



## Report to Council

Department: Community Services  
Division: Parks and Facilities  
Date: May 19, 2020  
Prepared by: Jackson Tang, Assistant Manager, Business Services  
Report Number: Parks and Facilities-2020-05  
Subject: Results of Request for Tender for Colchester Harbour Dock B Replacement  
Number of Pages: 3

### Recommendation(s)

**That** Parks and Facilities-2020-05 entitled Results of Request for Tender for Colchester Harbour Dock B Replacement prepared by Jackson Tang, Assistant Manager, Business dated May 19, 2020 be received, and

**That** Council award the Request for Tender for Colchester Harbour Dock B Replacement to Kropf Industrial Inc. in the amount of \$160,180.42 including non-refundable Harmonized Sales Tax.

### Purpose

In accordance with the Town Procurement By-Law Number 1043, Council approval is required for purchases in excess of \$100,000. This report is to seek Council's approval to appoint a qualified supplier to provide all necessary equipment, labour and materials for the replacement of Dock B located at the Colchester Harbour of the Town of Essex.

## Background and Discussion

In 2020, Council approved in the Capital Budget for the replacement of Dock B at Colchester Harbour at the amount of \$178,059.00.

A Request for Tender following the guidelines as set out in the Town's Procurement By-Law Number 1043 for Colchester Harbour Dock B Replacement was posted both on the Town's website and Merx, and closed on April 29, 2020 at 3:00:00 PM.

Administration reviewed the Tender submissions for specification compliance and found it to be complete. The results of the submitted tender prices are noted in Table below:

Name of Tenderer	Total Tender price including non-refundable Harmonized Sales Tax (1.76%)
Kehoe Marine Construction Ltd.	\$237,539.28
Kropf Industrial Inc.	\$160,180.42

Based on the pricing provided in the submissions, it is recommended that the lower tender submitted by Kropf Industrial Inc. be accepted.

## Financial Impact

As per the 2020 Capital budget, \$178,059.00 (Project Code: CS-20-0007) was approved for the replacement of Colchester Harbour Dock B. This Request for Tender result (\$160,180.42) including the non-refundable Harmonized Sales Tax is within our budgeted funds.

## Link to Strategic Priorities

- ☐ Manage, invest and plan for sustainable municipal infrastructure which meets current and future needs of the municipality and its citizens.
- ☒ Create a safe, friendly and inclusive community which encourages healthy, active living for people of all ages and abilities.
- ☐ Provide a fiscal stewardship and value for tax dollars to ensure long-term financial health to the municipality.
- ☐ Manage responsible and viable growth while preserving and enhancing the unique rural and small town character of the community.
- ☐ Improve the experiences of individuals, as both citizens and customers, in their interactions with the Town of Essex.

## Report Approval Details

Document Title:	Results of Request for Tender Colchester Harbour Dock B Replacement - Parks and Facilities-2020-05.docx
Attachments:	
Final Approval Date:	May 13, 2020

This report and all of its attachments were approved and signed as outlined below:

**John Olsen, Manager, Parks and Facilities - May 13, 2020 - 7:31 AM**

A handwritten signature in black ink, appearing to read 'Doug Sweet', with a stylized flourish extending from the end.

**Doug Sweet, Director, Community Services/Deputy CAO - May 13, 2020 - 8:33 AM**

**No Signature - Task assigned to Chris Nepszy, Chief Administrative Officer was completed by workflow administrator Robert Auger, Town Solicitor, Legal and Legislative Services/Clerk**

**Chris Nepszy, Chief Administrative Officer - May 13, 2020 - 9:26 AM**