



## **Essex County Council Regular Meeting Minutes**

**Wednesday, March 16, 2022**

**7:00 PM**

**<https://video.isilive.ca/countyofessex/live.html>**

Council: Gary McNamara, Warden, Mayor, Town of Tecumseh  
Joe Bachetti, Deputy Mayor, Town of Tecumseh  
Tracey Bailey, Deputy Mayor, Municipality of Lakeshore  
Tom Bain, Mayor, Municipality of Lakeshore  
Marc Bondy, Mayor, Town of LaSalle  
Aldo DiCarlo, Mayor, Town of Amherstburg  
Hilda MacDonald, Mayor, Municipality of Leamington  
Crystal Meloche, Deputy Mayor, Town of LaSalle  
Leo Meloche, Deputy Mayor, Town of Amherstburg  
Richard Meloche, Deputy Mayor, Town of Essex  
Gord Queen, Deputy Mayor, Town of Kingsville  
Nelson Santos, Deputy Warden, Mayor, Town of Kingsville  
Larry Verbeke, Deputy Mayor, Municipality of Leamington  
Steve Bjorkman, Deputy Mayor - Town of Essex

Administration: Mike Galloway, Chief Administrative Officer  
Mary Birch, Director, Legislative and Community Services/Clerk  
Michelle Bishop, General Manager, EWSWA  
Allan Botham, Director, Infrastructure & Planning Services  
Jayne Brooks Keller, Administrator - Sun Parlor Home  
Kristie Cronin, Director of Human Resources  
Robin Greenall, CEO/Chief Librarian, Essex County Library  
Katherine Hebert, Deputy Clerk  
Bruce Krauter, Chief, Essex Windsor Emergency Medical Services  
David Sundin, County Solicitor  
Crystal Sylvestre, Administrative Assistant, Legislative and Community Services  
Sandra Zwiers, Director of Financial Services/Treasurer

Jerry Behl, Manager, Transportation Planning and Development

**1. Closed Meeting**

There was no Closed Meeting scheduled for March 16, 2022.

**2. Moment of Reflection**

**3. Singing of 'O Canada'**

**4. Land Acknowledgement Statement**

We begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, Odawa and Potawatomie Peoples.

To recognize the land is an expression of gratitude to those whose territory you reside on, and a way of honouring the Indigenous people who have been living and working on the land from time immemorial.

We value the significant historical and contemporary contributions of local and regional First Nations and all the Original Peoples of Turtle Island.

**5. Recording of Attendance**

Warden McNamara attended the meeting virtually from the Essex County Civic Centre, Council Chambers. All other members of Council participated in the meeting virtually, via video conferencing from alternate remote locations.

**6. County Warden's Welcome and Remarks**

Warden McNamara welcomed the members of County Council, Administration and members of the public and delivered the following greeting:

"Two years living in the shadow of a global pandemic is a long time. In our third spring since COVID-19 swept the world, we finally feel like we are stepping out into the sun.

The number of deaths and hospitalizations are declining. Restrictions are being lifted in Ontario and elsewhere. We are making plans to go places we haven't been able to go and see people we haven't been able to see for the last two years.

Businesses that had to close their doors intermittently, invest in safety measures and restrict their services for two years are moving ahead. We cannot thank local businesses enough for all they have overcome to keep

operating and serving the community during this pandemic. They deserve our ongoing patronage and support for so many reasons.

We are grateful to Essex County and Windsor health-care and other frontline workers for all you have endured to get us through the darkest hours of COVID-19. We again want to thank the staff at Essex-Windsor EMS, Sun Parlor Home and other county departments for continuing to serve residents despite the obstacles and hardships you have faced.

Residents of Essex County, thank you for following health protocols for two years, getting vaccinated and being there for your neighbours. It has not been easy battling this virus. It has been stressful. And, at times, it has been frustrating. Thank you for your patience.

Springtime is a hopeful time. We want you to feel hope. If you are still struggling, that is understandable. That is OK. We all need to move forward in our own way and at our own pace.

We need to keep looking out for each other. We need to respect each other's choices about whether to continue wearing masks in public and social distancing. We need always to be kind.

We are ready to be done with COVID-19, but it is not done with us. We are transitioning to life with this virus. It will continue to be a presence and a threat, but one we can handle if we take the lessons we have learned these past two years to heart. We need to act before the virus hits us again.

We need to think like Wayne Gretzky. We need to skate to where the puck is going.

How can we do this? By getting vaccinated and ensuring we have all three shots. At this stage, we know getting three doses is an excellent way to avoid severe illness and death from COVID-19. Some may need four doses to get the best protection. We are all likely to need additional vaccinations in the future.

Vaccination is a simple measure that is getting us out of the cycle of pandemic waves of hospitalizations and deaths. If you are still hesitating, this is the time to see a health-care provider and get that protection.

Let's step out in the spring sunshine and move forward knowing we have done everything possible to brighten the future.

Chief Administrative Officer Mike Galloway has asked for a few minutes to speak about the dedication and diligence of Essex County employees over the course of this pandemic.

I would also like to commend Mike for his steady leadership in these trying times."

County CAO Mike Galloway offered greetings thanking Essex County departments and staff for their steadfast commitment to service during the pandemic and highlighted some accomplishments throughout.

**7. Disclosure of Pecuniary Interest**

There were no disclosures of pecuniary interest raised.

**8. Adoption of Regular Meeting Minutes**

March 2, 2022 Essex County Council, Regular Meeting Minutes

**051-2022**

**Moved By** Crystal Meloche

**Seconded By** Aldo DiCarlo

That the minutes of the March 2, 2022 Regular Meeting of Essex County Council be adopted as presented.

**Carried**

**9. Delegations and Presentations**

**052-2022**

**Moved By** Tom Bain

**Seconded By** Marc Bondy

That the delegation from the Windsor-Essex Ontario Health Team Co-Chairs be permitted to address County Council.

**Carried**

**9.1 Windsor-Essex Ontario Health Team (WEOHT)**

WEOHT Co-chairs Bruce Krauter, Claudia den Boer and Kristen Kennedy, to provide County Council with information on the recently approved Windsor-Essex Ontario Health Team.

Claudia den Boer explained that her term as co-chair has come to an end and Kristin Kennedy would be taking her place as co-chair with Chief Bruce Krauter, Essex-Windsor EMS.

Ms. Den Boer explained the three-year journey to gain approval by the Honourable Minister Christine Elliott as an Ontario Health Team (OHT). She described how pandemic requirements had accelerated

progress and provided unique opportunities to innovate the healthcare system.

During the pandemic, Windsor-Essex County was identified as a high priority community. The information provided by the Province organized high priority communities by postal code. This data allowed the new mobile health team, called the COVID Response and Stabilization Team (CRST), specific areas to focus their efforts and offer real time support.

Ms. den Boer explained how the mobile component of the CRST team dovetails with the OHT as community need continues. The OHT goal is to improve overall access to care and would utilize a mobile clinic to provide wellness checks and primary care in underserved neighbourhoods.

Chief Krauter outlined the value of the contributing organizations in the OHT and explained how collaboration is key to the success of the program. Claudia identified that the OHT will endeavor to find efficiencies and define the needs of the communities but it would be the responsibility of the Ministry of Health to fund.

## **10. Communications**

### **10.1 Correspondence**

#### **053-2022**

**Moved By** Joe Bachetti

**Seconded By** Marc Bondy

That the correspondence listed on the Regular Agenda for March 16, 2022, be received and any noted action approved.

**Carried**

#### **10.1.1 Pathway to Potential**

P2P Monthly Newsletter - [March 2022](#)

#### **10.1.2 Great Lakes and St. Lawrence Cities Initiative (GLSLCI)**

- [Powering the Blue Economy](#)
- [Annual General Meeting Survey](#)
- [Making Waves - February Newsletter](#)

#### **10.1.3 Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO)**

[Local Government Priorities for the 2022 Provincial Election](#)

**10.1.4 Lower Thames Valley Conservation Authority (LTVCA)**

February 28, 2022 - Correspondence from Mark Peacock, CAO/Secretary-Treasurer, Lower Thames Valley Conservation Authority, RE Inventory of Programs and Services

**10.1.5 Ontario Premier's Office**

February 25, 2022 - News Release

[Ontario Removing Barriers for Out-of-Province Skilled Workers](#)

**10.1.6 Ontario Ministry of Health**

March 7, 2022 - News Release

[Ontario Making Historic Investment in Provincial Nursing Workforce](#)

**10.1.7 Ontario Ministry for Seniors and Accessibility**

March 4, 2022 - News Release

[Ontario Increasing Seniors Community Grant Funding](#)

**10.1.8 Ontario Ministry of Labour, Training and Skills Development**

March 1, 2022 - News Release

[Ontario Mandating Naloxone Kits in High-Risk Workplaces](#)

**10.1.9 Ontario Ministry of Government and Consumer Services**

March 9, 2022 - News Release

[Province Launches Building Ontario Businesses Initiative](#)

**10.1.10 Township of Alnwick-Haldimand**

Resolution RE Proclamation, Year of the Garden

**10.1.11 Town of Bracebridge**

Resolution RE Hospital Capital Funding

**10.1.12 Town of the Blue Mountains**

Resolution RE Ontario Housing Affordability Taskforce

**10.1.13 Town of Collingwood**

Resolution RE Termination of the Town of Collingwood's Membership in the OMWA

**10.1.14 City of Markham**

Resolution RE Dissolving the Ontario Land Tribunal

**10.1.15 Town of South Bruce Peninsula**

Resolution RE Municipal Accommodation Tax and Crown Campgrounds

**10.1.16 Town of Tecumseh**

Resolution RE Consideration of Support for Windsor-Essex Workers

**10.1.17 Town of Tecumseh**

Resolution RE Small Business Support in Essex-Windsor

**10.1.18 Town of Kingsville**

Resolution RE Dissolution of the Ontario Land Tribunal

**10.1.19 Ontario Health Teams - County of Essex**

Correspondence from Warden, Gary McNamara, dated March 2, 2022 to the Hon. Christine Elliot, Minister of Health RE Funding Ontario Health Teams

**10.1.20 Association of Municipalities of Ontario (AMO)**

February 25, 2022 - [AMO Policy Update – Fire Certification Regulation Response and Federal Transit Investment](#)

**10.1.21 Association of Municipalities of Ontario (AMO)**

March 1, 2022 - [AMO Policy Update – Housing Task Force Response and Ontario Health Team \(OHT\) Funding Requests](#)

**10.1.22 Association of Municipalities of Ontario (AMO)**

March 3, 2022 - [AMO Watchfile Online](#)

**10.1.23 Association of Municipalities of Ontario (AMO)**

March 5, 2022 - [AMO-LAS Municipal Energy Symposium](#)

**10.1.24 Association of Municipalities of Ontario (AMO)**

March 7, 2022 - [CPO's Prevention Strategy, H&S Rep Training Update, Rebates from WSIB](#)

**10.1.25 Association of Municipalities of Ontario (AMO)**

March 8, 2022 - [Upcoming AMO Training Opportunities, Navigating Conflict Relationships as an Elected Official - May 4-5, 2022](#)

**10.1.26 Association of Municipalities of Ontario (AMO)**

March 8, 2022 - [AMO Policy Update](#) – Consolidated Homelessness Prevention Program, New PTSD Rehabilitation Centre for First Responders, Getting Ontario Connected Act, 2022, and AMO Statement on Ukraine

**10.1.27 Association of Municipalities of Ontario (AMO)**

March 10, 2022 - [AMO Watchfile Online](#)

**10.2 Resolutions**

**10.2.1 City of Windsor**

Resolution CR93/2022 calling on senior levels of Government to increase support for housing retention policies including but not limited to the creation of long-term sustainable funding envelopes to increase supply and to promote successful tenancies through increased supports and supportive housing programming.

**054-2022**

**Moved By** Leo Meloche

**Seconded By** Marc Bondy

That Essex County Council support City of Windsor resolution CR93-2022 calling upon senior levels of Government to increase support for housing retention policies, including but not limited to, the creation of long-term sustainable funding envelopes, to increase supply and to promote successful tenancies through increased supports and supportive housing programming.

**Carried**

**11. Consent Agenda**



**055-2022**

**Moved By** Larry Verbeke

**Seconded By** Marc Bondy

That the recommendation in the Administrative Report listed as item 11.1, on the Consent Agenda for March 16, 2022, be approved.

**Carried**

**11.1 Approval of Invoices – Legal/Consulting Services**

Report number 2022-0316-CCS-R006-DS, Approval of Invoices - Legal and Consulting Services, dated March 16, 2022, from David Sundin, County Solicitor

**12. Reports and Questions**

**12.1 Essex County Accessibility Advisory Committee**

Minutes of the Essex County Accessibility Advisory Committee dated, February 10, 2022, Gord Queen, Vice Chair.

**056-2022**

**Moved By** Gord Queen

**Seconded By** Hilda MacDonald

That the minutes of the Essex County Accessibility Advisory Committee, dated February 10, 2022 be approved.

**Carried**

**12.2 Essex-Windsor Solid Waste Authority**

Minutes of the Essex-Windsor Solid Waste Authority dated January 12, 2022, Aldo DiCarlo, Vice Chair.

**057-2022**

**Moved By** Aldo DiCarlo

**Seconded By** Marc Bondy

That the minutes of the Essex-Windsor Solid Waste Authority, dated January 12, 2022 be received.

**Carried**

**12.3 Extension of Agreement for Farmland Rent**

Essex-Windsor Solid Waste Authority Report, Extension of Agreement for Farmland Rent, dated March 2, 2022 from Michelle Bishop, General Manager, EWSWA

Mary Birch explained the contract extension was being requested ahead of the current contract expiration to allow the renter to plan for land inputs.

**058-2022**

**Moved By** Marc Bondy

**Seconded By** Leo Meloche

THAT Essex County Council authorize the Warden and Clerk to execute an extension agreement between the Corporation of the County of Essex, Essex-Windsor Solid Waste Authority and Chris Malott Farming Enterprises Inc. for a one-year period November 1, 2022 – October 31, 2023 at the current agreement price of \$276 per acre for 10 parcels of farmland making up 813 acres in the vicinity of the Regional Landfill.

**Carried**

#### **12.4 Policy and Procedure Governance Framework**

Report number 2022-0316-CCS-R05-MB, Policy and Procedure Governance Framework, dated March 16, 2022 from Mary Birch, Director, Council and Community Services/Clerk

Mary Birch provided the report to Council introducing a new policy to address the updating of existing and future policies. Ms. Birch outlined key areas of the guidance document highlighting the definition of two types of policies; one being Corporate, approved by Council and the other being Administrative, approved by the Chief Administrative Officer.

**059-2022**

**Moved By** Richard Meloche

**Seconded By** Tom Bain

That Essex County Council approve report 2022-0316-CCS-R05-MB and adopt Policy 2022-02 Policy and Procedure Governance Framework as presented.

**Carried**

#### **12.5 Extension of the Long Term Care Home Service Accountability Agreement (LSAA)**

Report number 2022-0316-SPH-R02-JBK, Extension of the Long Term Care Home Service Accountability Agreement (LSAA), dated March 16, 2022, from Jayne Brooks-Keller, Administrator, Sun Parlor Home

Jayne Brooks-Keller provided background information on the Service Accountability Agreement and requested that the extension to March 31, 2023 be approved.

Ms. Brooks-Keller also outlined the requirement of an annual attestation stating that High Intensity Needs Funding is being used according to the guidelines of high intensity funding.

**060-2022**

**Moved By** Tracey Bailey

**Seconded By** Aldo DiCarlo

That Essex County Council accepts the terms of the Extending Letter from Ontario Health West to amend the Long Term Care Service Accountability Agreement for Sun Parlor Home, for the period March 31, 2022- March 31, 2023 and authorizes the execution of the required documents acknowledging the extension.

That Essex County Council authorize the execution of the Declaration of Compliance indicating that, to the best of their knowledge and belief, Sun Parlor Home has fulfilled its obligation under the Service Accountability Agreement in effect during the period of January 1, 2021 to December 31, 2021.

That Essex County Council authorize the execution of the High Intensity Needs Funding attestation for the period of April 1, 2021 to March 31, 2022.

**Carried**

**12.6 County Road 22 Corridor Study Update - County Road 25 to West Belle River Road**

Report number 2022-0316-ISD-R08-JB, County Road 22 Corridor Study Update - County Road 25 to West Belle River Road, dated March 16, 2022 from Jerry Behl, Manager, Transportation Planning and Development

Jerry Behl explained the vision for this corridor was to serve multiple sectors as efficiently and completely as possible and the plan had been developed with the collaboration of the Municipality of Lakeshore and WSP Consulting.

Mr. Behl explained the various phases of consultation that had been completed and that next steps would be to enter the detailed design phase followed by construction.

**061-2022**

**Moved By** Tracey Bailey

**Seconded By** Leo Meloche

That Essex County Council receive report number 2022-0316-ISD-R08-JB, County Road 22 Corridor Study Update, as information.

**Carried**

**12.6.1 Resolution from Municipality of Lakeshore re: County Road 22 Corridor Study**

At their meeting held March 15, 2022, the Council of the Municipality of Lakeshore adopted the following resolution:

0-03-2022

Advise the County of Essex that Lakeshore Council requests that the County of Essex look at including right-hand turn lanes in the eastbound lanes at Emery Drive, Renaud Line, Willow-wood Drive, Rourke Line and Grandview Boulevard in the County Road 22 Corridor design.

**062-2022**

**Moved By** Marc Bondy

**Seconded By** Gord Queen

That Essex County Council receive the correspondence from the Municipality of Lakeshore, dated March 16, 2022 regarding their resolution 0-03-2022.

**Carried**

**12.7 Regional Food and Organics Waste Management Program**

Report number 2022-0316-CCS-R04-MB, Regional Food and Organics Waste Management Program, dated March 16, 2022, from Mary Birch, Director, Council and Community Services/Clerk and Sandra Zwiers, Director, Financial Services/Treasurer

Mary Birch provided the report outlining the process of review and consultations with the seven local tier municipalities of the County of Essex pertaining to participation in the Food and Organics Waste Management Program.

Sandra Zwiers provided information regarding the financial implications of this project. Highlighting that the regional approach provides opportunities to realize economies of scale. Ms. Zwiers pointed out that a more fulsome participation in the program would realize savings for all.

Representatives from Kingsville and Essex spoke in opposition to County Council making a decision to advise EWSWA that all County municipalities would participate in a regional Food and Organics Waste Management initiative, stating that their municipalities did not wish to participate at this time. Discussion included the risks of incomplete local tier participation in the project and the legal implications if County Council proceeded with a regional model, without authorization from Kingsville and Essex.

**063-2022**

**Moved By** Marc Bondy

**Seconded By** Aldo DiCarlo

That Essex County Council receives for information the memorandum prepared by the Regional Food and Organics Oversight Committee and sent to EWSWA Board Members on January 6, 2022 regarding the Regional Food and Organics and Biosolids Waste Management Project – Facility Ownership and Recommended Next Steps attached as Schedule “A”;

And Further That County Council receives for information the letter received from Essex-Windsor Solid Waste Authority (EWSWA) dated January 19, 2022 regarding the Resolution of the EWSWA Board – Regional Food and Organics and Biosolids Waste Management Project attached as Appendix “B”; and,

And Further that County Council receives for information the correspondence from the local municipalities indicating their decision on participation in the Regional Food and Organic Waste Management Program, attached as Appendices “C” to “I” and provide copies to EWSWA;

And Further that County Council advise the EWSWA prior to March 31, 2022, that all Essex County municipalities will participate in a regional solution for the collection and processing of organic waste material from urban settlement areas, at a minimum, as part of the short-term processing contract commencing January 1, 2025 or immediately upon the expiration of a municipality’s existing waste collection contract, whichever is later.

**Carried**

**12.7.1 Appendix I to Report 2022-0316-CCS-R04-MB - Resolution from the Municipality of Kingsville**

At their meeting held March 15, 2022, the Council of the Town of Kingsville adopted the following resolution:

That the Town of Kingsville will not participate in the short-term service contract or the Regional Food and Organics Waste Management Program proposed by Essex Windsor Solid Waste Authority; AND FURTHER THAT Council directs Administration to develop local programs to help encourage and support residents to decrease food waste at home.

**064-2022**

**Moved By** Leo Meloche

**Seconded By** Marc Bondy

That Essex County Council receive the correspondence from the Town of Kingsville, dated March 16, 2022 regarding their resolution carried on March 14, 2022.

**Carried**

**12.8 Title Ownership of Mobile High Priority Community Healthcare Clinic**

Report number 2022-0316-EMS-R01-BK, Title Ownership of Mobile High Priority Community Healthcare Clinic dated March 16, 2022 from Bruce Krauter, Chief, Essex-Windsor Emergency Medical Services

Chief Bruce Krauter provided the report requesting Council to approve the title ownership of the vehicle purchased through provincial funding provided to the Canadian Mental Health Association (CMHA) Windsor Essex to be used by the Windsor Essex Ontario Health Team (OHT) in the provision of care.

Chief Krauter explained that the County was a stakeholder in the OHT project and the most appropriate to hold title of the vehicle. Any expenses incurred in this arrangement would be expensed to the OHT under an agreement that ensures financial recoveries.

**065-2022**

**Moved By** Tracey Bailey

**Seconded By** Leo Meloche

That Essex County Council authorize the Clerk and Warden to execute all documents necessary to take ownership and title of a Mobile High Priority Community Clinic vehicle, to be utilized by the High Priority Community Program or partners of the Windsor Essex Ontario Health Team (WEOHT).

**Carried**

### **13. Unfinished Business**

#### **13.1 Isolation and Recovery Centre (IRC)**

Mayor, Hilda MacDonald, at the March 2, 2022 meeting of Essex County Council, brought forward a Notice of Motion as follows:

Whereas the City of Windsor provided notice that as of June 30, 2022 they will cease being responsible for the operation of the Isolation and Recovery Centre (IRC); and

Whereas at least four County municipalities are home to temporary foreign workers;

Be it Resolved That County Council discuss and debate the IRC and which level of government should apply to the federal government to operate the IRC for the coming year.

**066-2022**

**Moved By** Hilda MacDonald

**Seconded By** Tom Bain

That the discussion regarding which level of government should apply to the federal government to operate the IRC after June 30, 2022 be deferred until the April 6, 2022 meeting of Council, at which time there would be an Administrative report proposing a solution.

**Carried**

##### **13.1.1 Isolation and Recovery Centre - County of Essex**

Correspondence from Mike Galloway, Chief Administrative Officer, dated February 28, 2022, to Jason Reynar, Chief Administrative Officer, City of Windsor RE Isolation and Recovery Centre (IRC)

### **14. New Business**

There was no New Business at the March 16, 2022 meeting.

**15. Adoption of By-Laws**

**067-2022**

**Moved By** Larry Verbeke

**Seconded By** Hilda MacDonald

That By-laws 2022-08 and 2022-09, having been read a first, second and third time, be finally passed and enacted.

**Carried**

**15.1 By-law Number 2022-08**

Being a by-law to Authorize the Execution of a Lease Agreement between The Corporation of the County of Essex, The Essex-Windsor Solid Waste Authority and Christopher Malott Farming Enterprises Inc.

**15.2 By-law Number 2022-09**

Being a by-law to confirm the proceedings of the meeting of the Council of the Corporation of the County of Essex for March 16, 2022.

**16. Notice of Motion**

There were no Notices of Motion at the March 16, 2022 meeting.

**17. Adjournment**

That the Essex County Council meeting for March 16, 2022 be adjourned at 9:50 PM.

**068-2022**

**Moved By** Nelson Santos

**Seconded By** Steve Bjorkman

**Carried**

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Gary McNamara

Warden - County of Essex

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Mary Birch

Director of Council and Community Services/Clerk