



## Report to Council

Department: Infrastructure Services  
Division: Operations  
Date: February 1, 2021  
Prepared by: Norman Nussio C.E.T, CRS  
Manager of Operations and Drainage  
Report Number: Operations-2021-01  
Subject: Loading Zone Parking Spaces  
Number of Pages: 5

### Recommendation(s)

**That** Operations-2021-01 entitled, "Loading Zone Parking Spaces" prepared by Norman Nussio, Manager of Operations, dated February 1<sup>st</sup> 2021 be received, and

**That** Council amend by-law #224, as recommended in this report, to provide for loading zone parking spaces on Centre Street from approximately 34m west of Talbot Street North to approximately 48m west of Talbot Street North, and on Wilson Avenue from approximately 22m east of Talbot Street North to approximately 30m east of Talbot Street North from Monday to Saturday between 8:30am to 11:30am, holidays excepted.

### Purpose

This report was developed in follow up to the request by a delegate for dedicated parking spaces for St. Vincent de Paul on November 16, 2020. As requested by Council, this report was prepared to provide a recommendation to create a new loading zone parking space on Centre Street in the location requested by the delegate.

## Background and Discussion

On November 16, 2020 the following was resolved by Council:

### **R20-11-428**

Moved By Councillor Bowman

Seconded By Councillor Bjorkman

*That the presentation on behalf of St. Vincent de Paul, Tim O'Hagan Essex Chapter Member, be received;*

*That Administration review the implementation of an all vehicle loading zone for the two parking spaces immediately east of the subject location; and*

*That the loading zone be available for all vehicles, and that Administration provide the recommendations for the hours and duration for the parking limits; and*

*That Administration return to Council with a proposed amending by-law to give effect thereof.*

At the November 16, 2020 Regular Council meeting, the delegate requested that the loading zone be directly adjacent to the St. Vincent de Paul donations drop-off door located at 44 Talbot Street North, off of Centre Street as shown in Figure 1.

**Figure 1: Requested Loading Zone Space (Centre Street)**



The Town’s on-street parking is regulated by by-law #224, being a by-law to Regulate Parking in the Town of Essex. Section 3 of by-law #224, appended to this report, currently identifies loading zone parking regulations as follows:

- (a) *When properly worded signs have been erected and are on display, no person shall stop, stand, or park any vehicle in a loading zone except for the purpose of loading or unloading cargo in the designated zones between the hours of 9:00a.m. and 6:00p.m. Monday to Saturday inclusive, except holidays.*

After reviewing other historical loading zones within Downtown Essex Centre, it was discovered that the Town currently has a designated loading zone on Wilson Ave adjacent to 61 Talbot Street North, displayed in Figure 2. This sign designates the space as a loading zone Monday to Saturday from 8:30am to 11:30am, which is in contradiction of the Town’s current parking by-law.

**Figure 2: Existing Loading Zone at 61 Talbot Road North (Wilson Ave)**



Upon review of the historical loading zone parking locations and this new request on Centre Street, Infrastructure Services recommends that Council provide and legalize both loading zone parking spaces as identified in Figure 1 and 2 of this report. These spaces will provide

vehicles with a safe and suitable area out of the roadway to deliver packages and parcels to the surrounding businesses.

It is further recommended that by-law #224 be amended to legalize these spaces as loading zones as follows:

That Section 3(a) be revised to:

*(a) When properly worded signs have been erected and are on display, no person shall stop, stand, or park any vehicle in a loading zone except for the purpose of loading or unloading cargo in the designated zones during the period identified in Schedule A, except holidays.*

Further, that the following be included in Schedule "A":

#### Loading Zones

Street	From	To	Side	Period
Wilson Avenue	Approx. 22m east of Talbot St N	Approx. 30m east of Talbot St N	North	Mon-Fri from 8:30am to 11:30am
Centre Street	Approx. 34m west of Talbot St N	Approx. 48m west of Talbot St N	North	Mon-Fri from 8:30am to 11:30am

## Financial Impact

The cost to create these loading zone parking spaces will be absorbed in the 2021 Public Works Operating budget.

## Consultations

Rob Auger, L.L.B, Town Solicitor/Clerk

Kevin Girard, P.Eng, MBA, Director, Infrastructure Services

## Link to Strategic Priorities

- Manage, invest and plan for sustainable municipal infrastructure which meets current and future needs of the municipality and its citizens.
- Create a safe, friendly and inclusive community which encourages healthy, active living for people of all ages and abilities.
- Provide a fiscal stewardship and value for tax dollars to ensure long-term financial health to the municipality.
- Manage responsible and viable growth while preserving and enhancing the unique rural and small town character of the community.
- Improve the experiences of individuals, as both citizens and customers, in their interactions with the Town of Essex.
- Improve the Town's capacity to meet the ongoing and future service needs of its citizens while ensuring the corporation is resilient in the face of unanticipated changes or disruptions.

## Report Approval Details

Document Title:	Loading unloading zone parking space - Operations-2021-01.docx
Attachments:	
Final Approval Date:	Jan 26, 2021

This report and all of its attachments were approved and signed as outlined below:



**Kevin Girard, Director, Infrastructure Services - Jan 26, 2021 - 11:44 AM**



**Chris Nepszy, Chief Administrative Officer - Jan 26, 2021 - 1:29 PM**