



Finance Committee Meeting Minutes

May 26, 2021, 4:30 PM

Location: Electronic Meeting

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

Present: Larry Snively, Mayor
Richard Meloche, Deputy-Mayor, Chair
Morley Bowman, Councillor, Ward 1
Chris Vander Doelen, Councillor, Ward 3

Also Present: Jeffrey R. Morrison, Director, Corporate Services
Katelynn Giurissevich, Manager, Finance and Business Services
Heather MacDonald, Assistant Manager, Finance
Tanya Tuzlova, Committee Recording Secretary

Regrets: Chris Nepszy, Chief Administrative Officer
Doug Sweet, Director, Community Services

Absent: None

1. Call to Order

The Chair called the meeting to order at 4:32 PM

2. Declarations of Conflict of Interest

There were no declarations of conflict of interest noted at this time.

3. Adoption of Published Agenda

3.1 Finance Committee Meeting Agenda for May 26, 2021

FC21-05-001

Moved by Larry Snively, Mayor

Seconded by Chris Vander Doelen, Councillor, Ward 3

That the published agenda for the May 26, 2021 Finance Committee Meeting be adopted as presented.

Carried

4. Adoption of Minutes

4.1 Finance Committee Meeting Minutes for March 22, 2021

FC21-05-002

Moved by Larry Snively, Mayor

Seconded by Chris Vander Doelen, Councillor, Ward 3

That the minutes of the Finance Committee Meeting held March 22, 2021 be adopted as circulated.

Carried

5. Public Presentations

6. Unfinished Business

7. Reports

7.1 2020 Draft Audited Financial Statements

Jeffrey R. Morrison, Director, Corporate Services, provided the overview of the 2020 Draft Audited Financial Statements and auditor's observations.

Katelynn Giurissevich, Manager, Finance and Business Services, provided the detailed review of all Financial Statements and Notes.

7.2 2020 Draft Audit Finding Letter

Jeffrey R. Morrison, Director, Corporate Services, provided the overview of the Audit Findings letter and presented auditor's observations.

FC21-05-003

Moved by Larry Snively, Mayor 1

Seconded by Morley Bowman, Councillor, Ward 1

Recommendation to Council that 2020 Draft Audited Financial Statements and 2020 Draft Audit Findings Letter prepared by KPMG LLP and presented by Jeffrey Morrison and Kate Giurissevich be received.

Carried

8. Correspondence

9. Adjournment

FC21-05-004


Moved by Morley Bowman, Councillor, Ward 1

Seconded by Chris Vander Doelen, Councillor, Ward 3

That the meeting be adjourned at 5:32PM.

Carried

Chair


Recording Secretary

Kate Giurissevich