



The Corporation of the Town of Essex

Special Council Meeting Minutes

December 1, 2025, 4:30 pm

Location: Essex Municipal Building, 33 Talbot Street South and by livestream at
<https://www.youtube.com/user/EssexOntario>

Present: Mayor Sherry Bondy
Deputy Mayor Rob Shepley
Ward 1 Councillor Joe Garon
Ward 1 Councillor Katie McGuire-Blais
Ward 2 Councillor Kim Verbeek
Ward 3 Councillor Brad Allard
Ward 4 Councillor Rodney Hammond

Absent: Ward 3 Councillor Jason Matyi

Also Present: Kate Giurissevich, Chief Administrative Officer
Joseph Malandrucolo, Director, Legal and Legislative Services/Clerk
Lori Chadwick, Director, Development Services
Kevin Girard, Director, Infrastructure Services
Jake Morassut, Director, Community Services
Shelley Brown, Deputy Clerk, Legal and Legislative Services
Kate Rowe, Director, Corporate Services
Nelson Silveira, Manager, Economic Development

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

This Special Council Meeting was held for the purpose of the Industrial Community Improvement Plan (CIP) Study, pursuant to Section 28 of the Planning Act.

1. Call to Order

Mayor Bondy called the meeting to order at 4:37 PM.

2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. Declarations of Conflict of Interest

There were no declarations of conflict of interest noted at this time.

4. Adoption of Published Agenda

4.1 Special Council Meeting Agenda for December 1, 2025

SP25-12-001

Moved By Councillor Verbeek

Seconded By Deputy Mayor Shepley

That the published agenda for the December 1, 2025 Special Council Meeting be adopted as amended.

Carried

5. Reports from Administration

RE: Industrial Community Improvement Plan (CIP) Study

Lori Chadwick, Director, Development Services presented the findings of a draft Industrial Community Improvement Plan (CIP) Study for information. A summary of the report was presented by Ryan Mounsey and Marco of Urban Insight, Melissa Durrell of Durrell Communications and Jason Kipfer of Explorer Solutions.

SP25-12-002

Moved By Deputy Mayor Shepley

Seconded By Councillor Allard

That Development Services Report 2025-09 entitled Industrial Community Improvement Plan (CIP) Study prepared by Lori Chadwick, Director, Development Services dated December 1, 2025 be received.

Carried

5.1 Correspondence

RE: Invest Windsor Essex

R25-12-003

Moved By Deputy Mayor Shepley

Seconded By Councillor Allard

That the letter of support from Invest Windsor Essex be received.

Carried

6. Public Presentations

7. Adjournment

SP25-12-004

Moved By Councillor Hammond

Seconded By Deputy Mayor Shepley

That the meeting be adjourned at 5:26 PM.

Carried

Mayor



Clerk