



## Report to Council

Department: Infrastructure Services

Division: Capital Works and Infrastructure

Date: April 6, 2021

Prepared by: Kevin Girard, P.Eng., MBA,  
Director, Infrastructure Services

Report Number: Capital Works and Infrastructure-2021-07

Subject: Results of Request for Tender – Concrete Sidewalk  
Construction 2021

Number of Pages: 5

### Recommendation(s)

**That** Capital Works and Infrastructure 2021-07 entitled, “Results of Request for Tender – Concrete Sidewalk Construction 2021” prepared by Kevin Girard, Director, Infrastructure Services dated May 17, 2021 be received,

**That** Council award the Request for Tender – Concrete Sidewalk Construction 2021 (RFT-ID-21-014) to Windsor Concrete and Construction Ltd. in the amount of \$217,434.66 including non-refundable HST, and

**That** Council authorize the additional expense of \$6,003.30 for PW-21-0042 be funded from Trails Reserve and that the additional expense of \$4,721.44 for PW-21-0007 be funded from the Asset Management Lifecycle Reserve.

## Purpose

In accordance with the Town Procurement By-Law 1043, Council approval is required for purchases in excess of \$100,000.00. This report **is to seek Council's approval to** award the request for tender for the 2021 Concrete Construction contract.

## Background and Discussion

The Town of Essex sought Tenders from qualified contractors for the 2021 Concrete Construction.

**A Request for Tender following the guidelines as set out in the Town's Procurement By-Law Number 1043 for the Surface Treatment was posted both on the Town's website and Merx,** and closed on April 14, 2021 at 3:00:00 PM.

Five Tenders were received and reviewed for arithmetic errors, completeness, legibility, revisions and irregularities. There were no apparent unbalanced prices in the Schedule of Items and Prices. The results of the submitted tender prices are noted in Table below:

Name of Tenderer	Total Tender Price	Total Tender Price including non-refundable Harmonized Sales Tax (1.76%)
Windsor Concrete and Construction Limited	\$ 213,674.00	\$ 217,434.66
L.V. Giorgi Construction Inc.	\$ 234,508.00	\$ 238,635.34
Giorgi Bros. ( 1994 ) Inc,	\$ 245,745.00	\$ 250,070.11

Signature Contractors Windsor Inc.	\$ 467,655.00	\$ 475,885.72
Neptune Security Services Inc.	\$ 483,750.00	\$ 492,264.00

Windsor Concrete and Construction Limited submitted the lowest bid and we have completed a review of references and believe that they can complete the necessary works in a satisfactory manner.

## Financial Impact

As per the 2021 approved budget and displayed in the table below, \$243,514.00 has been allocated for the subject works. This Request for Tender result of \$217,434.66 including the non-refundable Harmonized Sales Tax, is within **the Town's** budgeted funds.

Project Number	Project Name	Approved Budget	Total Tender Price including non-refundable Harmonized Sales Tax (1.76%)
PW-21-0042	3 <sup>rd</sup> Concession Road Paved Shoulders between Grant Street and Queen Street	\$ 120,000.00	\$126,003.30
PW-21-0007	General Sidewalk Maintenance	\$ 50,000.00	\$ 54,721.44
HS-21-0003	Colchester Cemetery Parking Lot	\$ 5,000.00	\$ 3,052.80
CS-19-0101	Colchester Park	\$ 18,514.00	\$ 6,868.80
CS-21-0092	<b>Sadler's Park Hard</b> Surface Trails	\$ 35,000.00	\$16,485.12
CS-21-0071	Hunter Park Hard	\$ 15,000.00	\$ 10,303.20

	Surface Trail		
Total		\$ 243,514.00	\$ 217,434.66

As shown in the table above, the 2021 capital budgets for PW-21-0042 and PW-21-0007 are not sufficient to complete these projects. It is recommended that the additional \$6,003.30 for PW-21-0042 be funded from Trails Reserve and that the additional \$4,721.44 for PW-21-0007 be funded from the Asset Management Lifecycle Reserve.

## Consultations

Jackson Tang, Assistant Manager, Business Services

Richard Beausoleil, Manager, Capital Works and Infrastructure

Jeffrey Morrison, Director, Corporate Services/Treasurer

Kate Giurissevich, Manager, Finance and Business Services

Rob Auger, Town Solicitor, Legal and Legislative Services/Clerk

Doug Sweet, Director, Community Services/Deputy CAO

## Link to Strategic Priorities

- ☒ Manage, invest and plan for sustainable municipal infrastructure which meets current and future needs of the municipality and its citizens.
- ☐ Create a safe, friendly and inclusive community which encourages healthy, active living for people of all ages and abilities.
- ☐ Provide a fiscal stewardship and value for tax dollars to ensure long-term financial health to the municipality.
- ☐ Manage responsible and viable growth while preserving and enhancing the unique rural and small town character of the community.
- ☐ Improve the experiences of individuals, as both citizens and customers, in their interactions with the Town of Essex.

## Report Approval Details

Document Title:	Results of Request for Tender - Concrete Sidewalk Construction - Capital Works and Infrastructure-2021-07.docx
Attachments:	
Final Approval Date:	May 11, 2021

This report and all of its attachments were approved and signed as outlined below:

A handwritten signature in black ink, appearing to read "Chris Nepszy". The signature is fluid and cursive, with a period at the end.

**Chris Nepszy, Chief Administrative Officer - May 11, 2021 - 11:06 AM**