



**JOINT BOARD OF  
MANAGEMENT**  
Tuesday, November 17, 2020  
**9:00 AM**  
Virtually in Zoom

## **MINUTES**

**Members Present:** Mayor MacDonald (Chair); Deputy Mayor Verbeke, Councillors Hammond, Tiessen - Leamington  
Mayor Nelson Santos (Vice-Chair); Deputy Mayor Queen,  
Councillors DeYong, Neufeld, Patterson - Kingsville  
Councillor VanderDoelen - Essex  
Councillor Walstedt - Lakeshore

**Members Absent:** Councillor Dunn - Leamington

**Staff Present:** Kevin Girard - Essex  
John Norton, Andrew Plancke, Shaun Martinho - Kingsville  
Albert Dionne - Lakeshore  
Shannon Belleau, Nelson Carvalho - Leamington

**OCWA Staff  
Present:** Dale Dillen, Ken Penney

**Call to Order:** 9:01 am

**Disclosures of Pecuniary Interest:** none

**Adoption of Board Minutes:**

**No. UW-52-20**

**Moved by:** Councillor Hammond

**Seconded by:** Deputy Mayor Verbeke

That Minutes of the UWSS Joint Board of Management meeting of Wednesday, October 21, 2020 be received.

Carried

**Business Arising Out of the Minutes:**

There was none.

**Report UW/28/20 dated November 13, 2020 re: Status Update of the UWSS Operations & Maintenance Activities and Capital Works to November 13, 2020**

The Manager takes a moment to recognize Councillor Jacobs, who recently passed away unexpectedly. He appreciated Councillor Jacobs long term work with the UWSS Board, as well as his humour. He will be missed.

The Manager reviews his report with board members and notes a much shorter agenda this month, as last month's agenda was heavy. He notes that DiMenna Excavating has completed the pond cleanout at the Low Lift. The high water levels contributed to the need for the cleanout.

The SCADA project is finally complete and working well. The Operations Staff is going through a deficiencies list, which will take about six (6) months. This project has been a challenge to staff with a lot of changes and challenges to work through as well as steep learning curves. The staff are happy that this project is now complete.

The new security system is scheduled to be completed in the next week or so. Unfortunately there was an issue with the integration of the new SCADA system sharing the same communication system as the new security system. This has been corrected as the Manager did not want both systems on the same communication system for security reasons. The hardware has been installed for this project.

The Manager indicates that the UWSS WTP front area improvements including the parking lot expansion have been delayed until the Spring of 2021. At this point in the year the asphalt season has come to an end, therefore this project will be tendered in the early Winter and the work completed in the Spring. He also notes that the Road Use Agreement required by the County was not yet in place.

The Manager reminds the members of the board that he working with Associated Engineering (AE) regarding the DAF project for Clarifier No. 2. He notes that a site visit has been completed. Napier-Reid attended the site and brought with them some interesting equipment to demonstrate to staff. This tender package is expected to be completed early in 2021, with construction set to begin in October 2021, once the lower flows can be experienced at the WTP.

Construction for the new lab is underway. The walls have been erected and electrical work is being completed by OCWA staff this week. OCWA and UWSS are working in conjunction to source some of the equipment needed. The hope is to have this space operational by the end of January 2021. There will be space to allow for the technicians as well as the sampling staff.

The Manager informs the Board of a few smaller items including that the new CO2 system is having walls erected around it, because it can be noisy at times. The softstart for pump #8 was failing, therefore, a new one has been purchased and should be installed by the end of November. A flow meter for clarifier #1 has been purchased, with installation scheduled to be completed by the end of the week. A new awning has been installed by Suntailored Awnings over the emergency shower near the chlorine building.

The Manager informs the Board that correspondence was sent to all four (4) CAOs regarding the allocation of the remaining UWSS treatment capacity. At this point he has not received feedback from all four (4) municipalities. He is waiting to receive all feedback prior to making a recommendation to the Board. In the meantime it might be prudent to hold off on any new applications.

Finally, he notes that flows continue to trend upwards.

The Chair asks the Manager if there is a hold up at the County level regarding the easement that members could assist with. The Manager notes that the delays are experienced by all three (3) parties, mostly related to COVID-19.

Deputy Mayor Verbeke asks if the Manager can acknowledge which municipalities have responded to his letter. The Manager notes that he has received information from Kingsville, partial information from Leamington has been received, and there has been a discussion with Lakeshore.

There is a discussion regarding the timing of a possible motion from the Board regarding the allocation of water. Deputy Mayor Queen suggests UWSS should put a motion in place, however, the Manager asks that the Board allow more time for municipalities to respond. He proposes bringing information back at the December meeting.

#### **No. UW-53-20**

Moved by: Councillor Tiessen

Seconded by: Councillor VanderDoelen

That report UW/28/20 dated November 13, 2020 re: Status Update of the UWSS Operations & Maintenance Activities and Capital Works to November 13, 2020 is received.

Carried (UW/28/20)

#### **Report UW/29/20 dated November 13, 2020 re: Payments from October to November 13, 2020**

#### **No. UW-54-20**

Moved by: Councillor Patterson

Seconded by: Councillor Walstedt

That report UW/29/20 dated November 13, 2020 re: Payments from October to November 13, 2020 is received.

Carried (UW/29/20)

## **New Business**

The Manager indicates that he doesn't often like to speak about himself, but wanted the Board to know that he has been appointed to the position of President of the Canadian Water and Wastewater Association for the next term ending on November 2021. This position will bring notice of our area to the rest of Canada.

The Chair congratulates the Manager on behalf of the entire Board and notes that this Board is proud of this accomplishment and shows how well respected the Manager is within the water community.

## **Adjournment:**

### **No. UW-55-20**

Moved by: Mayor Santos

Seconded by: Deputy Mayor Queen

That the meeting adjourn at 9:23

Carried

Date of Next Meeting: Wednesday, December 16<sup>th</sup>, 2020, in zoom

/kmj