



**The Corporation of the Town of Essex**

**Special Council Meeting Minutes**

April 12, 2021, 3:00 pm

Location: <https://www.youtube.com/user/EssexOntario>

This meeting was hosted and chaired from the Town of Essex Municipal Building. Due to the ongoing COVID-19 pandemic this meeting was not open to the public for in person attendance but was available electronically via livestream and also for viewing post-meeting on YouTube at [www.youtube.com/EssexOntario](https://www.youtube.com/EssexOntario)

The Purpose of this Meeting was for Council to have a Roundtable discussion on Community Services matters

Present: Mayor Larry Snively  
Deputy Mayor Richard Meloche  
Councillor Joe Garon  
Councillor Morley Bowman  
Councillor Kim Verbeek  
Councillor Steve Bjorkman  
Councillor Sherry Bondy  
Councillor Chris Vander Doelen

Also Present: Chris Nepszy, Chief Administrative Officer  
Robert Auger, Town Solicitor, Legal and Legislative Services/Clerk  
Shelley Brown, Deputy Clerk, Legal and Legislative Services  
Doug Sweet, Director, Community Services/Deputy CAO  
Jeffrey Morrison, Director, Corporate Services and Treasurer  
Lori Chadwick, Director, Development Services  
Cassandra Roy, Legislative Clerk  
Cynthia Cakebread, Manager, Recreation and Culture  
Jake Morassut, Manager, Parks and Facilities  
Rick Arnel, Fire Chief

**1. Call to Order**

Mayor Snively called the meeting to order at approximately 3:01 PM.

**2. Declarations of Conflict of Interest**

There were no declarations of conflict of interest noted at this time.

**3. Adoption of Published Agenda**

**3.1 Special Council Meeting Agenda for April 12, 2021.**

**SP21-04-004**

Moved By Councillor Garon

Seconded By Councillor Bowman

**That** the published agenda for the April 12, 2021 Special Council Meeting re: Community Services Roundtable be adopted as presented.

**Carried**

**4. Move into Committee of the Whole**

**SP21-04-005**

Moved By Councillor Bjorkman

Seconded By Councillor Bowman

**That** Chris Nepszy, Chief Administrative Officer, be appointed as presiding officer of the Committee of the Whole.

That the presiding officer as appointed shall have the discretion and/or authority to modify, relax or amend any of the procedural rules currently governing Council proceedings except as may be otherwise herein noted by Council; and

Further that upon the completion of the Committee of the Whole, the Special Council meeting shall reconvene and the presiding officer of the Committee of the Whole shall then Rise and Report to Council to as any Recommendations to Council that were made by resolution of the Committee of the Whole.

**Carried**

**SP21-04-006**

Moved By Deputy Mayor Meloche

Seconded By Councillor Garon

**That** Council now move to go into a Committee of the Whole for a period of time not to exceed 5:00 P.M. so as to consider the items identified in the Committee of the Whole Agenda dated April 12, 2021 and attached hereto as Schedule "A" with such items to

be discussed based on the order of priorities identified by the Council Members.

**Carried**

**5. Matters arising from Committee of the Whole**

Council to receive the Rise and Report of the Committee of the Whole Presiding Officer with recommendations to Council if any.

Robert Auger, Town Solicitor, Legal and Legislative Services/Clerk, reported on behalf of the Presiding Officer that Essex Town Council gave direction to Administration to extend a formal invitation to Amherstburg Town Council to convene and hold a future Joint Council meeting for the purpose of encouraging dialogue on the various common issues relating to the residents of McGregor including Co-An Park, the sanitary sewer system and future development in McGregor. There were no other recommendations from Council to report out of the Committee of the Whole

**SP21-04-007**

Moved By Councillor Bowman

Seconded By Councillor Bjorkman

**That** Council receive the Report of the Presiding Officer of the Committee of the Whole and that Council adopt the noted recommendations of the Committee of the Whole.

**Carried**

6.     **Adjournment**

**SP21-04-008**

Moved By Deputy Mayor Meloche  
Seconded By Councillor Verbeek

**That** the meeting be adjourned at 5:06 P.M.

**Carried**

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Mayor

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Clerk