



Report to Council

Department: Office of the CAO
Division: Legal and Legislative Services
Date: August 23, 2021
Prepared by: Shelley Brown, Deputy Clerk
Report Number: Legal and Legislative Services-2021-18
Subject: Appointment of Animal Control Appeal Committee
Number of Pages: 3

Recommendation(s)

The following three (3) recommendations are provided for Council's consideration:

1. **That** Legal and Legislative Services-2021-18 entitled "Appointment of Animal Control Appeal Committee" prepared by Shelley Brown, Deputy Clerk, and dated August 23, 2021 be received; and
2. **That** Council appoint Terri Coutts, Richard Kokovai, and Chris Ortner as members of the Animal Control Appeal Committee for the limited purpose of adjudicating an upcoming appeal(s) (to be scheduled); and further
3. **That** an honorarium of \$100 be paid to each member of the Animal Control Appeal Committee for serving an adjudicative role for a specific purpose.

Purpose

The purpose of this report is to appoint three members to the Animal Control Appeal Committee for the limited purpose of adjudicating an upcoming appeal (to be scheduled).

Background and Discussion

At the July 5, 2021 Regular Council Meeting, Council considered a Legal and Legislative Services Report regarding an upcoming appeal hearing to be convened pursuant to Section 4.07.3 of the Animal Care and Control By-Law.

By resolution R21-07-286, Council adopted the report and concurred with the following recommendation:

That Council grant an exemption from the requirements of Section 4.01 of the Animal Control By-Law as it relates to the composition of the Appeal Committee, and direct that the members of the Appeal Committee for the upcoming appeal hearing(s) (to be scheduled) shall be comprised of three members of the general public to be appointed who have declared that they will serve impartially and that they do not have a conflict of interest in the matter to be adjudicated.

Carried

In an effort to attract suitable candidates, advertisements were placed in local newspapers during the month of July. As a result, the following individuals have been identified as suitable candidates and have accepted the responsibility of adjudicating the matter(s) in an impartial manner:

- Terri Coutts – Behaviourist, K9 Korral
- Richard Kokovai – Committee of Adjustment Member
- Chris Ortner – former Branch Manager, Orkin Canada

The date the appeal(s) to be heard has yet to be scheduled, but will be shared with the parties involved and announced on the online public calendar once the details are confirmed.

Financial Impact

As the members of the Animal Control Appeal Committee are serving an adjudicative role for a specific purpose, it is recommended that an honorarium of \$100 be paid to each member. This honorarium will cover both preparation time and the date of the appeal hearing itself.

Consultations

Robert Auger, Town Solicitor/Clerk

Cassandra Roy, Legislative Clerk

Matthew Ducharme, Legal & Legislative Services Intern

Link to Strategic Priorities

- Manage, invest and plan for sustainable municipal infrastructure which meets current and future needs of the municipality and its citizens.
- Create a safe, friendly and inclusive community which encourages healthy, active living for people of all ages and abilities.
- Provide a fiscal stewardship and value for tax dollars to ensure long-term financial health to the municipality.
- Manage responsible and viable growth while preserving and enhancing the unique rural and small town character of the community.
- Improve the experiences of individuals, as both citizens and customers, in their interactions with the Town of Essex.
- Improve the Town's capacity to meet the ongoing** and future service needs of its citizens while ensuring the corporation is resilient in the face of unanticipated changes or disruptions.