



Report to Council

Department: Community Services
Division: Parks and Facilities
Date: May 3, 2021
Prepared by: Jake Morassut, Manager, Parks and Facilities
Report Number: Parks and Facilities-2021-05
Subject: Additional Funds Request for the Automatic Sliding Doors at the Essex Centre Sports Complex
Number of Pages: 3

Recommendation(s)

That Parks and Facilities-2021-05 entitled Additional Funds Request for the Automatic Sliding Doors at the Essex Centre Sports Complex prepared by Jake Morassut, Manager of Parks and Facilities dated May 3, 2021 be received, and

That Council **approve** the additional budgeted expenditures of \$5,148.79 for the Capital Project: 2021 Automatic Door Replacement at the Essex Centre Sports Complex (CS-21-0035) through additional funding from the Asset Management Plan Reserve (AMP Reserve)

Purpose

To obtain Council's approval to increase the 2021 Capital Budget for the Capital Project "Automatic Sliding Doors at the Essex Centre Sports Complex (CS-21-0035)". The total project cost is \$65,148.79. The Approved 2021 Capital Project Budget is \$50,000 and a \$10,000 grant was received leaving a shortfall in funding of \$5,148.79.

Background and Discussion

During the 2021 budget deliberations, Council approved the upgrade of the Essex Centre Sports Complex from the current manual doors to sliding accessible doors. The Town of Essex approved \$50,000.00 in the capital budget and recently received \$10,000.00 in additional funding from the Enabling Accessibility Grant Fund. While the original plan was to replace three doors, the grant funding led to exploring having the remaining five doors completed to ensure consistency and provide accessibility at all entrances/exits at the front of the facility.

The project has been tendered and the lowest tendered price from RC White Ltd. was \$61,641.12 (includes the non-refundable tax). In addition, electrical connection is required with a cost of \$3,507.67 (includes the non-refundable tax).

Financial Impact

The approved capital budget for this project, including grant funding is \$60,000.00 (includes the non-refundable tax) leaving a deficit of \$5,148.79.

Because this project is an “upgrade” in nature, only 50% of the funding can be funded through the Town’s Asset Management Plan Reserve (AMP Reserve). The other 50% must come from other identified sources. Budgeted funds include \$25,000 from the AMP reserve, and \$35,000 from other identified sources (\$25,000 from Community Services Contingency Reserve and \$10,000 from grant funding). Therefore this reallocation still meets the 50% funding from other sources criteria.

Administration is requesting that the \$5,148.79 of additional funds to replace the automatic sliding doors at the Essex Centre Sports Complex (CS-21-0035) come from the Towns Asset Management Lifecycle Reserve.

Consultations

Jeffrey Morrison, Director, Corporate Services/Treasurer

Link to Strategic Priorities

- ☒ Manage, invest and plan for sustainable municipal infrastructure which meets current and future needs of the municipality and its citizens.
- ☒ Create a safe, friendly and inclusive community which encourages healthy, active living for people of all ages and abilities.
- ☒ Provide a fiscal stewardship and value for tax dollars to ensure long-term financial health to the municipality.
- ☐ Manage responsible and viable growth while preserving and enhancing the unique rural and small town character of the community.
- ☐ Improve the experiences of individuals, as both citizens and customers, in their interactions with the Town of Essex.
- ☐ **Improve the Town's capacity to meet the ongoing and future service needs of its** citizens while ensuring the corporation is resilient in the face of unanticipated changes or disruptions.