



Report to Council

Department: Infrastructure Services
Division: Drainage
Date: June 7, 2021
Prepared by: Lindsay Dean, Drainage Superintendent
Report Number: Drainage-2021-04
Subject: Results of Request for Tender –Rush Drain & 14th Concession Drain Improvements
Number of Pages: 3

Recommendation(s)

That Drainage-2021-04 entitled “Results of Request for Tender – Rush Drain & 14th Concession Drain Improvements” prepared by Lindsay Dean dated June 7, 2021 be received, and

That Council award the Request for Tender – Rush Drain and 14th Concession Drain Improvements (RFT-ID-21-016) to Murray Mills Excavating & Trucking (Sarnia) Ltd. in the amount of \$661,345.36 including non-refundable Harmonized Sales Tax.

Purpose

In accordance with the Town Procurement By-law 1043, Council approval is required for purchases in excess of \$100,000.

Background and Discussion

The **engineer's** report prepared under Section 78 of the Drainage Act by Dillon Consulting Limited dated January 8, 2021 went through the mandated Drainage Act process and was adopted by by-law 1987.

Following the guidelines set out in the Town's Procurement By-Law Number 1043, a request for tender was posted on the Town's website and Merx, and closed at 3:00:00 pm on May 19, 2021.

The Tenders were reviewed for arithmetic errors, completeness, legibility, revisions and irregularities. The results of the Request for Tender are summarized below:

Bidder Name	Total Tender Price including non-refundable Harmonized Sales Tax (1.76%)	Total Tender Price including Harmonized Sales Tax (13%)
Sterling Ridge Infrastructure Inc.	\$697,262.72	\$774,279.55
South Shore Contracting of Essex County Inc.	\$684,488.64	\$760,094.50
Murray Mills Excavating & Trucking (Sarnia) Ltd.	\$661,345.36	\$734,394.91

Dillion Consulting Limited provided a summary of the bids and noted that the lowest tender was received from Murray Mills Excavating & Trucking (Sarnia) Ltd. The summary and recommendation from Dillon Consulting Limited is attached.

Financial Impact

The cost of this project is being funded by the assessed lands and roads as laid out in the assessment schedule in the report. **From the Engineer's Report, the Town** of Essex is assessed a total of approximately \$170,000 of the overall project cost including incidentals. This project is being undertaken in conjunction with the Highway 3 widening project that the Ministry of Transportation is completing. Therefore, there are components of the project that

are being completed by the Ministry of Transportation's contractor that are located adjacent to Highway 3 that have not been included in this tender. With these components of the project removed, the estimated portion that the Town of Essex will be contributing towards the work completed under contract RFT-ID-21-016 is approximately \$104,000. These and other incurred costs, will be included and funded through the 2022 Roads-Municipal Drainage and Storm Sewers Operating Budget and debentures will be provided to the applicable landowners as identified in by-law 1987.

Consultations

Jackson Tang, Assistant Manager, Business Services

Kate Giurissevich, Manager, Finance and Business Services/Deputy Treasurer

Jeffrey Morrison, Director, Corporate Services/Treasurer

Link to Strategic Priorities

- ☒ Manage, invest and plan for sustainable municipal infrastructure which meets current and future needs of the municipality and its citizens.
- ☐ Create a safe, friendly and inclusive community which encourages healthy, active living for people of all ages and abilities.
- ☒ Provide a fiscal stewardship and value for tax dollars to ensure long-term financial health to the municipality.
- ☐ Manage responsible and viable growth while preserving and enhancing the unique rural and small town character of the community.
- ☐ Improve the experiences of individuals, as both citizens and customers, in their interactions with the Town of Essex.
- ☐ **Improve the Town's capacity to meet** the ongoing and future service needs of its citizens while ensuring the corporation is resilient in the face of unanticipated changes or disruptions.

Report Approval Details

Document Title:	Results of Request for Tender - Rush Drain.docx
Attachments:	- Recommendation letter revised.pdf
Final Approval Date:	Jun 1, 2021

This report and all of its attachments were approved and signed as outlined below:

Norm Nussio, Manager Operations and Drainage - Jun 1, 2021 - 1:59 PM



Kevin Girard, Director, Infrastructure Services - Jun 1, 2021 - 2:54 PM



Chris Nepszy, Chief Administrative Officer - Jun 1, 2021 - 4:27 PM