



## Essex Municipal Heritage Committee Meeting Minutes

Thursday, February 25<sup>th</sup> 2021, 5:00 PM

Location: Electronic Meeting

Accessible formats or communication supports are available upon request. Please contact the Planning Department at [essexplanning@essex.ca](mailto:essexplanning@essex.ca) or 519-776-7336 extension 1128

Present: Laurie Brett, Chair  
Richard Kokovai, Co-Chair  
Anthony Paniccia, Committee Member  
Councillor Steve Bjorkman, Committee Member  
Laurie Kowtiuk, Committee Member

Also Present: Rita Jabbour, Manager Planning Services  
Sarah Aubin, Recording Secretary / Planning Assistant  
Lori Chadwick, Director Development Services

Regrets: Claudette Gauthier, Committee Member  
Joe Lucas, Committee Member  
Phil Pocock, Committee Member

Absent: None

### 1. Call to Order

The Chair called the meeting to order at 5:02 PM

### 2. Declarations of Conflict of Interest

There were no declarations of conflict of interest noted at this time.

### 3. Adoption of Published Agenda

#### 3.1 Essex Municipal Heritage Meeting Agenda for February 25<sup>th</sup> 2021

##### EMHC 21-02-12

Moved by Richard Kokovai

Seconded by Anthony Paniccia

**That** the published agenda for the February 25<sup>th</sup> 2021 Essex Municipal Heritage Meeting be adopted as amended.

#### 5.1 Chris Carter to speak on Little House historical significance

#### 6.13 Century Farms Update

**Carried**

#### **4. Adoption of Minutes**

##### **4.1 Essex Municipal Heritage Meeting Minutes for January 28, 2021**

###### **EMHC 21-02-13**

Moved by Councillor Bjorkman  
Seconded by Anthony Paniccia

**That** the minutes of the Essex Municipal Heritage Meeting held January 28 2021 be adopted as circulated.

**Carried**

#### **5. Public Presentations**

##### **5.1 Chris Carter to speak on Little House Historical Significance**

Chris Carter advised the members that the vineyard at 388 County Rd 50 east has a structure on it that he calls the "Little House". The structure was originally built and inhabited by John Little. He stated that the subject property has recently sold to a new owner. He stated that he is concerned that the historical building will be demolished under the new ownership, thus his immediate call to the committee to at minimum list the building.

He advised that the structure was built between 1800 and 1850. He stated that the structure was originally on the edge of the bluff however was moved to the Northern side of the property near County Road 50 due to the potential for the structure to fall into Lake Erie.

Richard Kokovai stated that a discussion should be done with the new board members of the Heritage Village to see if the structure could be moved to the museum for further preservation.

Rita thanked Chris for attending the meeting and providing background information on the subject structure. She advised that she will contact the owner of the property and invite them to attend the next committee meeting to discuss listing the structure.

###### **EMHC 21-02-14**

Moved by Richard Kokovai  
Seconded by Laurie Kowtiuk

**That** administration contact the owners of 388 County Road 50 East and invite them to the March 25<sup>th</sup> 2021 meeting to discuss listing the "Little House".

**Carried**

## **6. Unfinished Business**

### **6.1 Greater Marketing and Public Education about Heritage– Ongoing**

Laurie Brett, Chair advised the members that at this time due to COVID-19 there is no greater marketing or public education opportunities.

### **6.2 Cemeteries –ongoing**

### **6.3 Listing and Designating Properties and Heritage Districts –ongoing**

Rita advised the members that the Ferris and Huffman properties are now listed on the Heritage Register.

She advised that the Colchester School House Schedule that is attached to the designation By-law has been provided for the committee to review and make recommendations on.

Councillor Bjorkman stated that he would like to see within the Schedule that the date 1881 be added as it adds another value to the structure.

#### **EMHC 21-02-15**

Moved by Laurie Kowtiuk

Seconded by Richard Kokovai

**That** the schedule within the Colchester School House Designation By-law be presented to Council for adoption.

**Carried**

### **6.4 Heritage Designation and Interpretive Plaque Program – ongoing**

### **6.5 Reports to Council – on going**

### **6.6 Studies and Master Plans- on going**

### **6.7 Heritage Week 2021 – on going**

Rita advised the members of the statistics from Heritage Week 2021 February 12 to February 21. Heritage Week Homepage received 785 page views. Virtual Tours 546 page views on Essex.ca, with St Clements being the most popular. Heritage Week Videos combined total of 3,550 engagements with 88 3 minute video views, 18 shares, 8 comments and 30 reactions. That is 3 times more than any other video the town has put out. YouTube received 144 views with 2,200 impressions for a combined watch time of 45 hours total. Facebook Heritage Week Post saw 61,026 impressions and 3,652 engagements.

She advised that this year seen a growth in community interest and advised that this is a great marketing opportunity. She advised that administration is going to review doing a Facebook post monthly or bi-monthly to keep the interest of the residence. She encourages the members to provide historical information for these posts.

**6.8 Charles Maedel Commemoration Project –ongoing**

**6.9 Heritage Walking Tour and Digital Component – ongoing**

**6.10 Batten Schoolhouse and Iler Schoolhouse – ongoing**

**6.11 Cultural Master Plan – Ongoing**

**6.12 Historically Significant Name Registry – Ongoing**

**6.13 Century Farms – Ongoing**

Laurie Brett advised that she was in communication with two members of HEIRS and that they referred her to the Junior Farmers of Ontario.

Rita Jabbour advised the members that she put in a request with the Junior Farmers of Ontario for further information on properties within the Town of Essex and is waiting on a response. Will update at the next meeting.

**7. Reports from Administration**

**8. Correspondence**

**9. New Business**

**9.1 Election of Chair 2021 Committee Season**

Councillor Bjorkman nominated Richard Kokovai for the position of Chair

Richard Kokovai declined the nomination due to medical reasons

Anthony Paniccia nominated Laurie Brett for the position of Chair

Laurie Brett accepted the nomination

**EMHC 21-02-16**

Moved by Anthony Paniccia

Seconded by Steve Bjorkman

**That** Laurie Brett be nominated for the position of Chair of the Essex Municipal Heritage Committee effective February 2021.

**Carried**

**9.2 Election of Vice Chair 2021 Committee Season**

Steve Bjorkman nominated Anthony Paniccia for the position of Vice Chair

Anthony Paniccia accepted the nomination

**EMHC 21-02-17**

Moved by Steve Bjorkman

Seconded by Laurie Kowtiuk

**That** Anthony Paniccia be nominated for the position of Vice Chair of the Essex Municipal Heritage Committee effective February 2021.

**Carried**

**10. Notices of Motion**

**11. Adjournment**

**EMHC 21-02-18**

Moved by Richard Kokovai

Seconded by Anthony Paniccia

**That** the meeting be adjourned at 6:19 PM

**Carried**

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Chair

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Recording Secretary