



**The Corporation of the Town of Essex**

**Regular Council Meeting Minutes**

February 18, 2020, 6:00 pm  
Essex Civic Centre  
360 Fairview Avenue West  
Essex, Ontario

Present: Mayor Larry Snively  
Deputy Mayor Richard Meloche  
Ward One Councillor Joe Garon  
Ward Two Councillor Kim Verbeek  
Ward Three Councillor Chris Vander Doelen  
Ward Four Councillor Sherry Bondy

Regrets Ward One Councillor Morley Bowman  
Ward Three Councillor Steven Bjorkman

Also Present: Chris Nepszy, Chief Administrative Officer  
Doug Sweet, Director, Community Services/Deputy CAO  
Jeffrey Morrison, Director, Corporate Services/Treasurer  
Lori Chadwick, Director, Development Services  
Rita Jabbour, Manager, Planning Services  
Alex Denonville, Manager, Strategic Communications  
Shelley Brown, Deputy Clerk, Legal and Legislative Services  
Robin Hall, Administrative Assistant

Youth Council Members Ehva Hoffman  
Cameron Soucie

**1. Call to Order**

The Mayor called the meeting to order at 6:00 PM.

**2. Closed Meeting Report**

**3. Declarations of Conflict of Interest**

There were no declarations noted.

**4. Adoption of Published Agenda**

**4.1 Regular Council Meeting Agenda for February 18, 2020**

Moved By Councillor Vander Doelen  
Seconded By Councillor Verbeek

**(R20-02-044) That** the published agenda for the February 18, 2020  
Regular Council Meeting, be adopted as presented.

**Carried**

## **5. Adoption of Minutes**

### **5.1 Regular Council Meeting Minutes for February 3, 2020**

Moved By Deputy Mayor Meloche  
Seconded By Councillor Vander Doelen

**(R20-02-045) That** the minutes of the Regular Council Meeting held February 3, 2020 be adopted as circulated.

**Carried**

### **5.2 Special Council Meeting Minutes for January 13, 2020**

Moved By Councillor Verbeek  
Seconded By Councillor Vander Doelen

**(R20-02-046) That** the minutes of the Special Council Meeting held January 13, 2020 for the purpose of budget deliberations, be adopted as circulated.

**Carried**

## **6. Public Presentations**

### **6.1 Community Heritage Preservation Awards**

On behalf of the Essex Municipal Heritage Committee Rita Jabbour, Manager, Planning Services and Staff Liaison to the Heritage Committee, introduced this year's recipients of the Community Heritage Preservation Awards. She advised that this year one organization and two individuals are being recognized for their dedication to protecting and celebrating local heritage.

This year's awards were presented to The Friends of the John R. Park Homestead and David Brian and Stephen Punga of Académie Ste-Cecile International School.

## **8. Reports from Administration**

### **8.1 Community Services Report 2020-01**

RE: Special Events Resource Team (SERT) February Update

Moved By Councillor Vander Doelen  
Seconded By Councillor Garon

**(R20-02-047) That** Community Services Report 2020-01, entitled "Special Events Resource Team (SERT) February Update", prepared by Doug Sweet, Director of Community Services, dated February 18, 2020, be received.

**Carried**

### **8.2 Community Services Report 2020-02**

RE: Essex Rotary Mural Building Agreement

- By-Law 1881  
Being a by-law to enter into an Agreement with Greg Schinkel for the placement of an outdoor mural to the building located at 24 Talbot Street North, Essex, Ontario

Moved By Councillor Verbeek  
Seconded By Deputy Mayor Meloche

**(R20-02-048) That** Community Services Report 2020-02, entitled "Essex Rotary Mural Building Agreement", prepared by Doug Sweet, Director of Community Services/Deputy CAO, dated February 18, 2020, be received; and

**That** By-Law 1881, being a by-law to enter into an Agreement with Greg Schinkel for the placement of an outdoor mural to the building located at 24 Talbot Street North, Essex, Ontario be read a first, a second and a third time, and finally passed on February 18, 2020.

**Carried**

### **8.3 Legal and Legislative Services Report 2020-04**

RE: Essex Striking Committee - Essex Climate Adaptation Team

- Schedule "A" - Essex Climate Adaptation Team Terms of Reference

Moved By Councillor Garon  
Seconded By Deputy Mayor Meloche

**(R20-02-049) That** Legal and Legislative Services Report 2020-04, entitled "Essex Striking Committee - Essex Climate Adaptation Team", prepared by Rob Auger, Town Solicitor/Legal and Legislative Services/Clerk, dated February 18, 2020, be received; and

**That** the creation of an Ad-Hoc Committee of Council to be known as the Essex Climate Adaptation Team ("ECAT") be approved; and

**That** the proposed Essex Climate Adaptation Team Terms of Reference, be approved and adopted; and

**That** following individuals be appointed as members of the Essex Climate Adaptation Team:

Dan Metcalfe  
Brandi Bechard  
Brian Hyland  
Matthew Child  
Kelsey Amlin  
Brian Lennie  
Amandeep Hans  
Andrea Descargar  
Maddie Peters  
Tyler Oglan  
Gina Pannunzio  
Megan Balsillie; and further

**That** Councillor Verbeek be appointed as the Council member, and Deputy Mayor Meloche be appointed as the Alternate Council member, to sit on the Essex Climate Adaptation Team.

**Carried**

### **8.4 Economic Development Report 2020-01**

RE: Building Report and Development Overview for January 2020

Moved By Councillor Vander Doelen

Seconded By Deputy Mayor Meloche

**(R20-02-050) That** Economic Development Report 2020-01, entitled "Building Report and Development Overview January 2020", prepared Nelson Silveira, Economic Development Officer, dated February 18, 2020, be received.

**Carried**

**9. Reports from Youth Members**

**10. County Council Update**

**11. Correspondence**

**11.1 Correspondence to be received**

Moved By Councillor Verbeek

Seconded By Deputy Mayor Meloche

**(R20-02-051) That** correspondence listed in Agenda Item 11.1 be received and, where indicated, to further share such information with the community using suitable methods of communication.

11.1.1 Windsor-Essex County Environment Committee

Agenda – February 20, 2020

**Carried**

**12. Committee Meeting Minutes**

Moved By Councillor Garon

Seconded By Deputy Mayor Meloche

**(R20-02-052) That** the minutes listed in Agenda Item 12, together with any recommendations noted therein, be received, approved and adopted as circulated.

12.1 Essex Accessibility Advisory Committee – January 23, 2020

12.2 Finance Committee- January 27, 2020

- Schedule "A" – Essex Community Partnership Fund 2020 Grants

**Carried**

**13. Financial**

**13.1 December Bank Payments Report**

Moved By Councillor Garon

Seconded By Councillor Vander Doelen

**(R20-02-053) That** the December 2019 Bank Payments Report, including the December cheque register, cheque number 50783 to cheque number 50920 inclusive in the amount of \$5,123,352.59, the Preauthorized Payments for December \$417,575.91 and Payroll in the amount of \$507,395.47, be ratified as submitted.

**Carried**

## **14. New Business**

### **14.1 Deputy Mayor Meloche**

RE: Discussion or Report to the Public on Lot Sale at Paquette Corner

Deputy Mayor Meloche provided a brief history regarding the public lot at Paquette Corners in Ward Two. He advised that this public lot at one time was going to be a street behind the homes. In 1960 the Province changed the property to a vacant lot. He would like Council to consider to holding off selling this lot if the easements are required to be put in place.

Chris Nepszy, CAO confirmed that Administration has been in contact with Hydro One to clarify any easements.

## **15. Notices of Motion**

Deputy Mayor Meloche advised that he will not be at the next Regular Council Meeting, and is asking that his Notice of Motion on this evening's agenda RE: Town's Policy on Special Needs Street Signs and Warning Signs of Deer or Turtle Crossings, be brought forward for Council's consideration at the March 16, 2020 Regular Council Meeting.

### **15.1 The following Notice of Motion is being presented this evening and will be brought forward for Council's consideration at the March 2, 2020 Regular Council Meeting:**

#### **15.1.1 Councillor Kim Verbeek**

RE: Consideration to the installation of Surveillance Cameras at Co An Park as soon as possible.

That Council discuss and have administration look into the possibility of having surveillance cameras installed at Co An Park.

## **16. Reports and Announcements from Council Members**

## **17. By-Laws**

### **17.1 By-Laws that require a third and final reading**

#### **17.1.1 By-Law 1885**

Being a by-law to confirm the proceedings of the February 3, 2020 Regular Meeting of the Council of The Corporation of the Town of Essex

Moved By Councillor Verbeek  
Seconded By Councillor Garon

**(R20-02-054) That** By-Law 1885 being a by-law to confirm the proceedings of the February 3, 2020 Regular Meeting of the Council of The Corporation of the Town of Essex, be read a third time and finally adopted on February 18, 2020.

**Carried**

### **17.2 By-Laws that require a first, second, third and final reading**

#### **17.2.1 By-Law 1883**

Being a by-law to enter into an Agreement between the Town of Essex and Doctor Jessica Laba-Kaczmarek to provide Consulting Services for a Nurse Practitioner

Moved By Councillor Garon

Seconded By Deputy Mayor Meloche

**(R20-02-055) That** By-Law 1883 being a by-law to enter into an Agreement between the Town of Essex and Doctor Jessica Laba-Kaczmarek to provide Consulting Services for a Nurse Practitioner, be read a first, a second and a third time and finally passed on February 18, 2020.

**Carried**

#### 17.2.2 By-Law 1889

Being a by-law to adopt the 2020 Operating and Capital Budget Estimates

- Schedule "A"2020 Budget and 4 Year Forecast

Moved By Councillor Vander Doelen

Seconded By Deputy Mayor Meloche

**(R20-02-056) That** By-Law 1889, being a by-law to adopt the 2020 Operating and Capital Budget Estimates, be read a first, a second and a third time and finally passed on February 18, 2020.

**Carried**

### 17.3 By-Laws that require a first and second reading

#### 17.3.1 By-Law 1888

Being a by-law to confirm the proceedings of the February 18, 2020 Regular Meeting of the Council of The Corporation of the Town of Essex

Moved By Councillor Vander Doelen

Seconded By Councillor Garon

**(R20-02-057) That** By-Law 1888 being a by-law to confirm the proceedings of the February 18, 2020 Regular Meeting of The Corporation of the Town of Essex, be read a first and a second time and provisionally adopted on February 18, 2020.

**Carried**

18.    **Adjournment**

Moved By Deputy Mayor Meloche  
Seconded By Councillor Garon

**(R20-02-058) That** the meeting be adjourned at 6:55 PM.

**Carried**

\_\_\_\_\_  
Mayor

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Clerk