



## Co-An Park Committee Meeting Minutes

November 10, 2021 – Time 5:00 PM

Location: On-Line Teams Meeting

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at [clerks@essex.ca](mailto:clerks@essex.ca) or 519-776-7336 extension 1100 or 1101.

Present: Christine McAgy – Chair -Town of Essex Committee Member  
Jim Meloche - Co-Chair Town of Essex Committee Member  
Kim Verbeek – Town of Essex Ward 2 Councillor  
Leo Meloche – Deputy Mayor Town of Amherstburg  
Jonathon Little – Town of Essex Committee Member  
Vacancy -Town of Amherstburg

Regrets: Jennie Lajoie – Town of Amherstburg Committee Member  
Murray Sellars – Town of Amherstburg Committee Member

Also Present: Joanne Bissonnette-Secretary Treasurer for the Co-An Park  
Doug Sweet – Essex Chief Administrative Officer  
Jake Morrasut -Essex Manager, Parks and Facilities

### 1. Call to Order

Chair called meeting to order at 5:00 p.m.

### 2. Declarations of Conflict of Interest

There were no declarations of conflict of interest noted at this time

### 3. Adoption of Published Agenda

#### 3.1 Co-An Park Committee Meeting Agenda for November 10, 2021

Moved by Jim Meloche

Seconded by Deputy Mayor Leo Meloche

**CAP-21-11-026 That** the published agenda for November 10, 2021, listed in Agenda item 3.1 for the Co-An Park Committee Meeting be adopted as presented.

**Carried**

### 4. Adoption of Minutes

#### 4.1 Co-An Park Committee Meeting Minutes for September 8, 2021

Moved by Deputy Mayor Leo Meloche

Seconded by Jim Meloche

**CAP-21-11-027 That** the minutes listed in Agenda item 4.1 for the Co-An Park Committee Meeting held September 8, 2021 be adopted as circulated.

## 5. Guest – Doug Sweet

### 5.1 Future development at Co-An Park -Response to letter from Co-An Committee regarding adjacent farm land

The present owner of the farmland in question was contacted and is willing to sell a portion or the entire acreage for \$100,000 per acre. Currently the cost is a huge factor and will be re-visited. This land is deemed farmland and would have to be redesignated if the town were to purchase for recreational use.

### 5.2 Co-An Park Survey

A Master Plan for Co-An Park is underway; line locates and aerial views are being taken where a design can be made securing no land locks once all amenities are added., having this plan in place will also speed any future projects allocated to the Co-An Park. Representatives from the Town of Amherstburg along with the Town of Essex confirmed they now have Co-An Park with it's own costing center verses a one line item on the towns budgets. With new housing developments on both sides of Walker Road the only barrier for the commencement is sewage capacity but the need for growth at Co-An Park is inevitable.

## 6. New Business

**6.1 Septic system** – Heaton Sanitation inspected with camera, feels tank should last another 10 years, he's confident no fear of leaking. Tree roots were found in lines; suggests pumping tank every 2-3 years and replacing clay tiles with PVC pipe from tank to building and to put Root X in lines and tank yearly to help destroy roots; Root X may solve problem with roots without changing line.

Moved by Deputy Mayor Leo Meloche

Seconded by Kim Verbeek

**CAP-21-11-028 That** Gary Rocheleau removes old tile and replace with a PVC line from tank to washroom in early spring.

Carried

**6.2 Maintenance Contract 2022** – Gary Rocheleau has expressed interest to renew contract with no changes.

Moved by Jim Meloche

Seconded by Kim Verbeek

**CAP-21-11-028 That** Gary Rocheleau removes old tile and replaces with a new PVC line from tank to washroom in early spring.

Carried

### 6.3 Vaccination Documentation

Discussion took place and a reminder to confirm status for town or advise

## 7. Reports from Administration

### 7.1 Costing Report

- **Shortfall for 2021 season** – An additional \$1,792 required to end season, also to be noted that Gary Rocheleau has generously donated out of pocket petty cash items purchased for repairs and maintenance amounting to \$600.11 for the 2021 season.

Moved by Deputy Mayor Leo Meloche

Seconded by Jim Meloche

**CAP-21-11-029 That** the Costing report in Agenda Item 7.1 be received and request \$1,000.00 each in additional funding from Town of Essex and the Town of Amherstburg to help cover shortfalls due to Covid in the 2021 season.

**Carried**

## 8. Future Meetings

Next meeting November 24, 2021, 5pm

Location: One Line Teams meeting

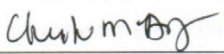
## 9. Adjournment

Moved by Jim Meloche

Seconded by Deputy Mayor Leo Meloche

**CAP 21-11-030 That** the regular meeting for the Co-An Park be adjourned at 5:35pm.

**Carried**

  
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Christine McAgly – Chairman

  
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Joanne Bissonnette - Secretary Treasurer