

COUNCIL DIRECTED REPORTS

As of February 28, 2026



Council Meeting Date	Council Resolution/NOM	Title	Resolution	Dept. Lead	Timeline Back to Council
February 20, 2024	R24-02-054	Harrow Parkland Master Plan	That Council approve \$20,000.00 for a new capital project entitled Harrow and Colchester South Community Centre Park Master Plan to be funded from the Development Charges Reserve - Administration	Community Services	01-Jun-26
April 2, 2024	R24-04-136	NOM - Review Development Standards Manual and 4 particular items brought forward by developers	That Council direct Administration to review the Development Standards Manual, including a review of the following items, and provide a summary of what other Towns are doing for the items: <ul style="list-style-type: none"> • use of v curb and barrier curbs, • use of water pipes used by the municipality for example plastic vs copper, • maintenance period in the Town of Essex, and • use of surety bonds in both commercial and residential development. [COMPLETE] 	Infrastructure Services	01-Jul-26
May 6, 2024	R24-05-189	NOM - Vulnerable sector list for follow up in emergencies	That Administration be directed to return with a report regarding creating a voluntary list of Town of Essex residents that would like or need the Town to check on them at a time of prolonged power outages, severe weather events or disasters and whether or not the Town should provide such services.	Office of the CAO	01-Jun-26
April 7, 2025	SP25-04-004	NOM: OPP Facility needs	That Council direct Administration to work with the OPP to evaluate the facility needs within the Town of Essex, with a focus on synergies and improved service delivery to the local residents.	Community Services	Ongoing
April 22, 2025	R25-04-177	Follow up report on 3rd and 4th concessions speed	That Council direct Administration to postpone the motion to repeal By-Law 1454 and amend Schedule "A" to By-Law 1061 being a by-law to regulate rates of speed on highways to change the speed limit on the 4th Concession from County Road 11 to County Road 23 from 60 km/h to 80 km/h and the motion to amend Schedule "A" of By-Law 1061 being a by-law to regulate rates of speed on highways to change the speed limit on the 3rd Concession from County Road 11 (Queen Street) to 100 meters west of Drummond Road from 60km/h to 80km/h to allow for a more in-depth review of the traffic flow on the 3rd and 4th Concession including the rate of speed on the north and southbound lanes of McCormick.	Infrastructure Services	01-Feb-27
July 21, 2025	R25-07-351	NOM- direct Administration to review the Town's property standards By-Law and return with a report	That Council direct Administration to review the Town's property standards By-Law and return with a report proposing any changes that Administration determines is required to improve the By-Law's relevancy, effectiveness, and alignment with the community's needs, and that such review incorporates public consultation and education.	Legal & Legislative Services	Phased in through 2026/2027
August 11, 2025	R25-08-366	Municipal Accomodation Tax	That Council directs Administration to continue to explore the feasibility and impacts of implementing a Municipal Accommodation Tax including the preparation of a follow-up report specific to governance and administrative considerations as well as information gathered through the public consultation process outlined in this report.	Development Services	20-Apr-26
August 11, 2025	R25-08-385	NOM: Municipally owned, but unassumed roads	That Council direct Administration to prepare a report outlining the current process and policy for upgrading municipally owned but unassumed roads, with a focus on roads located in the Colchester area. The report should include: <p>A list of roads currently under this classification;</p> <p>Clarification on options available to residents under the Municipal Act's Local Improvement provisions, including petition requirements and cost-sharing expectations;</p> <p>An option for one municipally owned but unassumed road to be brought forward annually for consideration during the Town's budget deliberations; and</p> <p>Criteria to prioritize upgrades for roads located in partially developed subdivisions — including, but not limited to, those in the Colchester area — where future growth is expected or encouraged in the Town's Official Plan.</p>	Infrastructure Services	01-May-26
October 6, 2025	R25-10-465	Parking Requirements for Residential Uses	Now Therefore be it resolved that Council direct administration to report back to Council on parking requirements for residential uses, considering such factors as unit size, building type, location, and density, and include issues and opportunities with the Town's current parking requirements in its Zoning By-Law.	Development Services	01-Jun-26
October 20, 2025	R25-10-475	Municipal Election	That Council direct Administration to conduct the 2026 Municipal and School Board Election in the Town of Essex using paper ballots with optical scan vote tabulators and return with the necessary By-Law; and <p>That \$50,000 be added to the proposed budget.</p>	Legal & Legislative Services	26-Oct-26
November 3, 2025	R25-11-116	Downtown On-Street Parking	Now therefore, that Council direct Administration to evaluate existing and potential time limitations for on-street parking within the Essex Centre and Harrow downtown cores.	Infrastructure Services	Motion was deferred until signs could be rectified on Talbot

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February 2, 2026	R26-02-035	Subsidy Program Quotes	That Council direct administration to amend By-Law No. 2366, being the Subsidy Program By-Law, to remove the requirement for a minimum of two quotes.	Infrastructure Services	07-Apr-26
February 17, 2026	SP26-02-05	Assest Management Plan	That the Council direct administration to further investigate and identify alternative revenue which can be used to offset burden of the annual tax increase of 2.1% from this financial strategy.	Corporate Services	01-May-26