



The Corporation of the Town of Essex

Regular Council Meeting Minutes

**This meeting was held electronically during a time of Declared Emergency pursuant to
Town of Essex By-Law 1902**

December 20, 2021, 6:00 pm

Location: <https://www.youtube.com/user/EssexOntario>

This meeting was hosted and chaired from the Town of Essex Municipal Building. Due to the ongoing COVID-19 pandemic this meeting was not currently open to the public for in person attendance. This meeting can be viewed by the public electronically via livestream and post-meeting on YouTube at www.youtube.com/EssexOntario

Present:

- Mayor Larry Snively
- Deputy Mayor Richard Meloche
- Ward 1 Councillor Joe Garon
- Ward 1 Councillor Morley Bowman
- Ward 2 Councillor Kim Verbeek
- Ward 3 Councillor Steve Bjorkman
- Ward 3 Councillor Chris Vander Doelen
- Ward 4 Councillor Sherry Bondy

Also Present:

- Doug Sweet, Chief Administrative Officer
- Lori Chadwick, Director, Development Services
- Kevin Girard, Director, Infrastructure Services
- Robert Auger, Town Solicitor, Legal and Legislative Services/Clerk
- Shelley Brown, Deputy Clerk, Legal and Legislative Services
- Jake Morassut, Manager, Parks and Facilities

1. Call to Order

Mayor Snively called the meeting to order at approximately 6:00 PM.

2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. National Anthem

4. Closed Meeting Report

Robert Auger, Town Clerk/Solicitor, Legal and Legislative Services provided a verbal report on the Closed meeting held on December 20, 2021 at 5:00 PM. He reported that Council met electronically in Closed Session on December 20, 2021 at 5:00 PM as permitted to do so by section 239 (2) (c) and 239 (2) (i) of the Municipal Act.

At the Closed Session Council provided direction and discussed a proposed acquisition of land. Council also received, discussed and provided direction in regards to technical, commercial, and/or financial information that was supplied in confidence to the municipality relating to land owned by the Town of Essex.

5. Declarations of Conflict of Interest

There were no conflicts of interest noted at this time.

6. Adoption of Published Agenda

6.1 Regular Council Meeting Agenda for December 20, 2021

R21-12-490

Moved By Councillor Bowman

Seconded By Councillor Bjorkman

That the published agenda for the December 20, 2021 Regular Council Meeting be adopted as presented.

Carried

7. Adoption of Minutes

7.1 Regular Council Meeting Minutes for December 6, 2021

R21-12-491

Moved By Deputy Mayor Meloche

Seconded By Councillor Vander Doelen

That the minutes of the Regular Council Meeting held December 6, 2021 be adopted as circulated.

Carried

7.2 Regular Council Meeting Minutes for July 5, 2021

R21-12-492

Moved By Councillor Bondy

Seconded By Councillor Bjorkman

That the minutes of the Regular Council Meeting held July 5, 2021 be amended in Item 17.1.3 to denote that there was a requested recorded vote and the results of that recorded vote all as reflected in the amended Minutes.

Carried

7.3 Special Council Meeting Minutes for September 7, 2021

R21-12-493

Moved By Councillor Verbeek

Seconded By Councillor Bowman

That the minutes of the Special Council Meeting held September 7, 2021 be adopted as circulated.

Carried

8. Public Presentations

9. Unfinished Business

10. Reports from Administration

10.1 Environmental Services-2021-03

RE: 2022 Water and Wastewater Rates for the Town of Essex

R21-12-494

Moved By Councillor Bowman

Seconded By Councillor Bjorkman

That Environmental Services-2021-03 report entitled, 2022 Water and Wastewater Rates prepared by Kevin Girard, Director, Infrastructure Services dated December 20, 2021 be received; and

That By-Law Number 2107 being a by-law to amend By-Law 1992 Being a By-Law to Establish Water and Sanitary Sewer Rates and Charges be read a first, a second time, and a third time and finally passed on December 20, 2021.

Carried

10.2 Parks and Facilities-2021-21

RE: Updated Fee Schedule for Colchester Harbour in 2022

R21-12-495

Moved By Councillor Bjorkman

Seconded By Councillor Verbeek

That Parks and Facilities-2021-21 report entitled Updated Fee Schedule for Colchester Harbour in 2022 prepared by Jake Morassut, Manager, Parks and Facilities dated December 20, 2021 be received, and

That the proposed rates indicated on page 2 of Parks and Facilities-2021-21 report be approved with the following amendments:

- Addition of a Commercial Operations Unrelated to Direct Harbour Use rate
- Increase of the minimum footage on 'B' Dock from 15 feet to 20 feet.

Carried

10.3 Planning-2021-31

RE: Site Specific Zoning Amendments – 27 Maple and 2151 Roseborough

R21-12-496

Moved By Councillor Vander Doelen

Seconded By Councillor Bowman

That Planning-2021-31 report entitled Site Specific Zoning Amendment, 27 Maple Avenue (ZBA-09-21) and 2151 Roseborough (ZBA-10-21) prepared by Corinne Chiasson, Assistant Planner, dated December 20, 2021 be received;

That By-Law 2105, being a by-law to amend By-law Number 1037 for the property at 27 Maple Avenue to permit a semi-detached dwelling be read a first, a second and a third time and finally passed on December 20, 2021; and

That By-Law 2106, being a by-law to amend By-law Number 1037 for the property at 2151 Roseborough to permit a sit-down restaurant be read a first, a second and a third time and finally passed on December 20, 2021.

Carried

10.4 Economic Development-2021-16

RE: Building Report and Development Overview November 2021

Lori Chadwick, Director, Developmental Services highlighted the addition of a Secondary Dwelling Unit to the Report and provided Council with an update on applications received and forecasted since approved in November 2021.

R21-12-497

Moved By Deputy Mayor Meloche

Seconded By Councillor Verbeek

That Economic Development-2021-16 report entitled Building Report and Development Overview November 2021 prepared by Nelson Silveira, Economic Development Officer dated December 20, 2021, be received for information.

Carried

11. Reports from Youth Members

12. County Council Update

12.1 Essex County Council Regular Meeting Minutes - November 17, 2021

R21-12-498

Moved By Councillor Bjorkman

Seconded By Deputy Mayor Meloche

That the minutes of the Regular County Council Meeting held November 17, 2021 be received.

Carried

13. Correspondence

13.1 Correspondence to be received

R21-12-499

Moved By Councillor Bowman

Seconded By Councillor Bjorkman

That all of the correspondence listed in Agenda Item 13.1 be received and, where indicated, to further share such information with the community using suitable methods of communication.

Carried

13.1.1 Windsor-Essex County Environment Committee (WECEC)

RE: Minutes of November 18, 2021

13.1.2 St. Catharines

RE: National Childcare Program

13.2 Correspondence to be considered for receipt and support

14. Committee Meeting Minutes

R21-12-500

Moved By Councillor Garon

Seconded By Councillor Bjorkman

That all the Committee Meeting minutes listed in Agenda Item 14, together with any recommendations to Council noted therein, be received, approved and adopted as circulated.

Carried

14.1 Arts, Culture and Tourism - November 10, 2021

14.2 Committee of Adjustment - November 16, 2021

14.3 Co-An Park - November 10, 2021

14.4 Finance Committee - November 29, 2021

15. Financial

16. New Business

17. Notices of Motion

17.1 The following Notice of Motion was presented at the December 6, 2021 Regular Council Meeting and is being brought forward for Council's consideration:

17.1.1 Councillor Bondy

Doug Sweet, Chief Administrative Officer, advised Council that the Town's By-Law Enforcement will respond to complaints during regular business hours and the OPP will respond to complaints after hours and on the weekend. He noted that the Town is also exploring the possibility of having this matter enforced by the Animal Control Officer.

R21-12-501

Moved By Councillor Bondy

Seconded By Councillor Verbeek

That Council have a discussion regarding persistent dog barking and the negative impact it may have on the quality of life for residents of the Town of Essex and how complaints regarding this matter are to be enforced in accordance with the Town of Essex Noise By-Law.

Carried

18. Reports and Announcements from Council Members

Council extended holiday greetings and thanked everyone who participated in the recent Town holiday events.

19. By-Laws

19.1 By-Laws that require a third and final reading

19.1.1 By-Law 2102

Being a by-law to confirm the proceedings of the December 6, 2021, Regular Meeting of Council of The Corporation of the Town of Essex

R21-12-502

Moved By Deputy Mayor Meloche

Seconded By Councillor Bjorkman

That By-Law 2102 being a by-law to confirm the proceedings of the December 6, 2021, Regular Meeting of Council of The Corporation of the Town of Essex be read a third time and finally passed on December 6, 2021.

Carried

19.2 By-Laws that require a first, second, third and final reading

19.2.1 By-Law 2103

Being a by-law to enter into an Agreement between 1552842 Ontario Ltd. (operating as Noah Homes) and the Town of Essex relating to the extension and installation of a Sanitary Sewer over the land municipally known as 80 Maidstone Avenue West, Essex Ontario.

R21-12-503

Moved By Deputy Mayor Meloche

Seconded By Councillor Garon

That By-Law 2103 being a by-law to enter into an Agreement between 1552842 Ontario Ltd. (operating as Noah Homes) and the Town of Essex relating to the extension and installation of a Sanitary Sewer over the land municipally known as 80 Maidstone Avenue West, Essex Ontario be read a first, a second, and a third time and finally passed on December 20, 2021.

Carried

19.2.2 By-Law 2109

RE: Main Street Accelerator Program

Being a by-law to enter into a Contribution Agreement between The Economic Developers Council of Ontario through Her Majesty The Queen in Right of Canada ("Her Majesty") as represented by the Minister (the "Minister") responsible for Federal Economic Development Agency for Southern Ontario and The Corporation of the Town of Essex ("The Participant")

R21-12-504

Moved By Councillor Bjorkman

Seconded By Deputy Mayor Meloche

That By-Law 2109 being a by-law to enter into a Contribution Agreement between The Economic Developers Council of Ontario through Her Majesty The Queen in Right of Canada ("Her Majesty") as represented by the Minister (the "Minister") responsible for Federal Economic Development Agency for Southern Ontario and The Corporation of the Town of Essex ("The Participant") be read a first, a second, and a third time and finally passed on December 20, 2021.

Carried

19.3 By-Laws that require a first and second reading

19.3.1 By-Law 2108

Being a by-law to confirm the proceedings of the December 20, 2021, Regular Meeting of Council of The Corporation of the Town of Essex

R21-12-505

Moved By Councillor Garon

Seconded By Councillor Bowman

That By-Law 2108 being a by-law to confirm the proceedings of the December 20, 2021, Regular Meeting of Council of The Corporation of the Town of Essex be read a first and a second time and provisionally adopted on December 20, 2021

Carried

20. **Adjournment**

R21-12-506

Moved By Councillor Bjorkman

Seconded By Councillor Vander Doelen

That the meeting be adjourned at 6:35 PM.

Carried

Mayor

Clerk