



## Regular Arts, Culture and Tourism Committee Meeting Agenda

February 10, 2021, 4:30 pm

Zoom Video Conferencing

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at [clerks@essex.ca](mailto:clerks@essex.ca) or 519-776-7336 extension 1100 or 1101.

This meeting will be hosted from the Essex Recreation Complex.

Present: Anthony Paniccia, Chair  
Patti Oshar, Vice Chair (4:41 PM)  
Tracy Armstrong  
Councillor Steve Bjorkman  
Jeannette Kervoelen  
Grant Maguire  
Diane Quinn-Ouellette (4:41 PM)

Also Present: Cynthia Cakebread, Manager, Recreation and Culture  
Trevor Martin, Recording Secretary

### 1. Call to Order

Chair Tony Paniccia called the meeting to order at 4:33 PM.

### 2. Declarations of Conflict of Interest

None declared.

### 3. Adoption of Published Agenda

#### 3.1 Regular Arts, Culture and Tourism Meeting Agenda for February 10, 2021

Moved by: Jeannette Kervoelen

Seconded by: Councillor Steve Bjorkman

**(ACT21-02-001) That** the published agenda for the February 10, 2021 regular Arts, Culture and Tourism Meeting, be adopted as presented.

**Carried**

#### 4. Adoption of Minutes

##### 4.1 Zoom video conferencing Arts, Culture and Tourism **Meeting Minutes** for January 20, 2021

Moved by: Jeannette Kervoelen

Seconded by: Grant Maguire

**(ACT21-02-002) That** the minutes of the Zoom video conferencing Arts, Culture and Tourism Meeting held January 20, 2021, be adopted as circulated.

**Carried**

#### 5. Unfinished Business

##### 5.1 Tune Up the Parks 2021 – Cynthia Cakebread

###### 5.1.1 Update on Plans 2021

Cynthia Cakebread advised that the call for artists would normally take place at this point but that the Committee should wait to discuss further at the March meeting due to the ongoing impacts of Covid-19.

Jeannette Kervoelen raised the topic of performer compensation and question if this is something the Committee would like to take any action on. The Committee decided to further discuss at the March meeting.

##### 5.2 12 Days of Christmas – Tracy Armstrong

###### 5.2.1 Update on Critical Path

Tracy Armstrong shared the critical path document she created for Committee review. Tracy stated that the timing outlined on the critical path does depends on Covid-19 so may need to be flexible.

Cynthia Cakebread requested that Committee members review the critical path and volunteer for any tasks that they are well suited for in addition to reaching out to community contacts and organizations who may be able to support and/or participate in the event.

Chair Tony Paniccia suggested the Committee members consider ways to bring the event to all centres. Committee members were in agreement.

Cynthia Cakebread suggested that 12 Days of Christmas could be tied together with the Breakfast with Santa event that recreation staff runs at both Essex Centre Sports Complex and Colchester Community Centre.

Chair Tony Paniccia also suggested considering hosting some events at community partner locations.

The Committee members commended Tracy for her work on the critical path document.

**5.3 Kite Festival 2021 – Cynthia Cakebread**

**5.3.1 Update on Plans 2021**

Cynthia Cakebread informed the Committee that the last event was held on the third weekend of September 2019 and was very well received. She suggested the Committee make it a firm to-do for this year pending any impacts from Covid-19. She advised the event will be largely unchanged but that recreation staff will make some modifications to activities.

**6. New Business**

Chair Tony Paniccia highlighted that Heritage Week is coming up and there are some great events being offered as part of the Town’s “Lost Settlements of Essex” theme including talks taking place on February 17 and 18. He encouraged Committee members to visit [www.essex.ca/HeritageWeek](http://www.essex.ca/HeritageWeek) to learn about upcoming events.

**7. Future Meetings**

**7.1 Scheduled for March 10, 2021.**

The next regular meeting of the Committee will be held on Wednesday March, 10 at 4:30 PM via Zoom.

**8. Adjournment**

Moved by: Patti Oshar  
Seconded by: Grant Maguire

**(ACT21-02-003) That** the meeting be adjourned at 4:50 PM.

**Carried**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
Date