



Report to Council

Department: Community Services
Division: Parks and Facilities
Date: August 23, 2021
Prepared by: Jake Morassut, Manager, Parks and Facilities
Report Number: Parks and Facilities-2021-11
Subject: Harrow Arena Splash Pad Washroom and Change Room Construction Update (CS-21-0043)
Number of Pages: 3

Recommendation(s)

1. That Community Services Report- Parks and Facilities-2021-11 entitled Harrow Arena Splash Pad Washroom and Change Room Construction Update (CS-21-0043) **be received;** and further
2. That the tender issued in 2021 for the Harrow Arena Splash Pad Washroom and Change Room be postponed and that the capital project in the amount of \$129,902.40 be carried forward to the 2022 Budget with a request for additional funding; **OR**
3. That the tender issued in 2021 for the Harrow Arena Splash Pad Washroom and Change Room tender be cancelled.

Purpose

Council approval is required for spending outside of the approved 2021 Budget.

Background and Discussion

During the 2021 budget deliberations, Council approved the Harrow Splash Pad

Washrooms to be constructed in 2021 with an approved \$150,000.00 in the capital budget.

A Request for Tender following the guidelines as set out in the **Town’s Procurement By-Law Number 1043** were posted both on the **Town’s website** and Merx and closed at 3:00:00 pm on July 21, 2021.

The results of the submitted prices for the Request for Tender are summarized below:

Name of Bidder	Total Tender Price including Harmonized Sales Tax (13%)	Total Tender price including non-refundable Harmonized Sales Tax (1.76%)
Gulf	\$321,502.20	\$289,522.69
RC White	\$234,208.17	\$210,911.71
TCI Titan	\$252,224.43	\$227,135.91
Valente	\$215,000.00	\$193,614.16

As noted in the summary provided by the **Town’s Consultant** Architectura, the project has been quoted and the lowest price from Valente was \$193,614.16 (includes the non-refundable tax). To date, the Town of Essex has spent \$20,097.60 in architect costs. The approved capital budget for this project \$150,000.00 (includes the non-refundable tax) leaving a deficit of \$63,711.76.

Administration is requesting direction from Council on how to proceed with this project. The project can be postponed until 2022 with the project to be retendered and additional funding to be added to the 2022 proposed capital budget, or the project can be cancelled.

Financial Impact

If Council directs administration to continue with the project, Administration will carry forward \$129,902.40 to 2022 capital budgets and request additional funding to proceed with the project in 2022; however, if Council directs administration to forego the project, \$129,902.40 will remain in reserves.

Consultations

Kate Giurissevich, Acting Director, Corporate Services/Treasurer

Doug Sweet, Director, Community Services


Link to Strategic Priorities

- Manage, invest and plan for sustainable municipal infrastructure which meets current and future needs of the municipality and its citizens.
- Create a safe, friendly and inclusive community which encourages healthy, active living for people of all ages and abilities.
- Provide a fiscal stewardship and value for tax dollars to ensure long-term financial health to the municipality.
- Manage responsible and viable growth while preserving and enhancing the unique rural and small-town character of the community.
- Improve the experiences of individuals, as both citizens and customers, in their interactions with the Town of Essex.
- Improve the Town's capacity to meet the ongoing and future service needs of its citizens** while ensuring the corporation is resilient in the face of unanticipated changes or disruptions.

Report Approval Details

Document Title:	Harrow Arena Splash Pad Washroom and Change Room Construction Update (CS-21-0043) - Parks and Facilities-2021-11.docx
Attachments:	
Final Approval Date:	Aug 17, 2021

This report and all of its attachments were approved and signed as outlined below:



Doug Sweet, Director, CS/Deputy CAO - Aug 16, 2021 - 2:23 PM

Chris Nepszy, Chief Administrative Officer - Aug 17, 2021 - 10:34 AM