



December 8, 2025

Ms. Rita Jabbour  
Town of Essex  
33 Talbot Street South  
Essex, Ontario  
N8M 1A8

Dear Ms. Jabbour:

**Re: Subject of Letter Zoning By-law Amendment, ZBA-03-25**

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Please be advised that the County has reviewed the aforementioned applications and the comments provided are engineering-related only. These applications have not been reviewed from a planning perspective. The Applicant will be required to comply with the following County Road regulations along adjacent to County Roads:

***County By-Law Number 2481 – A By-Law to Provide for the Protection of Highways and to Provide for the Installation of Entrance Ways.***

***County-By-Law Number 2480 – A By-Law of the Corporation of the County of Essex to Regulate the Location of Buildings and Structures on Land Adjacent to County Roads.***

The minimum setback must be 85 feet from the centre of the original ROW of County Roads. Permits are necessary for any changes to existing structures and accesses, or the construction of new structures and accesses.

We are requesting a copy of the Decision on the aforementioned applications. Thank you for your assistance and cooperation in this matter.

Should you require further information, please contact the undersigned by email at [kbalallo@countyofessex.ca](mailto:kbalallo@countyofessex.ca) or by phone at extension 1564.

Regards,

A handwritten signature in black ink, appearing to read "Kristoffer Balallo".

Kristoffer Balallo  
Engineering Technologist

 519-776-6441  
TTY 1-877-624-4832

 360 Fairview Ave. W.  
Essex, ON N8M 1Y6

 [countyofessex.ca](http://countyofessex.ca)