 0.26
	Accessory Agricultural	Per square foot	\$ 0.31
	Greenhouses	Per square foot	\$0.25 Plus \$0.01 on balance
	Farm Building Renovation	Per square foot	\$ 0.26
	Plumbing:		
	New Construction	Per Unit	\$ 684.00
	Plumbing Renovations	Per Fixture	\$15.66, Min. of \$66.82
	Backwater valve	Per Unit	\$ 100.22
	Storm/Sanitary Sewer Inspection	Per Unit	\$ 100.22
	On Site Sewage Systems:		
	Sewage Septic System - Class 4 systems	Per Unit	\$ 805.97
	Tertiary System	Per Unit	\$ 887.40
	Septic Repairs - To Existing System	Per Unit	\$ 405.07
	Septic Inspections	Per Inspection	\$ 100.22
	Reviews and Assessments	Per review	\$ 100.22
	Demolitions:		
	Residential	Per square foot	\$0.33, Min. \$133.63
	Non - Residential	Per square foot	\$0.44, Min. \$133.63
	General Building Fees:		
	Lawyers letters	Per Letter	\$ 66.82
	911 signs	Per Unit	\$ 66.82
	Change of use permit	Per Hour	\$66.82 Plus \$66.82/hr over 1 hr
	Tents	Per unit	\$ 100.22
	Revised Plan Review	Per review	Min. \$200.45 Plus \$66.82/hr over 3 hr
	Transfer of permit - Residential	Each	\$ 66.82
	Transfer of permit - Non-Residential	Each	\$ 133.63
	Inspection fee - incomplete not ready for inspection	Per Inspection	\$ 66.82
	Inspections for Ontario Renovate Program	Per Inspection	\$ 133.63
	Construction Started without a Permit		150% of the permit fee
	Construction Finished without a Permit		200% of the permit fee
	Solar Panel - Residential	Each	\$ 66.82
	Solar Panel - Non-Residential	Each	\$ 133.63
	Certificates:		
	Building/Zoning	Each	\$ 66.82
	Public Works	Each	\$ 66.82
	Part 8 (Septic)	Each	\$ 66.82
	Occupancy Permit	Each	\$ 66.82
	Miscellaneous Inspection Fees:		
	Miscellaneous Inspection Fees not listed above	Each	\$ 100.22
	LCBO Report & Occupant Load Calculations	Each	\$ 133.63
	Re-inspection - inspection booked, but work incomplete	Each	\$ 133.63
	Indemnity Deposits:		
	Residential/ Agriculture:		
	new, addition, demolition	Each	\$ 1,044.00
	driveway approach	Each	\$ 1,044.00
	accessory, pools, renovation	Each	\$ 522.00
	agricultural structure	Each	\$ 261.00
	mobile homes	Each	\$ 261.00
	Commercial/ Industrial:		
	new, addition, demolition	Each	\$ 1,566.00
	sign, renovations	Each	\$ 522.00
	Minimum permit fee - for all projects not specifically listed above	Each	Min. \$132
	Building permit fees for all projects not specifically noted above	Each	\$13.05 per \$1,000 Construction
	CloudPermit Credit Card Transaction Fee	Percentage of payment	3.00%
	Planning		
Official Plan Amendment	(plus deposit to be determined at time of application)	\$ 6,681.60	
Zoning By-Law Amendment - Major (Note 1)	(plus deposit to be determined at time of application)	\$ 3,445.20	
Zoning By-Law Amendment - Minor (Note 1)	(plus deposit to be determined at time of application)	\$ 2,610.00	
Holding Removal	Each	\$ 1,252.80	
Temporary Use By-Law	Each	\$ 2,610.00	
Site Plan Control	Each	\$ 3,027.60	
Site Plan Amendment - Major (Note 1)	(plus deposit to be determined at time of application)	\$ 2,610.00	
Site Plan Amendment - Minor (Note 1)	(plus deposit to be determined at time of application)	\$ 2,088.00	
Plan of Subdivision and Condominium	Each	\$6,600 Plus \$10,000 Deposit	
Part Lot Control Exemption By-Law - Major (Note 1)	Each	\$ 1,774.80	
Part Lot Control Exemption By-Law - Minor (Note 1)	Each	\$ 1,357.20	
Consent to Sever	Each	\$ 1,461.60	
Complex Minor Variances (Note 1)	Each	\$ 1,252.80	
Minor Variances (Note 1)	Each	\$ 939.60	

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Department	Description of Fee or Charge	Unit	Fee or Charge
	Consent to Sever and Variance (applications submitted)	Each	\$ 2,296.80
	Change of Consent Conditions - Minor Request	Each	\$ 261.00
	Change of Consent Conditions - Major Request	Each	\$ 417.60
	Deferred Committee of Adjustment Application	Each	\$ 114.84
	Certificate of Validation	Each	\$ 125.28
	Development Agreements:		
	Plan of Subdivision and Condominium (Note 2)	Each	\$5,000 Deposit
	Site Plan Control (Note 3)	Each	\$5,000 Deposit
	All Other Developments	(plus deposit to be determined at time of application)	\$ 2,923.20
	Sign By-Law Amendment	Each	\$ 751.68
Finance	Tax Certificate or Statement per Section 352(1) of the Municipal Act (Note 4)	Each	\$ 78.30
	Payment Dishonoured or Returned as Non-Sufficient Funds	Each	\$ 36.54
	Tax Certificate or Statement Rush (required within 3 business days) per Section 352(1) of the <i>Municipal Act, 2001</i>	Each	\$ 156.60
	Tax Receipt/Account Information/Duplicate/Reprint (Note 4)	Per property	\$ 11.48
	Refund of Credit on Account	Each	\$ 28.19
	Misposting of Payment	Each	\$ 28.19
	Accounts Receivable - Invoices outstanding over 30 days	Per month	1.25%
	Financing Administration	Per property	\$ 114.84
	Research (for Tax, Accounting for Financial Information more than 3 years)	Per property	\$ 57.42
	Photocopy (letter, legal, 11 x 17)	Each	\$ 0.47
	Virtual City Hall Transaction Fee	Percentage of payment	2.50%
Legislative Services (Clerk)	Lottery Licences:		
	Bingo	Percentage of prizes	3% of prizes for bingo
	Raffle	Percentage of prizes	3% of prizes for raffle
	Break Open Ticket	Percentage of prizes	3% of prizes for break open ticket
	Marriage Licence	Each	\$ 156.60
	Burial Permit	Each	\$ 17.75
	Administering Oaths or Declarations - Resident	Each	\$ 14.62
	Administering Oaths or Declarations - Non-Resident	Each	\$ 29.23
	Notary – Resident	Each	\$ 29.24
	Notary – Non-Resident	Each	\$ 58.48
Ontario Provincial Police	False Security Alarm - Non-Registered Premises	Each	\$ 180.00
	False Security Alarm - Registered Premises (after 2 occurrences)	Each	\$ 180.00
Business or Other Licensing	Transient Trader or Vendor's Licence	Per unit	\$ 354.96
Geographic Information System	Standard Map Products:		
	1) 8.5 x 11 inches selected area specified by customer (colour)	Each	\$ 2.35
	2) 8.5 x 11 inches selected area specified by customer (black and white)	Each	\$ 1.31
	3) 11 x 17 inches selected are specified by customer (colour)	Each	\$ 3.92
	4) 11 x 17 inches selected area specified by customer (black and white)	Each	\$ 2.35
	5) 11 x 17 inches digital aerial photography (colour)	Each	\$ 9.92
	Standard Products - Wide Format:		
	1) Selected area or digital file (black and white) - maximum 42 inches wide	Per square foot	\$ 2.92
	2) Selected area or digital file (colour) - maximum 42 inches wide (per square foot)	Per square foot	\$ 3.92
	3) Selected area specified by customer with aerial photography - 42 inches wide	Per square foot	\$ 5.22
	Wide Format Scans:		
	Size 22 x 34 inches or 24 x 36	Per scan	\$ 5.48
	Size 34 x 44 inches or 36 x 48	Per scan	\$ 6.53
	Other:		
	Custom mapping	Per hour	\$ 73.08
	Drawing format printing	Per square foot	\$ 0.57
	Compact Disk (CD)/Digital Video Disk (DVD)	Per burn	\$ 12.53
Fire	Fire Property Certificate	Each	\$ 78.30
	Fire Property Incident Report	Per Report	\$ 78.30
	Fire Property Inspection Report (no inspection required)	Per Report	\$ 78.30
	Business Inspection requiring inspection letter	Per Letter	\$ 130.50
	LCBO Licensing Inspection	Per Inspection	\$ 130.50
	Risk & Safety Management Plans (RSMP) Licensing Inspections (Propane facility)	Per Inspection	\$ 130.50
	Follow up on inspection on all properties after 1st reinspection (2nd follow up)	Per Inspection	\$ 130.50
	3rd and subsequent re-inspection	Per Inspection	\$ 130.50
	False Alarms (After 3 occurrences in a calendar year)	Each	Current MTO Rates
	Fire extinguisher training (up to 20 persons)	Per session	\$ 198.36
	Fire extinguisher training (over 20 persons)	Per session	\$198.36 plus Additional \$5.22/per person over 20
By-Law Enforcement	Clean Yard By-law Order - Town Work/Clean up/Cut	Per hour/ minimum	\$ 128.41
	Snow Clearing By-law Order - Town Work	Per hour/ minimum	\$ 128.41
	Weed Control Act Order - Town Work	Per hour/ minimum	\$ 128.41
	Property Standards Order - Town Work	Per hour/ minimum	\$ 128.41
	Application for Noise Exemption	Per hour/ minimum	\$ 128.41
	Administrative fee on additional infraction with 12 month period	Each	\$ 128.41
Water/ Wastewater	Water Shutoff Regular Hours	Each	\$ 135.72
	After Hours Water Shut Off	Each	\$ 271.44
	Frozen Meter Repair	Each	\$ 187.92
	Water Meters Missed Appointment	Each	\$ 52.20
	Wastewater Inspection	Per Inspection	\$ 135.72
Public Works	Entrance Permit	Each	\$ 208.80
Other Misc. Fees	Tile Drainage Loan Inspection	Per inspection	\$ 135.72
	Telecommunications Agreement	Each	\$ 2,633.17

Notes:

Note 1 - The determination of whether an application constitutes a Minor or Major Application will be made by the Planning Division

Note 2 - Subdivision and Condominium Agreement fee now included in the Subdivision and Condominium application

Note 3 - Site Plan Agreement fee now included in the Site Plan application fee

Note 4 - Fee will be eliminated up to two times per year for customers whose tax bills are paid by their mortgage company as per Finance and Business Services Report 2017-05.

Note 5 - Indemnity Deposits paid after July 1, 2021 must have the Final inspection occur within 5 calendar years from the date of issuance.

After this five year period the deposit is considered non-refundable and relinquished.