



Essex Accessibility Advisory Committee Meeting Minutes

November 3, 2021, 10:00 AM

Location: Electronic Meeting

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

Present: Lisa Wallace, Chair
Geraldine Dozois
Richard Kokovai
Corrine Bridger
Ward 4 Councillor Sherry Bondy

Also Present: Jake Morassut, Manager, Parks and Facilities
Janice Aloisio, Recording Secretary

Regrets: Ron McDermott

Absent: Julia Welsh
Fern Walsh

1. Call to Order

The Chair, Lisa Wallace called the meeting to order at 10:00 AM

2. Declarations of Conflict of Interest

There were no declarations of conflict of interest noted at this time.

3. Adoption of Published Agenda

Essex Accessibility Advisory Committee Meeting Agenda for November 3, 2021

EAAC21-10-023

Moved by Richard Kokovai

Seconded by Geraldine Dozois

That the published agenda for the November 3, 2021, Essex Accessibility Advisory Committee Meeting be adopted as presented.

Carried

4. Adoption of Minutes

Essex Accessibility Advisory Committee Meeting Minutes for September 29, 2021

EAAC 21-10 -024

Moved by Richard Kokovai

Seconded by Geraldine Dozois

That the minutes of the Essex Accessibility Advisory Committee Meeting held September 29, 2021, be adopted as circulated.

Carried

5. Delegate

5.1 Kevin Girard, Director Infrastructure Services

Kevin Girard spoke to the committee regarding all the accessible features that were implemented and incorporated in the new Harrow Streetscape plan,

Councillor Bondy, Jake Morassut and Director Girard will make arrangements to do a walking tour of the new streetscape and will report back to the committee at the next meeting.

6. Unfinished Business

6.1 Update Accessibility Flag and other Promotional Items

We await a reply from our request to the County of Essex Accessible Advisory Committee.

6.2 Update re: Development Standards Manual Smaller Handbook

The Town's Planning Services department continues to work on this project and the committee will be updated once completed.

6.3 Update re: NaviLens Examples of QR Codes and Information to Load

We are in receipt of the QR Codes and they will be hung in the facility in due course and promotional information will be released informing the public at that time.

6.4 CNIB Update

Jake Morassut advised that he spoke with Julia from CNIB regarding the services they have to offer,

Julia highlighted a couple services that she thought may be helpful to the town and committee:

CNIB Frontier Accessibility <https://frontier-cnib.ca> which is a social enterprise supporting businesses and organizations to ensure all Canadians with disabilities can benefit from barrier-free communities and workplaces;

GoodMaps Explore is being launched in Canada www.Goodmaps.com (demonstration video <https://www.youtube.com/watch?v=nxjzpqXoGz8&t=1s>)

GoodMaps Explore is a mobile navigation app that gives people who are blind a picture of the outdoor environment as well as inside a venue. Explore verbally announces the distance and direction to nearby rooms, water fountains, and emergency exits in much the same way as sighted people see print signs.

And their built environment guidelines and website <https://www.clearingourpath.ca/>

7. Correspondence

6.1 No correspondence received

8. New Business

No new business

9. Future Meetings

January 12, 2022, at 10 AM focus on the student project

March 9, 2022, at 10 AM – International Accessibility week plans

May 11, 2022, at 10 AM – International Accessibility week follow-up

10. Adjournment

EAAC 21-10-25

Moved by Geraldine Dozois

Seconded by Sherry Bondy

That the meeting be adjourned at 10:53 AM

Carried

Chair

Recording Secretary

Integrated Accessibility Standards

All development within the Town of Essex shall adhere to provincial guidelines and mandates for accessibility in accordance with O. Reg. 191/11: Accessibility for Ontarians with Disabilities Act, 2005, S.O. 2005, as the same may be amended from time to time, and such other succeeding statutes. Public spaces must be designed with consideration for all abilities and occupations. Publicly available documentation put forth for review and comment to the public and the posting of information signage shall adhere to A.O.D.A display standards for the inclusion of all parties receiving information.

Sidewalks, Bikeways, Walking Trails, Multi-Use Pathways

The Town of Essex requires that 1.5 metre wide sidewalks be located on both sides of all arterial and collector roads and on one side of all local roads. Notwithstanding this requirement, where a collector road forms part of the planned recreation-way for the Town of Essex, a hard surfaced bikeway/recreation-way with a minimum width of 2.44 metres (8.0 feet) shall be located on the side of the street opposite the sidewalk. Any other requirements for sidewalks will be noted in the Development Agreement. The Town of Essex encourages bikeways, walking trails, and multi-use pathways in all new developments. Must follow OTM Book 18+ Guidelines and Mandates.

Tactile Walking Surfaces, Crosswalks and Crossing Components

At intersections, a tactile walking surface shall have the following design features (Must follow OTM Book 18+ Guidelines and Mandates):

- Have the base surface level with the surrounding surface, or with its edges beveled and not more than 3mm above the surface to which it is applied
- Be slip-resistant; and
- Have any smooth adjacent walking surface smooth for at least 600mm.

Crosswalks shall have the following design features:

- Be at least 1800mm wide between pavement markings (where provided);
- Have a running slope not steeper than in a ratio of 1:20 (5%);
- Have a cross slope
 - Not exceeding a ratio of 1:50 (2%) for crossings with stop control.
 - Not exceeding a ratio of 1:20 (5%) for crossings without stop control; or
 - In the case of mid-block pedestrian crossings, matching the street or highway grade; and
- Where crossing rail tracks at grade,
 - Be level and flush with the top of the rail at its outer edges;
 - Be aligned with the top of the rail between the rails;
 - Where possible, have wheel flange way openings not more than 64mm at non-freight rail tracks or 76mm at freight rail tracks; and

- Have tactile attention indicator surface, spanning the width of the pedestrian crossing and located so that the edge nearest the rail crossing is between 1800 and 4600mm from the centreline of the nearest rail.

Pedestrian crossing components shall be located to:

- Limit exposure to vehicular traffic by following a line that is perpendicular to the vehicular route being crossed;
- Be fully outside all motor vehicle and cycling lanes of the parallel roadway;
- In the case of refuge islands and medians, where possible, have all components (e.g., curb ramps, blended transitions, crosswalk segments) in a single continuous lateral alignment; and
- Have curb ramps or blended transitions
 - Lead people directly into the crossing area designated for pedestrian use; and
 - Be located at the side of the crosswalk furthest from the parallel vehicular roadway.

Roundabout Intersections

A roundabout intersection having a pedestrian route of travel shall:

- Have the pedestrian route alongside the roadway delineated from the vehicular route by curbs or other elements to preclude passage where a pedestrian street crossing is not intended;
- At each approach roadway that intersects the pedestrian route, have a marked pedestrian crossing that:
 - Complies with section 3.1.5 of this manual.
 - Is located at least 7.6m from the circulation traffic lanes;
- Have a tactile direction indicator surface to indicate the junction of a crosswalk and pedestrian route alongside the roadway, which
 - Extends from the centreline of the ramp or blended transition across the full width of the pedestrian route alongside the roadway; and
 - Is 600mm long;
- For roundabout intersections with single-lane approach and exit legs, provide at each crosswalk a YIELD here to pedestrians sign that complies with the Manual of Uniform Traffic Control Devices for Canada; and
- At roundabouts with multi-lane pedestrian street crossings
 - Have entry and exit lanes of the roundabout separated by a splitter island;
 - Have on the splitter island a channelized pedestrian route to ensure pedestrians follow the intended route;
 - Have separate offset pedestrian crossings for entry and exit lanes of the roundabout; and
 - Have for each multi-lane segment of a pedestrian street crossing an accessible pedestrian signal (APS). Signals shall clearly identify which pedestrian street crossing segment the signal services.

From: [Jabbour, Rita](#)
To: [Gerard, Kevin](#); [Chadwick, Lori](#); [Giurisevich, Kate](#); [Sweet, Doug](#); [Carter, Kevin](#); [Pilton, Jason](#); [Planning, Ray Sayyadi \(RSayyadi@countvofessex.ca\)](#); [Kristoffer Balallo](#); [executivevp.lawanddevelopment@copc.com](#); [Auger, Robert](#); [Silveira, Nelson](#); [HyDro One - Johnston \(steve.johnston@hydroone.com\)](#); [ELK UnionGas](#); [Jennifer L Wilson@opp.ca](#); [Giuliana Hinchliffe](#); [Chris Grant](#); [Aloisio, Janice](#)
Cc: [Chasson, Corinne](#); [Watson, Jeff](#); [Aubin, Sarah](#)
Subject: Site Plan for Affordable Housing Development at 80 Maidstone Avenue (Town of Essex)
Date: Wednesday, December 8, 2021 3:36:59 PM
Attachments: [image003.png](#)
[image004.png](#)
[image007.png](#)
[image008.png](#)
[2021-11-30 Essex Centre Dev - Phase 1 Paqe 04.doc](#)
Importance: High

Hello.

We are in receipt of a site plan control application for the property municipally known as 80 Maidstone Avenue, and identified below.

The proposed is an affordable housing development comprised of 22 townhome dwelling units. Each unit will be one (1) storey in height. These units will be rented. **A copy of the proposed site plan is attached to this email.**

Access to the site will be via a new private access area off Maidstone Avenue. Onsite parking for the development is available. Each unit has access to one (1) parking space. No second dwelling units are proposed within the townhome dwelling units.

The applicants will also require a minor variance to accommodate a 5.99 metre reduction in rear yard setback from the proposed 6 plex building and the rear lot line. The applicants will also require a severance to transfer ownership of the development. These applications will be heard by the Committee of Adjustment for the Town of Essex in early 2022.

The following studies have also been submitted to facilitate review of this development:

- A Traffic Memo;
- Species at Risk (SAR) Preliminary Screening;
- Stormwater Management Report.

If you require copies of these studies, please contact the undersigned.

Comments regarding the site plan can also be submitted to the undersigned. Comments would be appreciated before **Thursday December 23** or at your earliest opportunity.



Thank you,

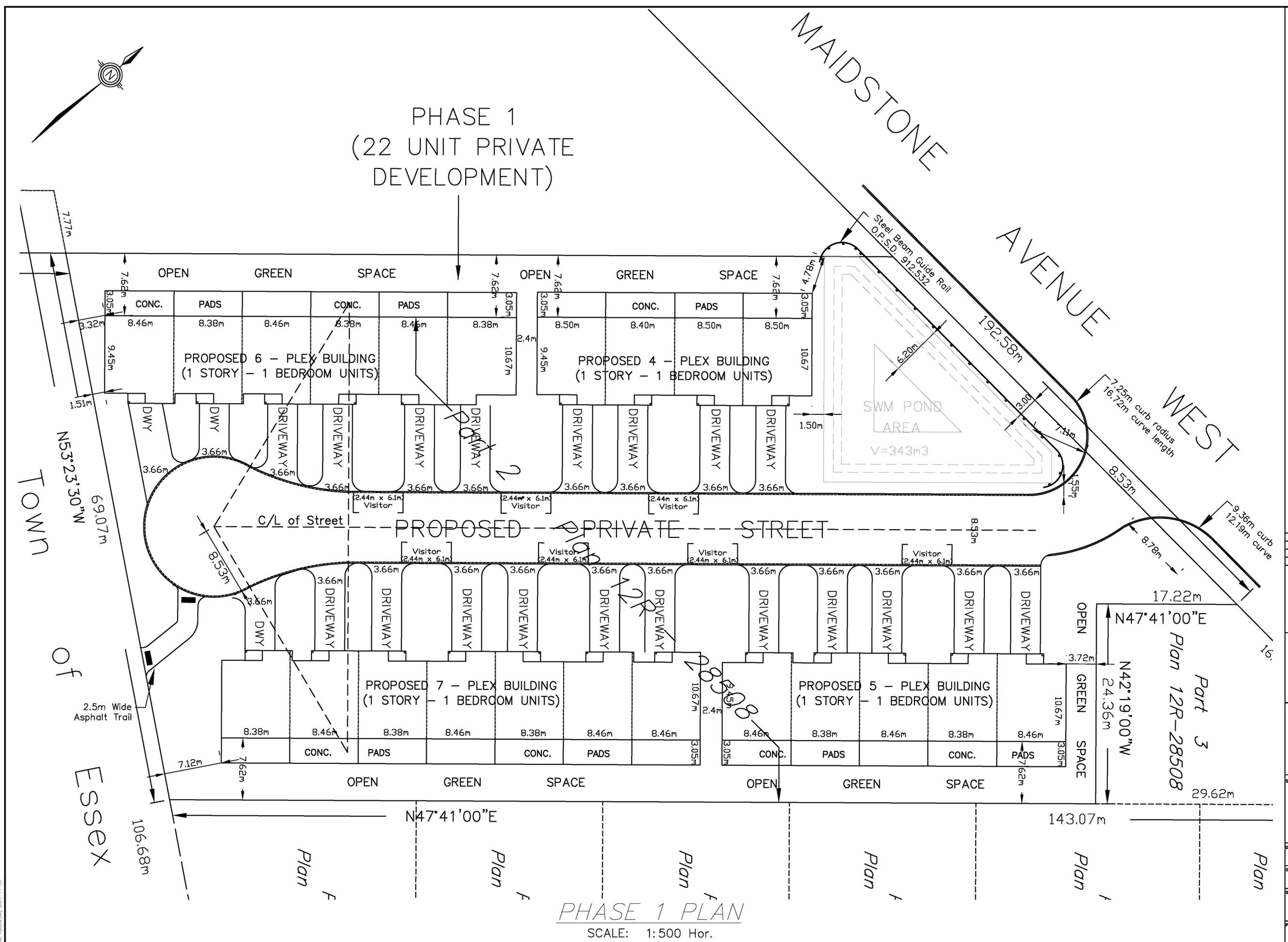
Rita Jabbour, RPP, BA, MSc | Manager, Planning Services
Town of Essex | Department of Development Services
33 Talbot Street South, Essex, ON, N8M 1A8
519-776-7336 ext 1112 | 519-776-8811

Learn more online at the links below:



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PHASE 1
(22 UNIT PRIVATE DEVELOPMENT)



PHASE 1 PLAN
SCALE: 1:500 Hor.

GENERAL NOTES:

- All dimensions shown in metres unless noted otherwise.
- All work to be constructed to a tolerance of 5mm±.
- All dimensions, elevations, and radii are to construction baseline or edge of pavement unless noted otherwise.
- Change shown refers to construction baseline.
- All work to be performed to current OPSS and Town of Essex standards.
- All curb inlet catch basins to be 600mm square precast concrete installed to OPSS-410.030 with 600mm deep sump and OPSS-400.082 cast iron frame and lid unless otherwise noted.
- All ditch inlet catch basin to be 600x1200mm precast concrete to OPSS-705.040 with 600mm deep sump and OPSS-403.010 cast galvanized honeycomb grate unless otherwise noted. Set grade elevation adjacent ground and grade to suit.
- All catch basin leads to be PVC DR-35. Unless noted otherwise:
-Single basin 200mm Dia.
-Double basin 250mm Dia.
All catch basins with 200mm Dia. outlet or smaller to be fitted with a regular Goss Gully trap.
- Provide 2.5m clear horizontal separation between sanitary sewer and storm drain.
- All sewer pipe to be DR-35 or approved equal. All pipe bedding material to be Granular 'A' uniformly compacted to 98% SPMD. Flange connecting ground pipe required. Bedding should extend from 150mm below the sewer pipe to at least 300mm above the pipe.
- Granular material to be used for all backfill within roadway. All trench backfill material should be uniformly compacted to 98% SPMD. The upper 350 mm of trench backfill shall be Granular 'A' and shall be uniformly compacted to at least 100% SPMD.
- All excavation to be done with a side slope of 2 horizontal to 1 vertical, outwards and upwards from a point approximately 1m below the elevation of the finished roadway subgrade to provide a more uniform transition.
- All covered drains to have minimum 30mm of cover.
- All valve boxes, manholes etc. within the right-of-way shall be adjusted to new finished grade.
- Contractor to coordinate with the Town of Essex for signage relocation.
- Topsoil shall be placed on all excavated areas side slopes and disturbed boulevards and be sodded.
- Contractor to support all existing hydro poles as required during construction.
- Sidewalk location is approximate and will be determined in the field.
- All excavations should be carried out in accordance with the requirements of the Occupational Health and Safety Act and Regulations for Construction Projects. The soils may be classified as "Type 3".
- The accuracy of the utilities shown on these drawings are not guaranteed by the Owner or Road Engineering Inc. Other utilities may be present or the utilities shown may differ in size or location shown.
- All manholes are required to have raincatcher pans approved by the Town of Essex installed into the manhole covers.

ISSUED FOR:	BY:	DATE:
Revisions		
Road Engineering Inc.		
Consulting Engineers		
Leamington		Ontario
NOAH HOMES ESSEX CENTRE DEVELOPMENT PHASE 1		
SHEET TITLE:		
PHASE 1 SITE PLAN		
DESIGNED BY:	DATE:	
K.S. & K.D.	2021-11-30	
DRAWN BY:	SCALE:	
K.S. & K.D.	1:500 Hor.	
SHEET No.:	OF:	
4	16	
PROJECT No.:	REI2018E004	

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 User: k.d. Date: 2021-11-05 11:30 AM