



Report to Council

Department: Infrastructure Services
Division: Capital Works and Asset Management
Date: March 16, 2026
Prepared by: David McBeth, C.E.T.
Manager, Capital Works and Asset Management
Report Number: Capital Works and Asset Management-2026-03
Subject: 2026 Road Surface Treatment Program Tender
Number of Pages: 4

Recommendation(s)

That Capital Works and Asset Management-2026-03 entitled 2026 Road Surface Treatment Program Tender by David McBeth, Manager, Capital Work & Asset Management dated March 16, 2026 be received, and

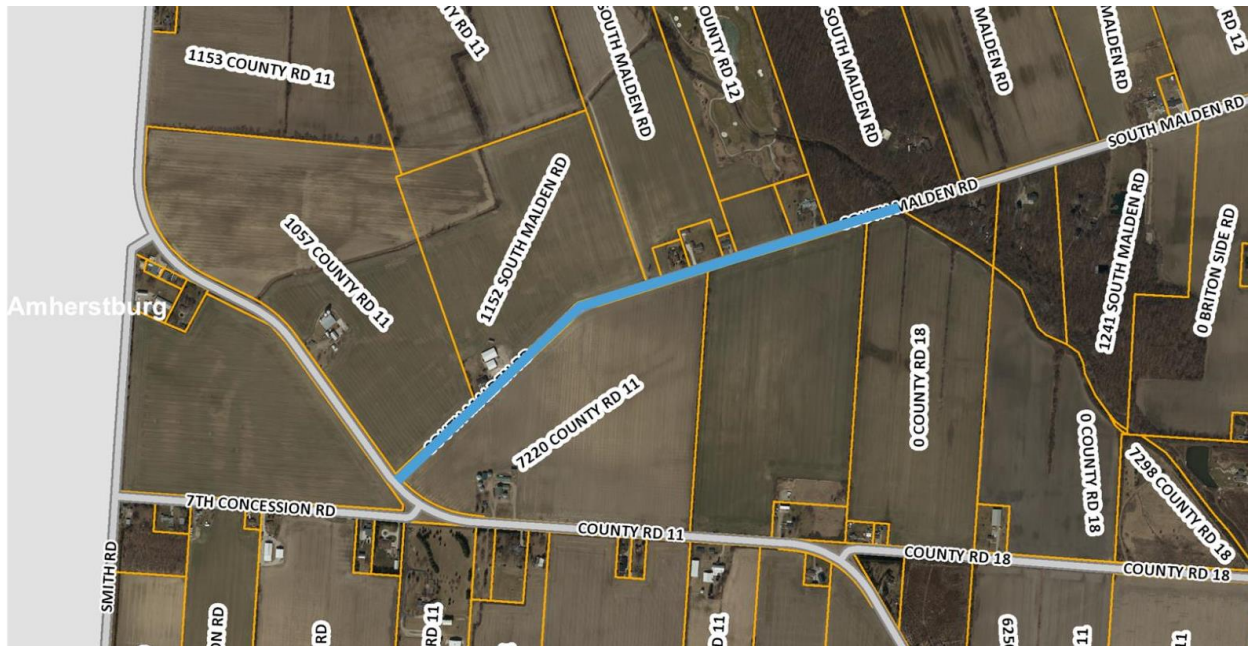
That Council award the 2026 Road Surface Treatment Program Tender (RFT-ID-26-002) to Shepley Road Maintenance Ltd. in the amount of \$589,757.26, including provisional items and non-refundable Harmonized Sales Tax.

Purpose

In accordance with the Town Procurement By-Law Number 2437, a Request for Tender (RFT) was issued for 2026 Road Surface Treatment Program (tar and chip). Since the cost estimate included in the successful proponent's tender exceeds \$ 330,000.00, Council's authorization is required to approve.

Background and Discussion

The Town of Essex sought Tenders from qualified contractors for the 2026 Road Surface Treatment Program, including the supply and application of surface treatment pavement in accordance with Ontario Provincial Specification Standards 304 for various roads. As identified in the approved 2026 budget, this tender was for the rehabilitation of the first phase of South Malden Road from County Road 11 to McLean Drain Bridge per the image below.



A Request for Tender following the guidelines as set out in the Town's Procurement By-Law Number 2437 for the Surface Treatment was posted on the Town's website, and closed on February 25, 2026, at 3:00:00 PM.

Two (2) tenders were received, and reviewed for arithmetic errors, completeness, legibility, revisions and irregularities. There were no apparent unbalanced prices in the Schedule of Items and Prices. The results of the submitted tender prices including the base bid and provisional items, are noted in the table below:

Name of Tenderer	Total Tender Price	Total Tender Price including non-refundable Harmonized Sales Tax (1.76%)
Walker Construction Limited	\$ 240,745.00	\$ 244,982.11
Shepley Road Maintenance Limited	\$ 188,134.10	\$ 191,445.26

Shepley Road Maintenance Limited was the low bidder, and they have previously completed projects for the Town with satisfactory services.

Also included in the contract documents were provisional works that are also being recommended to be awarded as part of this contract. These provisional works include:

- 3rd Lift of Surface Treatment in 2027 for \$ 55,650.00, including non-refundable Harmonized Sales Tax;
- the supply, placement, and compaction of 342 Tonnes of asphalt pavement to complete road shoulder repair works for surface treated roads of \$ 102,665.66, including non-refundable Harmonized Sales Tax;
- 12,536 square meters of spray patching for extending the useful life of existing roadways (from the Operations Budget) in the amount of \$ 179,996.10, including non-refundable Harmonized Sales Tax; and
- 4,450 kg of crack sealing for extending the useful life of existing roadways (from the Operations Budget) in the amount of \$ 60,000.24, including non-refundable Harmonized Sales Tax.

Financial Impact

As per the 2026 approved budget and displayed in the table below, \$ 350,000.00 from Capital Projects and \$ 250,000.00 from Operations have been allocated for the subject works. This Request for Tender result was \$ 589,757.26, including provisional items and the non-refundable Harmonized Sales Tax (HST) and fall within the approved 2026 allocated budgets.

Project Number	Project Name	Approved Budget	Total Tender Price incl. provisional items & NRHST (1.76%)
PW-26-0013	South Malden Road Rehabilitation, Phase 1	\$ 350,000.00	\$ 349,760.92
1-3-31-310-55455 (Operations)	Spray Patching (up to 12,536 sq. m.)	\$185,000.00	\$ 179,996.10
1-3-31-310-55455 Operations	Crack Sealing (up to 4,450 kg)	\$ 65,000.00	\$ 60,000.24
Total		\$ 600,000.00	\$ 589,757.26

Based on the results of RFT-ID-26-002, all items of the tender came within budget.

Consultations

Kevin Girad, Director, Infrastructure Services

Jackson Tang, Assistant Manager, Business Services

Kate Rowe, Director, Corporate Services/Treasurer

Norm Nussio, Manager, Operations & Drainage

Link to Strategic Priorities

- Embrace asset management best practices to build, maintain, and continuously improve our municipally owned infrastructure.
- Leverage our Town's competitive advantages to promote jobs and economic investment.
- Take care of our natural environment and strengthen the sense of belonging to everyone who makes Essex "home".
- Deliver friendly customer service in an efficient, effective, and transparent manner while providing an exceptional working environment for our employees.
- Build corporate-level and community-level climate resilience through community engagement and partnership and corporate objectives.

Report Approval Details

Document Title:	2026 Road Treatment Tender - Capital Works and Asset Management-2026-03.docx
Attachments:	
Final Approval Date:	Mar 7, 2026

This report and all of its attachments were approved and signed as outlined below:



Kevin Girard, Director, Infrastructure Services - Mar 6, 2026 - 3:00 PM



Kate Rowe, Director, Corporate Services - Mar 6, 2026 - 4:17 PM



Kate Giurissevich, Chief Administrative Officer - Mar 7, 2026 - 7:33 PM