



## Finance Committee Meeting Minutes

December 13, 2021, 3:00 PM

Location: Electronic Meeting

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at [clerks@essex.ca](mailto:clerks@essex.ca) or 519-776-7336 extension 1100 or 1101.

Present: Larry Snively, Mayor  
Richard Meloche, Deputy Mayor  
Morley Bowman, Councillor, Ward 1

Also Present: Doug Sweet, Chief Administrative Officer  
Katelynn Giurissevich, Director, Corporate Services  
Shelley Brown, Deputy Clerk  
Tanya Tuzlova, Finance Committee Recording Secretary  
Mike Diemer, By-Law Enforcement Officer

Regrets: Chris Vander Doelen, Councillor, Ward 3  
Heather MacDonald, Assistant Manager, Finance

Absent: None

From public: Mr. Hayes, 82 Talbot Street South, Essex

### **1. Call to Order**

The Chair called the meeting to order at 3:01 PM.

### **2. Declarations of Conflict of Interest**

There were no declarations of conflict of interest noted at this time.

### **3. Adoption of Published Agenda**

#### **3.1 Finance Committee Meeting Agenda for December 13, 2021**

##### **FC 21-12-001**

Moved by Councillor Mayor Snively

Seconded by Councillor Bowman

**That** the published agenda for the December 13, 2021 Finance Committee Meeting be adopted as presented.

**Carried**

### **4 Adoption of Minutes**

#### **4.1 Finance Committee Meeting Minutes for November 29, 2021**

##### **FC 21-12-002**

Moved by Mayor Snively

Seconded by Councillor Bowman

**That** the minutes of the Finance Committee Meeting held November 29, 2021 be adopted as circulated.

**Carried**

### **5 Public Presentations**

#### **5.1 Kirk Hayes on behalf of Luanne Marion Copat, 82 Talbot Street South**

**Re:** Request for financial assistance for the removal of a dead tree on 82 Talbot Street South as directed in the Order to Remedy issued by Mike Diemer, By-Law Enforcement Officer on September 21, 2021.

Mr. Hayes, 82 Talbot Street South, requested financial assistance regarding the removal of the dead tree from their property.

Katelynn Giurissevich, Director, Corporate Services advised that invoices pertaining to property standards are given 90 days to remit payment, after this time outstanding balances will be added to the property tax account and subject to interest charges at a rate of 1.25% per month.

Deputy Mayor Meloche advised that he is working with the property owners to try and reduce the cost of the tree removal. Mr. Meloche inquired whether the tree could be trimmed below the electrical wires and asked when the tree must be removed.

Katelynn Giurissevich, Director, Corporate Services advised the property owners that to avoid additional administrative fees, it may be in their best interest to remove the tree themselves.

Mr. Diemer, By-law Enforcement Officer, advised that the entire tree must be removed per the arborist's report as it poses a safety hazard. Mr. Diemer informed that the Order to Remedy was issued on September 30, 2021 and that the appeal by the property owners was considered by the Property Standards Committee on November 17, 2021. He advised that the property owners were given until February 15, 2022 to complete the tree removal.

### **FC 21-12-003**

Moved by Councillor Bowman

Seconded by Mayor Snively

**That** the decision regarding the request for the financial assistance from Kirk Hayes and Luanne Copat for the removal of a dead tree on 82 Talbot Street South be postponed until the next Finance Committee meeting to be held on January 24, 2022.

**Carried**

## **6 Unfinished Business**

## **7 Verbal Reports**

### **7.1 Non-Resident Rate Interment Rights, Deputy Clerk, Shelley Brown**

RE: Non-resident rate for the purchase of interment rights

Shelley Brown, Deputy Clerk, advised that the administration will meet after the New Year to set up parameters to define who would be eligible for a resident rate.

Katelynn Giurissevich, Director, Corporate Services explained that the Finance Committee will review the concept of residency to define two factors: the duration and recency of the residency. Once approved by the Finance Committee, they will be applicable to the future requests.

#### **FC 21-12-004**

Moved by Councillor Bowman

Seconded by Mayor Snively

**That** Milan Meleg be permitted to receive the resident rate for the purchase of interment rights at the Colchester Memorial Cemetery and that they be reimbursed for the difference in the resident and non-resident in the amount of \$958.58.

**That** the Administration prepare recommendations regarding requests for the relief from the non-resident rate for the purchase of interment rights by former Town of Essex residents.

**Carried**

## **8 Correspondence**

## **9 Discussion**

## **10 Adjournment**

#### **FC 21-12-005**

Moved by Councillor Bowman

Seconded by Mayor Snively

**That** the meeting be adjourned at 3:17 PM.

**Carried**

## **11 Future Meetings**

To be determined

*Kate Giurissevich*

---

Chair

Tanya Tuzlova

---

Recording Secretary