



Report to Council

Department: Infrastructure Services
Division: Capital Works and Infrastructure
Date: June 7, 2021
Prepared by: Kevin Girard, P.Eng, MBA
Director, Infrastructure Services
Report Number: Capital Works and Infrastructure-2021-08
Subject: Victoria Avenue Improvements
Number of Pages: 4

Recommendation(s)

That Capital Works and Infrastructure–2021-08 entitled Victoria Avenue Improvements prepared by Kevin Girard, Director, Infrastructure Services dated June 7, 2021 be received;

That Council authorize the additional expenditure for design and tendering services of the Victoria Avenue Improvements in the amount of \$134,628.48, including applicable taxes, to Stantec Consulting as part of Project No. GG-21-0001 for the Essex Centre Streetscape; and

That Council authorize the over expenditure of GG-21-0001 for the Essex Centre Streetscape in the amount of \$21,915.01, including applicable taxes, to be funded from the Asset Management Lifecycle Reserve.

Purpose

In accordance with the Town Procurement By-Law 1043, Council approval is required for **purchases in excess of \$100,000.00. This report is to seek Council's approval to award the additional expenses for the Victoria Avenue Improvements.**

Background and Discussion

At its Regular Council Meeting on January 2, 2021, Council resolved the following:

R21-02-042

That in view of the fact that Victoria Avenue in Essex Centre is one of the premier routes in and out of Essex Centre, and that this road has been in disrepair for many years, that the Victoria Avenue rehabilitation road project be included as part of the Downtown Essex Centre Revitalization.

Moved by: Richard Meloche

Seconded by: Joe Garon

Carried

Following this resolution, Stantec Consulting was asked to provide a change order proposal for the cost to design and tender the Victoria Avenue Improvements along with the Essex Centre Streetscape.

The proposed scope of the engineering services for the Victoria Avenue corridor includes a multi-use path to be added along the north side of the road and to resurface the road from Talbot Street to Viscount Parkway. In addition, the watermain and storm sewer system along Victoria Avenue will be reviewed to determine any required upgrades.

Financial Impact

As previously awarded, **Stantec's** total estimate of fees for design and tendering services for GG-21-0001 - Essex Centre Streetscape is \$347,286.53 (including applicable taxes). The cost of **Stantec's change order to provide design and tendering services for the Victoria Avenue Improvements** is \$134,628.48 (including applicable taxes) for a combined design and tendering cost of \$481,915.01 (including applicable taxes).

In the 2021 approved capital budget, the Town included \$460,000 for design and tendering services for GG-21-0001. Therefore, the project budget is not sufficient to cover the total expenses for the design and tendering of both the Victoria Avenue and Essex Centre Streetscape. It is recommended that the additional funds in the amount of \$21,915.01 be funded from the Asset Management Lifecycle Reserve

Stantec has also provided pricing for engineering expenses for contract administration and inspection of each of these projects. The amounts provided are \$338,494.46 (including applicable taxes) and \$167,598.72 (including applicable taxes) for Essex Centre Streetscape and Victoria Avenue, respectively. Therefore, a total budget of \$506,093.18 (including applicable taxes) will be included in the 2022 capital budget request along with the construction costs, which will require Council approval during 2022 Budget Deliberations.

Consultations

Richard Beausoleil, Manager, Capital Works and Infrastructure

Jackson Tang, Assistant Manager, Business Services

Jeffrey Morrison, Director, Corporate Services/Treasurer

Kate Giurissevich, Manager, Finance and Business Services/Deputy Treasurer

Link to Strategic Priorities

- ☒ Manage, invest and plan for sustainable municipal infrastructure which meets current and future needs of the municipality and its citizens.
- ☐ Create a safe, friendly and inclusive community which encourages healthy, active living for people of all ages and abilities.
- ☐ Provide a fiscal stewardship and value for tax dollars to ensure long-term financial health to the municipality.
- ☐ Manage responsible and viable growth while preserving and enhancing the unique rural and small town character of the community.
- ☐ Improve the experiences of individuals, as both citizens and customers, in their interactions with the Town of Essex.

Report Approval Details

Document Title:	Victoria Avenue Improvements - Capital Works and Infrastructure-2021-08.docx
Attachments:	
Final Approval Date:	Jun 1, 2021

This report and all of its attachments were approved and signed as outlined below:

A handwritten signature in black ink, appearing to read "Chris Nepszy". The signature is fluid and cursive, with a period at the end.

Chris Nepszy, Chief Administrative Officer - Jun 1, 2021 - 11:56 AM