



# JOINT BOARD OF MANAGEMENT

Wednesday, January 19, 2022

9:00 AM

Virtually in Zoom

## MINUTES

**Members Present** Mayor MacDonald (Vice-chair); Deputy Mayor Verbeke, Councillors Dunn, Hammond, Jones, Tiessen - Leamington  
Mayor Santos (Chair), Deputy Mayor Queen, Councillor DeYong, Patterson - Kingsville  
Councillor VanderDoelen - Essex

**Members Absent** Councillor Walstedt - Lakeshore

**Also in Attendance:** Rodney Bouchard, Union Water Supply System Manager  
Khristine Johnson, Recording Secretary

**Municipal Staff Present:** Kevin Girard, Andy Graf - Town of Essex  
Andrew Plancke, Shaun Martinho - Town of Kingsville  
Albert Dionne, Krystal Kalbol - Municipality of Lakeshore  
Laura Rauch, Shannon Belleau - Municipality of Leamington

**OCWA Staff Present:** Dale Dillen  
Robin Trepanier, Dave Jubenville

**Call to Order: 9:02 am**

### **Election of Chair for the Union Water Supply System Joint Board of Management**

The Manager calls the meeting to order and calls for nominations for the position of Chair. Mayor MacDonald nominates Mayor Santos for the position of Chair. Councillor Hammond seconds the nomination. Mayor Santos accepts the nomination. The Manager calls for further nominations two (2) more times. Seeing no further nominations the call for the position is closed.

Mayor Santos is acclaimed as Chair for the Union Water Supply System Joint Board of Management for a term ending December 31, 2021.

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**No. UW-01-22**

Moved by: Mayor MacDonald

Seconded by: Councillor Hammond

That Mayor Santos is acclaimed as Chair of the Union Water Supply System Joint Board of Management for the year 2022, with the term ending on December 31, 2022.

Mayor Santos takes over the meeting

**Election of Vice-Chair for the Union Water Supply System Joint Board of Management**

The Chair calls for nominations for the position of Vice-Chair for the UWSS Joint Board of Management.

Councillor Patterson nominates Mayor MacDonald for the position of Vice Chair.  
Councillor Hammond seconds the nomination.

Mayor MacDonald accepts the nomination and is acclaimed to the position of Vice-Chair. The Chair calls for nominations two (2) more times and seeing none he closes the nomination process. Mayor MacDonald is acclaimed as Vice Chair.

**No. UW-02-22**

Moved by; Councillor Patterson

Seconded by: Councillor Hammond

That Mayor MacDonald is acclaimed as Vice-Chair for the UWSS Joint Board of Management for the year 2022, with the term ending on December 31, 2022.

**Disclosure of Pecuniary Interest: none**

**Adoption of Board Minutes:**

**No. UW-03-22**

Moved by: Deputy Mayor Queen

Seconded by: Councillor VanderDoelen

That the Minutes of the UWSS Joint Board of Management meeting of Wednesday, December 15, 2022 is received as amended.

Carried

## **Business Arising out of Minutes:**

There was none

### **Report UW/02/21 dated January 14, 2022 re: Status Update of the UWSS Operations and Maintenance Activities and Capital Works to January 14, 2022**

The Manager reports on updates from the water treatment plant and other aspects of the Union Water Supply System. He notes that a lot of staff was off over the holidays, but everyone is back at work.

High Lift Pump #9 is scheduled for removal this week and will be sent to Phasor Industrial for repair of leaking oil.

On January 11, 2022 the operator noted that the air wash cycle for Filter #6 was not working, and the valve actuator had failed. Staff installed a spare and Filter #6 was returned to service. Staff have ordered another actuator to have as a spare in case another event occurs.

The Manager explains that maintenance staff have replaced four (4) coagulant pumps with newer more efficient and durable ones. They old pumps were nearing the end of their lifecycle.

Some of the smart hydrant pressure monitoring devices installed over the last year have failed. These devices are capable of sending data in real time and assist in monitoring temperature and other factors. The supplier indicates that there is a hardware issue involving other municipalities as well. Therefore the manufacturer will be covering the costs to correct the issue.

The 4 inch intake submersible pump for the Low Lift wet well has been ordered to replace the older pump. The Manager notes that the Low Lift cleaning is scheduled for February.

The Manager updates the board of the DAF Phase 1 project noting that there was no staff present during the holidays, however, staff is now back on site and working on several aspects of the project. He reminds members he has attached the latest report from the Engineering manager on site to this agenda for their review. This report provides pictures and a clearer understanding of the movement of the project.

He also notes that the floor slab work is nearing completion, pipe work is complete, while wiring upgrades are ongoing. Several new valves have been ordered, while not part of the project, the Manager and OCWA staff feel it is a good time to install these as there is an access point.

Over the next four (4) weeks the influent and effluent pipe work will continue moving forward, waterproofing and insulation of poured walls for the auxiliary building will continue. The Manager also notes that DAF equipment should be arriving at the end of this week or early next week. The schedule still remains relatively intact with start-up scheduled for the end of April or the beginning of May.

The Manager notes that the Low Lift pump rehabilitation is ongoing by OCWA staff, with the anticipated re-installation date of later in February.

The Manager reminds the board that the new laboratory is complete. He notes that the old lab has been dismantled and all old equipment and cupboards have been removed. He is in the process of obtaining quotes to rehab the area into new washroom facilities.

The Manager notes that it is too early in the year to make any determination on the flows, but with only 13 days in they seem to be on track of 2021's.

Councillor Hammond asks if the smart hydrants allowed the operational staff to notice any interesting trends regarding pressure. The Manager explains that the area along Albuna has lower pressure than he anticipated, however this has not caused any issues that he is aware of. He also notes that hopefully capital upgrades to the AWT will assist with increasing the pressure in that area.

Councillor Patterson acknowledges that the operators were observant enough to investigate the air wash cycle filter was not working properly and have it repaired in a timely manner. The Manager also acknowledges that the new SCADA is also part of the notification system to alert team members to issues that can occur.

#### **No. UW-04-22**

Moved by: Councillor Jones

Seconded by: Councillor Dunn

That report UW/02/22 dated January 14, 2022 re: Status Update of UWSS Operations & Maintenance Activities and Capital Works to January 14, 2022 is received.

Carried (UW/02/22)

#### **New Business:**

The Manager explains to the Board that normally the payments report would be included each month with the agenda, but notes that he is working to generate a new report that should be ready by the next meeting.

Councillor Verbeke asks why Susan Budden is no longer the Business Manager for OCWA. Robin Trepanier introduces herself. She notes that Susan Budden has taken over an area closer to her home. Robin further explains that she grew up locally and worked for the local Leamington newspapers and has been part of OCWA for the last ten years. The Chair welcomes her to UWSS Board.

**Adjournment:**

**No. UW-05-22**

Moved by: Councillor Jones

Seconded by: Mayor MacDonald

Time: 9:22 am

**Date of Next Meeting:** February 16, 2022 at 9 am via Zoom

/kmj