



## Report to Council

Department: Infrastructure Services

Division: Capital Works and Infrastructure

Date: April 6, 2021

Prepared by: Kevin Girard, P.Eng., MBA,  
Director, Infrastructure Services

Report Number: Capital Works and Infrastructure-2021-04

Subject: Results of Request for Tender – 2021 Supply of  
Articulated Grader

Number of Pages: 5

### Recommendation(s)

**That** Capital Works and Infrastructure 2021-04 entitled, "Results of Request for Tender - 2021 Supply of Articulated Grader" prepared by Kevin Girard, Director, Infrastructure Services dated April 6, 2021 be received, and

**That** Council award the Request for Tender – 2021 Supply of Articulated Grader to Brandt Tractor Ltd. in the amount of \$469,897.32 including additional attachments, extended warranty, and non-refundable HST; and

**That** Council approve the additional funding of \$19,897.32 above the approved 2021 capital budget for the articulated grader (Project No. PW-21-0005) through the Public Works Equipment Reserve.

## Purpose

In accordance with the Town Procurement By-Law 1043, Council approval is required for purchases in excess of \$100,000.00. This report is to seek Council's approval to award the request for tender for the Supply of Articulated Grader to Brandt Tractor Ltd.

## Background and Discussion

As part of the 2021 approved capital budget, Council approved the replacement of Public Works Grader Unit #505.

A Request for Tender following the guidelines as set out in the Town's Procurement By-Law Number 1043 for the Supply of an Articulated Grader was posted both on the Town's website and Merx, and closed on February 24, 2021 at 3:00:00 PM.

Two Tenders were received and reviewed for arithmetic errors, completeness, legibility, revisions and irregularities. Upon review, it was determined that the tender submitted by Toromont CAT did not meet the specifications outlined in the Request for Tender, and therefore, was disqualified. In addition, there was an arithmetic error identified in the Brandt Tractor submission, the correction was made by Town Administration which is being reported in this report. The results of the submitted tender prices including applicable taxes are noted in Tables below:

	Brandt Tractor
Articulated Grader	\$ 409,700.40
Non-refundable HST	\$ 6,946.73
<b>Total Cost of Articulated Grader</b>	<b>\$ 416,647.13</b>

During tendering, the Town also included provisional items in the Request for Tender to explore grader attachments that would improve road shoulders and Public Works operations. The provisional items include a tow behind roller, shown in Figure 1, that is used during the

final grading pass to compact loose gravel, improving the ride and reducing stone fly off. Also included were quick attach cutting edge blades, to improve operational efficiencies. In addition, the Town also sought pricing from suppliers to provide a 5 year (6,000 hour) extended warranty. These provisional items were included in the Brandt Tractor tender submission and are shown in the table below:

Provisional Items	Cost (including non-refundable HST)
Roller/Packer Attachment	\$ 36,256.27
Sharq Cutting Edge System	\$ 2,951.04
Extended Warranty (5 year – 6,000 hour)	\$ 14,042.88
<b>Total of Provisional Items</b>	<b>\$ 53,250.19</b>

***Figure 1 – Roller/Packer Attachment***



Based on the pricing provided in the submission, it is recommended that the articulated grader along with the roller/packer attachment, quick connect cutting edge system, and 5 year (6,000 hour) extended warranty, be awarded to Brandt Tractor.

## **Financial Impact**

The 2021 approved capital budget for the Articulated Grader (Project No. PW-21-0005) is \$450,000. Therefore, there are sufficient funds in the 2021 Capital Budget to proceed with the purchase of the Articulated Grader as detailed within this report in the amount of \$416,647.13 including non-refundable HST.

As previously described, it is recommended that Council approve the additional expenditures in the amount of \$53,250.19 including non-refundable HST to include the roller/packer attachment, Sharq cutting edges, and extended warranty. Therefore, it is recommended the total cost in the amount of \$469,897.32 be awarded to Brandt Tractor, and that the resulting over expenditure in the amount of \$19,897.32 be transferred from the Public Works Equipment reserve.

As part of the tender, Brandt Tractor has offered \$15,000 for trade-in value for the existing Public Works Grader (Unit #505). These funds will be transferred to the Asset Management Lifecycle Reserve.

## **Consultations**

Jackson Tang, Assistant Manager, Business Services

Richard Beausoleil, Manager, Capital Works and Infrastructure

Jeffrey Morrison, Director, Corporate Services/Treasurer

Kate Giurissevich, Manager, Finance and Business Services

## Link to Strategic Priorities

- ☒ Manage, invest and plan for sustainable municipal infrastructure which meets current and future needs of the municipality and its citizens.
- ☐ Create a safe, friendly and inclusive community which encourages healthy, active living for people of all ages and abilities.
- ☐ Provide a fiscal stewardship and value for tax dollars to ensure long-term financial health to the municipality.
- ☐ Manage responsible and viable growth while preserving and enhancing the unique rural and small town character of the community.
- ☐ Improve the experiences of individuals, as both citizens and customers, in their interactions with the Town of Essex.

## Report Approval Details

Document Title:	Results of Request for Tender - Supply of Articulated Grader - Capital Works and Infrastructure-2021-04.docx
Attachments:	
Final Approval Date:	Mar 24, 2021

This report and all of its attachments were approved and signed as outlined below:

A handwritten signature in black ink, appearing to read "Chris Nepszy". The signature is fluid and cursive, with a large initial "C" and a stylized "N".

**Chris Nepszy, Chief Administrative Officer - Mar 24, 2021 - 11:25 AM**