



The Corporation of the Town of Essex

Special Council Meeting Minutes

February 16, 2021, 4:30 pm

Location: <https://www.youtube.com/user/EssexOntario>

This meeting was hosted and chaired from the Essex Municipal Building, 33 Talbot Street South, Essex. Due to the ongoing COVID-19 pandemic and the Essex Municipal Building not being open to the public at this time, this meeting was only available electronically to the public via livestream on YouTube with delegates as well only being able to participate electronically.

The purpose of this meeting is to present the Water and Wastewater Rate Study.

Present: Mayor Larry Snively
Deputy Mayor Richard Meloche
Councillor Joe Garon
Councillor Morley Bowman
Councillor Kim Verbeek
Councillor Steve Bjorkman
Councillor Sherry Bondy
Councillor Chris Vander Doelen

Also Present: Chris Nepszy, Chief Administrative Officer
Robert Auger, Town Solicitor, Legal and Legislative Services/Clerk
Shelley Brown, Deputy Clerk, Legal and Legislative Services
Doug Sweet, Director, Community Services/Deputy CAO
Jeffrey Morrison, Director, Corporate Services and Treasurer
Lori Chadwick, Director, Development Services
Kevin Girard, Director, Infrastructure Services

1. Call to Order

Mayor Snively called the meeting to order at approximately 4:30 PM.

2. Declarations of Conflict of Interest

There was no declarations of conflict of interest noted at this time.

3. Adoption of Published Agenda

3.1 Special Council Meeting Agenda for February 16, 2021

SP21-02-004

Moved By Deputy Mayor Meloche

Seconded By Councillor Bowman

That the published agenda for the February 16, 2021 Special Council Meeting be adopted as presented.

Carried

4. Public Presentations

4.1 Watson & Associates Economists Ltd.

RE: Water and Wastewater Rate Study

Nancy Neale, Manager, Watson & Associates provided a summary of the rate study using a PowerPoint presentation she explained that the purpose of the Study is to identify all current and future water and wastewater system capital needs over the next 10 years, identify cost recovery options for capital, estimate future operating costs over the next 10 years and recommend new rates to recover the cost of the water and wastewater systems. Ms. Neale reviewed current rates, customer profiles and usage for each Ward as well as the capital needs for 2020 to 2030.

Ms. Neale advised Council that they need to consider the Capital Program, Operating Program, Proposed Water Rates, Proposed Wastewater Rates, and Water Financial Plan included in the Study. Ms. Neale mentioned that the difference between the Rate Study and the Financial Plan is that the Rate Study is based on your budget where the Financial Plan has to be transferred to a Financial Plan document. Ms. Neale proposed that the current 2021 year rates need to be submitted, approved and put in place for the next billing cycle to meet licensing requirements.

SP21-02-005

Moved By Councillor Bowman
Seconded By Councillor Bjorkman

That the presentation by Watson & Associates Economists Ltd. regarding the Water and Wastewater Rate Study be received.

Carried

5. Adjournment

SP21-02-006

Moved By Councillor Verbeek
Seconded By Councillor Vander Doelen

That the meeting be adjourned at 5:31 PM.

Carried

Mayor

Clerk