



Report to Council

Department: Community Services
Division: Parks and Facilities
Date: February 7, 2022
Prepared by: Jake Morassut, Manager, Parks and Facilities
Report Number: Parks and Facilities-2022-02
Subject: Request of Additional Funds for Harbour Gate Installation
Number of Pages: 4

Recommendation(s)

That Parks and Facilities-2022-02 entitled "Request of Additional Funds for Harbour Gate Installation", prepared by Jake Morassut, Manager of Parks and Facilities dated February 7, 2022, be received, and

That Council **approve** an additional \$8,840.83 to be funded from the Parks and Recreation Building and Equipment Reserve for capital project CS-21-0086 "Install Gates and FOBs at Each Colchester Dock Entrance."

Purpose

Council approval is required to approve funding allocations outside of the annual budget.

Background and Discussion

During the 2021 budget deliberations, Council approved that Parks and Facilities install controlled access gates at the entrance to each dock at the Colchester Harbour to increase security of the seasonal boats and prevent unauthorized people from walking in those areas. The Town of Essex approved \$40,000.00 in the capital budget. This project has been included in the 2022 Approved Capital Budget as a carry forward.

Quotes were received for three different aspects of the project, including gate fabrication, FOB access installation, and electrical installation. The cumulative price of the three components totals \$48,840.83 which leaves a shortfall of \$8,840.83 (includes the non-refundable tax).

The pricing of the quotes are noted in table below:

Name of Service Provider	Total Tender price including non-refundable Harmonized Sales Tax (1.76%)
Empire Communications (FOBs)	\$26,657.14
Barker Builds Custom Fabrication (Gates)	\$13,737.61
Munger Plumbing and Electric (Electrical)	\$8,446.08
Total	\$48,840.83

Based on the pricing provided in the submission above, with additional funding coming from the Parks and Recreation Building and Equipment Reserve, it is recommended that the project proceed with \$8,840.83 of additional funding.

Financial Impact

The approved capital budget (CS-21-0086) for this project is \$40,000.00 and the total cost of the project is \$48,840.83 (includes the non-refundable tax), leaving a deficit of \$8,840.83. This would be funded from the Parks and Recreation Building and Equipment Reserve.

Consultations

Kate Giurissevich, Director, Corporate Services/Treasurer

Doug Sweet, Chief Administrative Officer

Link to Strategic Priorities

- ☒ Manage, invest and plan for sustainable municipal infrastructure which meets current and future needs of the municipality and its citizens.
- ☒ Create a safe, friendly and inclusive community which encourages healthy, active living for people of all ages and abilities.
- ☒ Provide a fiscal stewardship and value for tax dollars to ensure long-term financial health to the municipality.
- ☐ Manage responsible and viable growth while preserving and enhancing the unique rural and small town character of the community.
- ☐ Improve the experiences of individuals, as both citizens and customers, in their interactions with the Town of Essex.
- ☐ Improve the Town's capacity to meet the ongoing and future service needs of its citizens while ensuring the corporation is resilient in the face of unanticipated changes or disruptions.

Report Approval Details

Document Title:	Reallocation of Funds for Leaf Vacuum - Parks and Facilities-2021-17.docx
Attachments:	
Final Approval Date:	Nov 5, 2021

This report and all of its attachments were approved and signed as outlined below:

No Signature found

Kate Giurissevich, Director, Corporate Services - Nov 5, 2021 - 3:56 PM

A handwritten signature in black ink, appearing to read 'Doug Sweet', with a stylized flourish extending from the end.

Doug Sweet, Chief Administrative Officer - Nov 5, 2021 - 4:01 PM

Report Approval Details

Document Title:	Additional Funds for Harbour Gate Installation - Parks and Facilities-2022-02.docx
Attachments:	
Final Approval Date:	Feb 1, 2022

This report and all of its attachments were approved and signed as outlined below:

No Signature found

Kate Giurissevich, Director, Corporate Services - Feb 1, 2022 - 12:42 PM

A handwritten signature in black ink, appearing to read 'Doug Sweet', with a stylized flourish extending from the end.

Doug Sweet, Chief Administrative Officer - Feb 1, 2022 - 12:48 PM