



**The Corporation of the Town of Essex**  
**Special Council Meeting Minutes**

December 1, 2020, 5:30 pm

Location: <https://www.youtube.com/user/EssexOntario>

This meeting was hosted from the Town of Essex Municipal Building, 33 Talbot Street South, Essex. Due to the ongoing COVID-19 pandemic, this meeting can only be viewed by the public electronically via livestream on YouTube.

Present: Mayor Larry Snively  
Deputy Mayor Richard Meloche  
Councillor Joe Garon  
Councillor Morley Bowman  
Councillor Kim Verbeek  
Councillor Steve Bjorkman  
Councillor Sherry Bondy  
Councillor Chris Vander Doelen

Also Present: Chris Nepszy, Chief Administrative Officer  
Robert Auger, Town Solicitor, Legal and Legislative Services/Clerk  
Shelley Brown, Deputy Clerk, Legal and Legislative Services  
Doug Sweet, Director, Community Services/Deputy CAO  
Jeffrey Morrison, Director, Corporate Services and Treasurer  
Lori Chadwick, Director, Development Services  
Kevin Girard, Director, Infrastructure Services  
Chris Loreto, Strategy Corporation  
Yael Boyd, Strategy Corporation  
Tony Haddad, Strategy Corporation  
Umar Shaikh, Strategy Corporation  
Lauren Wyman, Strategy Corporation

The purpose of this meeting is for Strategy Corp to provide an overview of their report entitled "Final Report, Town of Essex Service Delivery Review", dated November 2020.

**1. Call to Order**

Mayor Snively called the meeting to order at 5:34

**2. Declarations of Conflict of Interest**

There were no declarations of conflict of interest noted at this time.

**3. Adoption of Published Agenda**

**3.1 Special Council Meeting Agenda for December 1, 2020**

**SP20-12-001**

Moved By Councillor Bowman

Seconded By Councillor Bjorkman

**That** the published agenda for the December 1, 2020 Special Council Meeting be adopted as presented.

**Carried**

**4. Reports from Administration**

**4.1 StrategyCorp: Chris Loreto, Tony Haddad, Lauren Wyman, Yael Boyd, Umar Shaikh**

RE: Presentation to Council by Strategy Corp regarding the Town of Essex Service Delivery Review

Chris Loreto, Principal, StrategyCorp presented a detailed overview of the Final Report for the Town of Essex Service Delivery Review dated November 2020. Mr. Loreto provided a walk through of the various components of the report that was included with the meeting agenda including the identification of Enterprise-Wide Opportunities, Department-Specific Opportunities and Shared Service Opportunities - South Shore Shared Initiatives. While a timeline and next steps were presented on page 73 of the report it was further explained that the report presented was merely an initial vision of the potential opportunities and that the implementation together with any next steps for said opportunities would be subject to resource availability, buy-in among the various participants and ultimately council approval.

**SP20-12-002**

Moved By Councillor Bowman  
Seconded By Councillor Bjorkman

**That** the presentation and the Current State Assessment Report on the Town of Essex Service Delivery Review as presented by StrategyCorp, be received.

**Carried**

**5. Public Presentations**

There were no public presentations.

**6. Adjournment**

**SP20-12-003**

Moved By Deputy Mayor Meloche  
Seconded By Councillor Bowman

That the meeting be adjourned at 8:47 PM.

**Carried**

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Mayor

