



Essex Municipal Heritage Committee (EMHC)

Regular Meeting Minutes

Essex Municipal Building, 33 Talbot Street South, Large Meeting Room

Thursday, September 26, 2019 - 5:00 PM

"The EMHC is the resource base for information and knowledge for Council, administration and the community on all matters of heritage"

1. Roll Call

Present: Councillor Steve Bjorkman, Chair
Phil Pocock, Vice Chair
Laurie Kowtiuk
Anthony Paniccia
Laurie Brett
Joseph Lucas
Richard Kokovai
Claudette Gauthier

Also Present: Rita Jabbour, Staff Liaison
Sarah Aubin, Recording Secretary

Regrets: Megan Meloche

2. Declarations of Conflict of Interest

None

3. Adoption of Published Agenda

- a) Thursday, September 26, 2019 Regular EMHC Meeting Agenda
Moved by Laurie Kowtiuk
Seconded by Anthony Paniccia
(EMHC-2019-09-17) That the published agenda for the September 26th, 2019 Regular EMHC meeting, be adopted as presented.
"Carried"

4. Adoption of Minutes

- a) Thursday, June 27, 2019 EMHC Regular Meeting Minutes
Moved by Richard Kokovai
Seconded by Anthony Paniccia

(EMHC-2019-09-18) That the minutes of the June 27, 2019 Regular EMHC Meeting, be adopted with the revision to Item 6. (f) "Chair" to "Staff Liaison" "Cynthia Cakebread, "Staff Liaison", Arts, Culture, Tourism (ACT) Committee."
"Carried"

5. Public Presentations

None.

6. Unfinished Business

a) Greater Marketing and Public Education about Heritage– Ongoing

Rita asks the members if they know of any upcoming events that administration could place the Colchester 225 Books as well as Heritage Pamphlets at.

Laurie Kowtiuk states that the Essex BIA will be putting on a "Fall in love with our Local Park Party" at Heritage Gardens Park on Friday, September 27.

She advises that she will place the heritage pamphlets and the Colchester 225 books on display.

Councillor Steve Bjorkman suggests that administration contact the John R. Park Homestead and discuss opportunities to place Heritage pamphlets and Colchester 225 books during event days.

b) Cemeteries –ongoing

c) Listing –ongoing

Rita advises the members that at the June 27, 2019 Regular EMHC meeting the committee passed a resolution to prepare a report to Council formally listing 6 (six) properties under the heritage registry.

She advises that Elise Geschiere, Heritage Student, spoke with the owners of 345 Talbot Street North. She states that the property owners do not wish to list their property at this time. She advises that the Committee can pass a resolution to remove 345 Talbot Street North from the list of properties to be listed on the heritage register.

Moved by: Richard Kokovai

Seconded by: Phil Pocock

(EMHC-2019-09-19) That administration remove 345 Talbot Street North from the list of properties to be listed on the heritage register.

"Carried"

d) Heritage Designation and Interpretive Plaque Program – ongoing

Rita advises that there were no plaques unveiled in 2019. She states that administration plans on unveiling three (3) potential interpretive plaques in 2020.

She advises that McGregor will be 145 years old, Essex Centre 130 years, and the Essex House will be 150 years old in 2020.

She states that plaques were suggested for the New Canaan Cemetery and the original location of the Charles Maedel Pepsi factory.

She states that the Essex Region Conservation Authority (ERCA) was contacted regarding a plaque at the New Canaan Cemetery and the entranceway to the Greenway trail but that no further discussion has transpired.

She states that administration will contact ERCA once again to review the feasibility of a potential plaque unveiling in the area.

Rita continues to state that administration has been undergoing a review of the cemetery ownership within the Town of Essex. She advises that it is unclear at this time who owns the New Canaan Cemetery but suggests that the Committee wait to plaque the location until clear ownership is known.

Anthony Paniccia suggests that administration review businesses of significance in the area as potential plaque sites. He suggests the George Delfi, Westin Bakery and Stokleys building.

Richard Kokovai advises that Stokleys had a location in Essex and it was the first in Canada.

Laurie Brett advises that prior to Stokleys the property was owned by John Miln. She states that although properties have historical significance, you may not be able to see the original building.

She states that a plaque can be erected to indicate the previous historical buildings that were once located on the site.

Rita advises that the Westin bakery location could be represented with an interpretive plaque. She advises that the unveiling should be done once the new build is complete.

Laurie Brett states that famous baseball player, Ty Cobb, got off the train in Essex Centre. She suggests that a life cast of Ty Cobb be placed in Heritage Park on a bench for residents to enjoy and take photos with.

She advises there was an article advising of his presence within the Town. She states that she will bring the newspaper article to the next meeting for members and administration to review.

e) Reports to Council

Rita advises the members that she has been reviewing the current Designation By-laws and states that she would like to prepare a report requesting they be revised. She states that a consultation will first transpire with the property owners.

She states that some amendments include greater description of the heritage attributes as well as clearly labelling the criteria a property that is designated falls under, such as contextual value or architectural value.

Rita also advises that the Ontario Heritage Act allows for Council to designate the Planner as the person to stream line processes for revisions to the designated property.

She advises that the report will be put forward to the Committee for review.

She states that the Town of Essex has recently hired a Property Standards officer and states that Heritage Property Standards By-law will now be utilized. She states that a review of the By-law will be taking place. Further information on this matter will be provided at the next committee meeting.

f) Studies and Master Plans

Rita advises that yearly the Planning department has budgeted for an archeological mapping and cultural master plan. She states that the County of Essex may be undergoing this initiative for all of Essex County. She advises that should the County not place the item in their budget this coming year, the Town of Essex will complete their own study.

g) Friends of Colchester Schoolhouse- ongoing

Councillor Steve Bjorkman advises that he has not had an opportunity to work on this particular initiative. He states that during the fall and winter he will be speaking with like-minded residents in the area surrounding the school house.

h) Heritage Week 2020

Rita advises that Heritage Week 2020 will be from Monday, February 17 to Sunday, February 23 in 2020. She states that the theme is "2020 vision: Bringing the past into the future". She states that during the summer, administration contacted Essex High School and requested that some of the historically significant events be incorporated into the lesson plans for the upcoming school season.

Councillor Steve Bjorkman suggests that administration contact the school to review if any classes did incorporate a plan.

Sarah Aubin, suggests that during heritage week, the Committee could request residents participate in a discussion. She states that the youth of the family and the oldest member come together to discuss their childhood and experiences and discuss the variations and differences. She states this could be a pre-recorded conversation that can play for members of the public at an event, or this could be an open house type experience.

Anthony Paniccia suggests that administration contact the Essex Retirees club and invite them and their family members to discuss their stories.

Councillor Steve Bjorkman suggests that administration in collaboration with the Manager of Communications, place a call out to residents requesting their participation and to contact the Essex Retirees club.

i) **Charles Maedel Commemoration Project**

Rita advises that at this time she has not heard from the Director of Communications regarding the re-naming of the Essex Community Centre to recognize Charles Maedel. She states that she would like to speak with the Director prior to placing a plaque or mural in any one location to ensure there is no overlap.

j) **Heritage Walking Tour and Digital Component**

Rita advises that a walking tour map for Essex Centre was completed. She states that it is currently in a hardcopy format and is available at the Town Hall in Essex Centre but states that it will eventually be available digitally to residents

7. Reports from Administration

None.

8. Correspondence

None.

9. New Business

a) **Proposed Amendment to the Ontario Heritage Act**

Rita advises that Royal proclamation has not been received as of yet for the amended Ontario Heritage Act. She advises that changes are related to the appeal body. She states that there will be notification requirements when listing a property with a mechanism to appeal should the property owner disagree with listing. She advises that the Town of Essex has already notified residents of possible listing and allowed residents to decide if listing is right for them.

b) **Heritage Training Session**

Councillor Steve Bjorkman states that the speaker Bert Duclos was well advised. He states that Heritage gets lost if someone is not there to communicate it to the next generation. He states that Mr. Duclos reminded everyone in the training session how important a heritage committee truly is to the community and to encourage members to become known to their Council members and residents and to showcase the valuable things the Committee is doing for the community.

Sarah Aubin advises that the speaker discussed the importance of 'real property' being designated and not individual or moveable features. She advises that he discussed tangible sites for residents to explore is a good way of getting the community interested in its heritage.

Laurie Kowtiuk advises that once the roof is replaced on her designated property she would like to start having open houses for public tours.

c) **Schoolhouse History**

Rita advises that David Penner owner of 781 Dolson Road contacted the Town of Essex during the summer wanting information regarding listing and / or designating his property. She states that the property appears to be built in 1929 and was used as a school until 1965.

She states that the property owner would like to designate the property, but she would like to gather more information prior to designation.

Laurie Brett suggests that administration contact Edith Woodbridge. She states that she published a book on the schools in the area and may be able to assist.

d) Heritage Committee Agenda Section Formatting

Councillor Steve Bjorkman advises that at the previous meeting it was discussed to clean up some agenda items and to place them under one item for discussion.

e) New Committee Member – Joseph Lucas

Councillor Steve Bjorkman welcomes the new Committee Member Joseph Lucas. Joseph advises the members that he was once on the Heritage Committee and is happy to be back.

f) Heritage Budget 2020

Rita advises that she will continue to budget \$25,000.00 for the heritage grant program. She advises that the monies have not yet been used but states that some designated property owners suggested they will be using the grant monies in 2020. She proposes that the heritage grant be available for listed properties. She suggests that she will review how that can transpire to ensure the monies are used appropriately such as a binding agreement. She states that the committee will be updated at the next meeting.

Rita advises that she has placed \$2,500.00 aside for contractors for purposes of surveys. She states that should the Town of Essex designate New Canaan Cemetery a survey will be required.

Phil Pocock suggests that administration request \$5,000.00 for surveys to ensure there is enough funding for the project.

Laurie Brett suggests that the surveys come from the Clerks department budget and not the heritage budget.

g) October 31st Heritage Meeting

Moved by: Joseph Lucas

Seconded by Rickard Kokovai

(EMHC-2019-09-20) That the Essex Municipal Heritage Committee Meeting Thursday, October 31st be moved to Thursday, October 24th.

"Carried"


10. Adjournment

Moved by: Laurie Kowtiuk

(EMHC-2019-09-21) That the meeting be adjourned at 6:19p.m.

"Carried"

Next Meeting Date – Thursday October 24th, 2019 at Harrow Community Centre, 243 McAfee Street, at 5:00 p.m.



Chair


Recording Secretary



Declaration of Interest

Municipal Conflict of Interest Act, R.S.O. 1990, c.M.50

Council / Committee / Local Board Name: Essex Municipal Heritage

Agenda Date: November 13, 2019

Item Title: New Business - Heritage Att. App 78 Fox

Item Number: 9a

I, member Laurie Kowtiuk, herein declare a

potential (deemed, direct, indirect) pecuniary interest on Council/Committee/Local Board

Agenda Item /Title: 9a New Business Heritage Att for the following
Application - 78 Fox St
reason (s):

I am the owner of 78 Fox St
My home is designated. The roof is
in terrible condition, the shingles are
curling.

(please attach additional sheets if necessary)

Laurie Kowtiuk
Name (Print)

Laurie Kowtiuk
Signature

This Prescribed Form shall be filed at the meeting or within Seventy-Two (72) Hours after declaring or disclosing the interest.