



Essex Accessibility Advisory Committee Meeting Minutes

April 14, 2021, 10:30 AM

Location: Electronic Meeting

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

Present: Lisa Wallace, Chair

Fern Welsh, Co-Chair

Julia Welsh

Richard Kokovai

Geraldine Dozois

Sherry Bondy, Council Representative

Also Present: Doug Sweet, Director, Community Services/Deputy CAO

Jeff Morrison, Director, Corporate Services

Jared Garon, Administrative Assistant Intern

Janice Aloisio, Recording Secretary

Regrets: Claudette Gauthier

Absent: Ron McDermott

1. **Call to Order**

The Chair, Lisa Wallace called the meeting to order at 11:02 AM

2. **Delegate: Rita Jabbour, Manager, Planning Services**

Deferred until next meeting

3. **Declarations of Conflict of Interest**

There were no declarations of conflict of interest noted at this time.

4. **Adoption of Published Agenda**

4.1 Essex Accessibility Advisory Committee Meeting Agenda for May 10, 2021

EAAC21-05-005

Moved by Richard Kokovai

Seconded by Fern Welsh

That the published agenda for the May 10, 2021 Essex Accessibility Advisory Committee Meeting be adopted as presented.

Carried

5. **Adoption of Minutes**

5.1 Essex Accessibility Advisory Committee Meeting Minutes for April 14, 2021

EAAC 21-05 -006

Moved by Julia Walsh

Seconded by Geraldine Dozois

That the minutes of the Essex Accessibility Advisory Committee Meeting held April 14, 2021 be adopted as circulated.

Carried

6. Unfinished Business

6.1 Retail Council of Canada named EnAbling Change for Retailers: Make your Store Accessible

Promotional material was promoted by the Communication's Department with the Town's Accessible CIP Grant information;

Chair would like to see the brochure link permanently posted to the Accessibility Committee's information resource page on the Town's website.

Mr. Sweet to speak to the Communication's department manager regarding the permanent link and access to the resource.

6.2 AccessNow App thoughts and opinions from Town's Manager, Strategic Communications and the Economic Development Officer

Mr. Sweet advised the Manager, Strategic Communications and the Economic Development Officer have met and created a 5 point strategic roll-out for the AccessNow app which will include the following:

- i. Adding verbiage around the AccessNow App to the next business email blast as a call to action for businesses to register (coming soon).
- ii. Promoting the Accessibility grant through the CIP in tandem with the AccessNow App.
- iii. Social posts promoting AccessNow app with call to action for businesses to sign up.
- iv. Discuss with BIA and Chamber how to include AccessNow App promotion in their upcoming social posts.
- v. Possibly registering some of our municipal facilities/points of interest on the App that are accessible as motivation for others to join.

6.3 Review of Essex AAC Initiatives Plan

The chair reviewed the list of twelve items in the Accessibility Plan to ensure the committee is staying on track for completion of the committee initiatives as set out in the 5 year plan.

Discussion regarding the application NaviLink and another app called Be my Eyes; Further research on NaviLink is required and an update to be brought forward at a future meeting.

7. Correspondence

7.1 Amended Committee of Adjustment Agency Package of May 18, 2021 meeting received via email on May 3, 2021 for comments.

EAAC 21-05 -007

Moved by Geraldine Dozois

Seconded by Richard Kokovai

That Agenda Item 7.1 be received.

Carried

8. New Business

8.1 Accessibility Flag and other Promotional Items

Information was brought forward indicating Lakeshore's Accessibility Advisory Committee were working on obtaining an Accessibility flag and other promotional items pertaining to promoting Accessible Ontarians.

Discussion ensued to further investigate costs related to at least 2 Accessible Flags and potentially tear-drop or banner flags and tablecloths for promotion during National Accessibility week and any other relevant promotional events and an update will be brought forward at the next meeting.

8.2 EAAC 2021 Budget

Committee reviewed the 2021 budget and received it for information purposes only.

8.3 Accessible issues in Ward One

Councillor Bondy advised that she has received a number of complaints of sidewalk issues in Ward One.

Committee discussion ensued regarding the curb-cut issue at Cranberry Court and the update received last month from Mr. Sweet that he has had discussions with appropriate department who are further investigating the situation as it involves private property as well as town owned property.

8.4 National AccessAbility Week

Mr. Sweet reminded the committee that National AccessAbility Week is the week of May 31, 2021 to June 4, 2021;

Mr. Sweet advised the Strategic Communication Manager has social media cued-up for that week's celebration;

Committee discussion ensued;

The Committee Chair will ask to appear as a delegate before Council at the 1st meeting in June to provide a committee update of completed and active committee endeavours and initiatives and will further submit the AccessAbility proclamation for media promotion.

EAAC 21-05 -008

Moved by Geraldine Dozois

Seconded by Sherry Bondy

That the new business listed in Agenda Item 8 be received and that the Chair, Lisa Wallace submit the National AccessAbility proclamation to the Clerks department on behalf of the Committee.

Carried

9. **Next Meeting**

Dates and times for a meeting next month were discussed by the committee.

The next meeting will be held on Monday, June 21, 2021 at 10:00 AM virtually via Zoom.

10. **Adjournment**

EAAC 21-05-09

Moved by Richard Kokovai

Seconded by Geraldine Dozois

That the meeting be adjourned at 11:42 AM

Carried

Chair

Recording Secretary