



The Corporation of the Town of Essex

Special Council Meeting Minutes

December 15, 2025, 5:00 pm

Location: Essex Municipal Building, 33 Talbot Street South

Present: Mayor Sherry Bondy
Deputy Mayor Rob Shepley
Ward 1 Councillor Joe Garon
Ward 1 Councillor Katie McGuire-Blais
Ward 2 Councillor Kim Verbeek
Ward 3 Councillor Brad Allard
Ward 4 Councillor Rodney Hammond

Absent: Ward 3 Councillor Jason Matyi

Also Present: Kate Giurissevich, Chief Administrative Officer
Joseph Malandrucolo, Director, Legal and Legislative Services/Clerk
Lori Chadwick, Director, Development Services
Kevin Girard, Director, Infrastructure Services
Jake Morassut, Director, Community Services
Shelley Brown, Deputy Clerk, Legal and Legislative Services
Kate Rowe, Director, Corporate Services
Rita Jabbour, Manager, Planning Services

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

The purpose of this meeting was to consider housekeeping amendments to the Zoning By-Law, pursuant to Section 34 of the Planning Act.

1. Call to Order

Mayor Bondy called the meeting to order at 5:01 PM.

2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. Declarations of Conflict of Interest

There were no declarations of conflict of interest noted at this time.

4. Adoption of Published Agenda

4.1 Special Council Meeting Agenda for December 15, 2025

SP25-12-005

Moved By Councillor Hammond
Seconded By Deputy Mayor Shepley

That the published agenda for the December 15, 2025 Special Council Meeting be adopted as presented.

Carried

5. Reports from Administration

5.1 Planning-2025-27

RE: General Amendments to Zoning By-Law 1037 (ZBA-03-25)

SP25-12-006

Moved By Councillor Hammond
Seconded By Councillor Garon

That Planning Report-2025-27 entitled General Amendments to Zoning By-Law 1037 (ZBA-03-25) prepared by Rita Jabbour, RPP, Manager, Planning Services dated December 15, 2025 be received for information.

Carried

6. Public Presentations

7. Adjournment

SP25-12-007

Moved By Deputy Mayor Shepley
Seconded By Councillor Verbeek

That the meeting be adjourned at 5:25 PM.

Carried

Mayor

Clerk