



Report to Council

Department: Community Services

Division: Community Services

Date: February 16, 2021

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CAO

Report Number: Community Services-2021-01

Subject: Town of Essex Flag and Half-Masting Protocol Policy

Number of Pages: 3

Recommendation(s)

The following two (2) recommendations are provided for the Council's consideration:

- That Community Services Report 2021-001 entitled "Town of Essex Flag and Half-Masting Protocol Policy" be received, and further
- That Council adopt the Town of Essex Flag and Half-Mast Protocol Policy as presented in Appendix "A" of Community Service Report 2021-001.

Purpose

To have Council adopt a flag and half-masting protocol that establishes a uniform and harmonized protocol and procedure for the raising, displaying, half-masting, replacing, and disposing of all flags at all properties and facilities owned and operated by the Town of Essex and at events conducted by the Town at other locations

Background and Discussion

The Corporation of the Town of Essex recognizes that flags are important symbols that increase public awareness of special events, activities and historical commemorations, and as such is committed to displaying flags on Town sites in a consistent and appropriate manner within an established protocol.

To ensure the proper protocols are followed when flying flags on Town owned property Administration has established a formal policy for all Town owned properties that have flags on site. (Appendix A)

Financial Impact

There is no financial cost to the Corporation for the development of a Flag and Half Masting Protocol Policy.

Consultations

National Flag of Canada Act

Federal Department of Canadian Heritage

Rules for Flying the National Flag of Canada

Ontario International Relations and Protocol

History of the National Flag of Canada

Link to Strategic Priorities

- ☐ Manage, invest and plan for sustainable municipal infrastructure which meets current and future needs of the municipality and its citizens.
- ☐ Create a safe, friendly and inclusive community which encourages healthy, active living for people of all ages and abilities.
- ☐ Provide a fiscal stewardship and value for tax dollars to ensure long-term financial health to the municipality.
- ☐ Manage responsible and viable growth while preserving and enhancing the unique rural and small town character of the community.
- ☒ Improve the experiences of individuals, as both citizens and customers, in their interactions with the Town of Essex.
- ☐ Improve the Town's capacity to meet the ongoing and future service needs of its citizens while ensuring the corporation is resilient in the face of unanticipated changes or disruptions.