



admin@erca.org

P.519.776.5209

F.519.776.8688

360 Fairview Avenue West  
Suite 311, Essex, ON N8M 1Y6

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**Windsor/Essex/Pelee Municipal Councils**  
sent to Municipal Clerks for distribution

## RE: DELEGATION REQUEST

At a meeting of the Essex Region Conservation Authority' Board of Directors on February 17, 2022, the [Draft 2022 Budget](#) was approved for distribution to municipalities; and to provide notice that a weighted vote will be held at the Board of Directors' meeting on April 14, 2022. Ontario Regulation 139/96 (as amended by O.Reg. 106/98, s. 1) requires that affected municipal partners receive a minimum 30-day notice for which a meeting where a weighted and recorded vote will be taken, regarding non-matching levies. The Regulation also requires that the notice be accompanied by the financial information used to determine that levy. This notice, along with ERCA's [Draft 2022 Budget](#) was circulated to Municipal Clerks for distribution to members of Council on Thursday, February 24, 2022.

The purpose of the delegation is to address recent changes to the Conservation Authorities Act, advise on [ERCA's Transition Plan](#) and process and respond to any concerns of the municipality related to the change in the Act and our Draft 2022 Budget.

Representatives from Administration and the Board will highlight key points of the budget and demonstrate how it responds to provincial direction and objectives including: increased transparency to municipal funders; identification of mandatory and non-mandatory services and reallocation of municipal levies to core mandated responsibilities, as described in the Conservation Authorities Act.

In addition, we have provided links to [ERCA's 2021 Annual Report](#) and [2021 Annual Report Video](#) presented at our Annual General Meeting that highlight some of the work undertaken by ERCA in our community and request that the Annual Report Video be played following our Delegation's presentation.

Should you have any questions regarding our budget, please do not hesitate to contact us.

Thank you,

Tim Byrne  
CAO/Secretary-Treasurer

Shelley McMullen  
CFO/Director, Finance and Corporate Services