



Report to Council

Department: Community Services
Division: Parks and Facilities
Date: December 20, 2021
Prepared by: Jake Morassut, Manager, Parks and Facilities
Report Number: Parks and Facilities-2021-21
Subject: Updated Fee Schedule for Colchester Harbour in 2022
Number of Pages: 3

Recommendation(s)

That Parks and Facilities-2021-21 entitled Updated Fee Schedule for Colchester Harbour in 2022 prepared by Jake Morassut, Manager, Parks and Facilities dated December 20, 2021 be received, and

That Council adopt the proposed fee schedule which includes the addition of 'Commercial Operations Unrelated to Direct Harbour Use', as well as an increase to the minimum footage on 'B' dock from 15 feet to 20 feet.

Purpose

For Council to endorse proposed user fees for municipal recreation facilities.

Background and Discussion

With the adoption of the December 3, 2021 Council Report Parks and Facilities-2021-20 entitled, "Short-Term Rentals and Commercial Operations at the Colchester Harbour" the

Colchester Harbour fee schedule needed to be updated to include the new commercial fee category.

Administration is also recommending changing the minimum charge per foot on 'B' dock from 15 feet to 20 feet in 2022. Traditionally, this dock was used for smaller fishing boats; however, with the dock upgrades and adding electrical/water supply, Administration has seen an increase in the size of the boats utilizing 'B' dock, an increase in water and electrical expenses, as well as an increase in slip requests by boaters overall. This change will affect seven existing boaters, should they choose to return in 2022.

Current Rates

Fee	Rate
'A' Dock – Minimum 25'	\$49.00 per foot
'B' Dock – Minimum 15'	\$49.00 per foot
'C' Dock – Minimum 25'	\$49.00 per foot
'D' Dock – Minimum 30'	\$49.00 per foot
Air Conditioning Fee	\$125.00

Proposed Rates

Fee	Rate
Commercial Operations Unrelated to Harbour	\$73.50
'A' Dock – Minimum 25'	\$49.00 per foot
'B' Dock – Minimum 20'	\$49.00 per foot
'C' Dock – Minimum 25'	\$49.00 per foot
'D' Dock – Minimum 30'	\$49.00 per foot
Air Conditioning Fee	\$125.00

Financial Impact

The Town of Essex would receive a net increase in revenues of a minimum \$735.00 based on the current users returning. The adjustment to 'B' dock fee would be to offset the anticipated expenses for the added electrical and water on the dock.

Consultations

Jay Affleck, Assistant Manager, Parks and Facilities

Kate Giurissevich, Director, Corporate Services

Doug Sweet, Chief Administrative Officer

Link to Strategic Priorities

- ☐ Manage, invest and plan for sustainable municipal infrastructure which meets current and future needs of the municipality and its citizens.
- ☐ Create a safe, friendly and inclusive community which encourages healthy, active living for people of all ages and abilities.
- ☒ Provide a fiscal stewardship and value for tax dollars to ensure long-term financial health to the municipality.
- ☐ Manage responsible and viable growth while preserving and enhancing the unique rural and small town character of the community.
- ☐ Improve the experiences of individuals, as both citizens and customers, in their interactions with the Town of Essex.
- ☐ Improve the Town's capacity to meet the ongoing and future service needs of its citizens while ensuring the corporation is resilient in the face of unanticipated changes or disruptions.

Report Approval Details

Document Title:	Updated Fee Schedule for Harbour in 2022 - Parks and Facilities-2021-21.docx
Attachments:	
Final Approval Date:	Dec 10, 2021

This report and all of its attachments were approved and signed as outlined below:

No Signature found

Kate Giurissevich, Director, Corporate Services - Dec 10, 2021 - 10:45 AM

A handwritten signature in black ink, appearing to read 'Doug Sweet', with a stylized flourish at the end.

Doug Sweet, Chief Administrative Officer - Dec 10, 2021 - 1:14 PM