

Schedule "A" to By-Law Number 2040			
(Effective July 1, 2021, subject to applicable HST)			
Department	Description of Fee or Charge	Unit	Fee or Charge
Building	Class A & B - Assembly and Institutional:		
	Assembly & Institutional	Per square foot	\$ 1.70
	Class C - Residential:		
	All finished floors	Per square foot	\$ 1.14
	Unfinished floors	Per square foot	\$ 1.14
	Decks, porch, shed	per permit	\$ 96.00
	Accessory structures	Per square foot	\$ 0.32
	House moving	Each	\$ 600.00
	Fence	Flat Fee	\$ 64.00
	Above ground pool	Flat Fee	\$ 64.00
	Inground pool	Flat Fee	\$ 128.00
	Renovations	Per square foot	\$ 0.75
	Class D & E - Office & Mercantile:		
	Office and Mercantile	Per square foot	\$ 1.01
	Renovations/tenant improvement	Per square foot	\$ 0.56
	Class F - Industrial:		
	Industrial Office area	Per square foot	\$ 1.01
	Industrial Plant area	Per square foot	\$ 0.72
	Renovations	Per square foot	\$ 0.56
	Agricultural:		
	Pole barns	Per square foot	\$ 0.25
	Accessory Agricultural	Per square foot	\$ 0.30
	Greenhouses	Per square foot	balance
	Farm Building Renovation	Per square foot	\$ 0.25
	Plumbing:		
	New Construction	Per Unit	\$ 684.00
	Plumbing Renovations	Per Fixture	\$15, Min. of \$64
	Backwater valve	Per Unit	\$ 96.00
	Storm/Sanitary Sewer Inspection	Per Unit	\$ 96.00
	On Site Sewage Systems:		
	Sewage Septic System - Class 4 systems	Per Unit	\$ 772.00
	Tertiary System	Per Unit	\$ 850.00
	Septic Repairs - To Existing System	Per Unit	\$ 388.00
	Septic Inspections	Per Inspection	\$ 96.00
	Reviews and Assessments	Per review	\$ 96.00
	Demolitions:		
	Residential	Per square foot	\$0.32, Min. \$128
	Non - Residential	Per square foot	\$0.42, Min. \$128
	General Building Fees:		
	Lawyers letters	Per Letter	\$ 64.00
	911 signs	Per Unit	\$ 64.00
	Change of use permit	Per Hour	over 1 hr
	Tents	Per unit	\$ 96.00
	Revised Plan Review	Per review	Min. \$192 Plus \$64/hr over 3 hr
	Transfer of permit - Residential	Each	\$ 64.00
	Transfer of permit - Non-Residential	Each	\$ 128.00
	Inspection fee - incomplete not ready for inspection	Per Inspection	\$ 64.00
	Inspections for Ontario Renovate Program	Per Inspection	\$ 128.00
	Construction Started without a Permit		150% of the permit fee
	Construction Finished without a Permit		200% of the permit fee
	Solar Panel - Residential	Each	\$ 64.00
	Solar Panel - Non-Residential	Each	\$ 128.00
	Certificates:		
	Building/Zoning	Each	\$ 64.00
	Public Works	Each	\$ 64.00
	Part 8 (Septic)	Each	\$ 64.00
	Occupancy Permit	Each	\$ 64.00
	Miscellaneous Inspection Fees:		
	Miscellaneous Inspection Fees not listed above	Each	\$ 96.00
	LCBO Report & Occupant Load Calculations	Each	\$ 128.00
	Re-inspection - inspection booked, but work incomplete	Each	\$ 128.00
	Indemnity Deposits:		
	Residential/ Agriculture:		
	new, addition, demolition	Each	\$ 1,000.00
	driveway approach	Each	\$ 1,000.00
	accessory, pools, renovation	Each	\$ 500.00
	agricultural structure	Each	\$ 250.00
	mobile homes	Each	\$ 250.00
	Commercial/ Industrial:		
	new, addition, demolition	Each	\$ 1,500.00
	sign, renovations	Each	\$ 500.00
	Minimum permit fee - for all projects not specifically listed above	Each	Min. \$128
	Building permit fees for all projects not specifically noted above	Each	\$12.50 per \$1,000 Construction
Planning	Official Plan Amendment	(plus deposit to be determined at time of application)	\$ 6,400.00
	Zoning By-Law Amendment - Major (Note 1)	(plus deposit to be determined at time of application)	\$ 3,300.00
	Zoning By-Law Amendment - Minor (Note 1)	(plus deposit to be determined at time of application)	\$ 2,500.00
	Holding Removal	Each	\$ 1,200.00
	Temporary Use By-Law	Each	\$ 2,500.00
	Site Plan Control	Each	\$ 2,900.00

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	Site Plan Amendment - Major (Note 1)	(plus deposit to be determined at time of application)	\$ 2,500.00
	Site Plan Amendment - Minor (Note 1)	(plus deposit to be determined at time of application)	\$ 2,000.00
	Plan of Subdivision and Condominium	Each	\$6,600 Plus \$10,000 Deposit
	Part Lot Control Exemption By-Law - Major (Note 1)	Each	\$ 1,700.00
	Part Lot Control Exemption By-Law - Minor (Note 1)	Each	\$ 1,300.00
	Consent to Sever	Each	\$ 1,400.00
	Complex Minor Variances (Note 1)	Each	\$ 1,200.00
	Minor Variances (Note 1)	Each	\$ 900.00
	Consent to Sever and Variance (applications submitted)	Each	\$ 2,200.00
	Change of Consent Conditions - Minor Request	Each	\$ 250.00
	Change of Consent Conditions - Major Request	Each	\$ 400.00
	Deferred Committee of Adjustment Application	Each	\$ 110.00
	Certificate of Validation	Each	\$ 120.00
	Development Agreements:		
	Plan of Subdivision and Condominium (Note 2)	Each	\$5,000 Deposit
	Site Plan Control (Note 3)	Each	\$5,000 Deposit
	All Other Developments	(plus deposit to be determined at time of application)	\$ 2,800.00
	Sign By-Law Amendment	Each	\$ 720.00
Finance	Tax Certificate or Statement per Section 352(1) of the Municipal Act (Note 4)	Each	\$ 75.00
	Payment Dishonoured or Returned as Non-Sufficient Funds	Each	\$ 35.00
	business days) per Section 352(1) of the <i>Municipal Act, 2001</i>	Each	\$ 150.00
	Tax Receipt/Account Information/Duplicate/Reprint (Note 4)	Per property	\$ 11.00
	Refund of Credit on Account	Each	\$ 27.00
	Misposting of Payment	Each	\$ 27.00
	Accounts Receivable - Invoices outstanding over 30 days	Per month	1.25%
	Financing Administration	Per property	\$ 110.00
	Research (for Tax, Accounting for Financial Information more than 3 years)	Per property	\$ 55.00
	Photocopy (letter, legal, 11 x 17)	Each	\$ 0.45
	Virtual City Hall Transaction Fee	Percentage of payment	2.50%
Legislative Services (Clerk)	Lottery Licences:		
	Bingo	Percentage of prizes	2% of prizes for bingo
	Raffle	Percentage of prizes	2% of prizes for raffle
	Break Open Ticket	Percentage of prizes	2% of prizes for break open ticket
	Marriage Licence	Each	\$ 150.00
	Burial Permit	Each	\$ 17.00
	Administering Oaths or Declarations - Resident	Each	\$ 14.00
	Administering Oaths or Declarations - Non-Resident	Each	\$ 28.00
Business or Other Licensing	Transient Trader or Vendor's Licence	Per unit	\$ 340.00
Geographic Information System	Standard Map Products:		
	1) 8.5 x 11 inches selected area specified by customer (colour)	Each	\$ 2.25
	2) 8.5 x 11 inches selected area specified by customer (black and white)	Each	\$ 1.25
	3) 11 x 17 inches selected are specified by customer (colour)	Each	\$ 3.75
	4) 11 x 17 inches selected area specified by customer (black and white)	Each	\$ 2.25
	5) 11 x 17 inches digital aerial photography (colour)	Each	\$ 9.50
	Standard Products - Wide Format:		
	1) Selected area or digital file (black and white) - maximum 42 inches wide	Per square foot	\$ 2.80
	2) Selected area or digital file (colour) - maximum 42 inches wide (per square foot)	Per square foot	\$ 3.75
	3) Selected area specified by customer with aerial photography - 42 inches wide	Per square foot	\$ 5.00
	Wide Format Scans:		
	Size 22 x 34 inches or 24 x 36	Per scan	\$ 5.25
	Size 34 x 44 inches or 36 x 48	Per scan	\$ 6.25
	Other:		
	Custom mapping	Per hour	\$ 70.00
	Drawing format printing	Per square foot	\$ 0.55
	Compact Disk (CD)/Digital Video Disk (DVD)	Per burn	\$ 12.00
Fire	Fire Property Certificate	Each	\$ 75.00
	Fire Property Incident Report	Per Report	\$ 75.00
	Fire Property Inspection Report (no inspection required)	Per Report	\$ 75.00
	Business Inspection requiring inspection letter	Per Letter	\$ 125.00
	LCBO Licensing Inspection	Per Inspection	\$ 125.00
	Risk & Safety Management Plans (RSMP) Licensing Inspections (Propane facility)	Per Inspection	\$ 125.00
	Follow up on inspection on all properties after 1st reinspection (2nd follow up)	Per Inspection	\$ 125.00
	3rd and subsequent re-inspection	Per Inspection	\$ 125.00

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	False Alarms (After 3 occurrences in a calendar year)	Each	Current MTO Rates
	Fire extinguisher training (up to 20 persons)	Per session	\$ 190.00
			\$190 plus Additional \$5/per person over 20
	Fire extinguisher training (over 20 persons)	Per session	
By-Law Enforcement	Clean Yard By-law Order - Town Work/Clean up/Cut	Per hour/ minimum	\$ 123.00
	Snow Clearing By-law Order - Town Work	Per hour/ minimum	\$ 123.00
	Weed Control Act Order - Town Work	Per hour/ minimum	\$ 123.00
	Property Standards Order - Town Work	Per hour/ minimum	\$ 123.00
	Application for Noise Exemption	Per hour/ minimum	\$ 123.00
	Administrative fee on additional infraction with 12 month period	Each	\$ 123.00
Water/ Wastewater	Water Shutoff Regular Hours	Each	\$ 130.00
	After Hours Water Shut Off	Each	\$ 260.00
	Frozen Meter Repair	Each	\$ 180.00
	Water Meters Missed Appointment	Each	\$ 50.00
	Wastewater Inspection	Per Inspection	\$ 130.00
Public Works	Entrance Permit	Each	\$ 200.00
Other Misc. Fees	Tile Drainage Loan Inspection	Per inspection	\$ 130.00
	Telecommunications Agreement	Each	\$ 2,522.19
Notes:			
Note 1 - The determination of whether an application constitutes a Minor or Major Application will be made by the Planning Division			
Note 2 - Subdivision and Condominium Agreement fee now included in the Subdivision and Condominium application			
Note 3 - Site Plan Agreement fee now included in the Site Plan application fee			
Note 4 - Fee will be eliminated up to two times per year for customers whos tax bills are paid by their mortgage company as per Finance and Business Services Report 2017-05.			
Note 5- Indemnity Deposits paid after July 1, 2021 must have the Final inspection occur within 5 calendar years from the date of issuance.			
After this five year period the deposit is considered non-refundable and relinquished.			