The Corporation of the Town of Essex

Special Council Meeting Minutes

September 22, 2025, 4:00 pm
Location: Essex Municipal Building, 33 Talbot Street South

Present:	Mayor Sherry Bondy Deputy Mayor Rob Shepley Ward 1 Councillor Joe Garon Ward 1 Councillor Katie McGuire-Blais Ward 2 Councillor Kim Verbeek Ward 3 Councillor Brad Allard Ward 3 Councillor Jason Matyi Ward 4 Councillor Rodney Hammond
Also Present:	Kate Giurissevich, Chief Administrative Officer Joseph Malandruccolo, Director, Legal and Legislative Services/Clerk Lori Chadwick, Director, Development Services Kevin Girard, Director, Infrastructure Services Jake Morassut, Director, Community Services Cassandra Roy, Legislative Clerk Kate Rowe, Director, Corporate Services Brandi Sieben, Manager, Human Resources

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

This meeting was held for the purpose of Council having a roundtable discussion on various departmental matters in the Town of Essex.

1. Call to Order

Mayor Bondy called the meeting to order at 4:00 PM.

2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. Declarations of Conflict of Interest

There were no declarations of conflict of interest noted at this time.

4. Adoption of Published Agenda

4.1 Special Council Meeting Agenda for September 22, 2025

SP25-09-001
Moved By Deputy Mayor Shepley
Seconded By Councillor Allard

That the published agenda for the September 22, 2025 Special Council Meeting be adopted as presented.

Carried

5. Move into the Committee of the Whole

SP25-09-002
Moved By Councillor Garon
Seconded By Councillor Hammond

That Kate Giurisseivch, Chief Administrative Officer, be appointed as presiding officer of the Committee of the Whole:

That the presiding officer as appointed shall have the discretion and/or authority to modify, relax or amend any of the procedural rules currently governing Council proceedings except as may be otherwise herein by Council;

That upon the completion of the Committee of the Whole, the Special Council meeting shall reconvene and the presiding officer of the Committee of the Whole shall then Rise and Report to Council any Recommendations to Council that were made by resolution of the Committee of the Whole; and

Further That Council now move into Committee of the Whole for a period of time not to exceed 6:00 P.M. so as to consider the items identified in the Committee of the Whole Agenda dated September 22, 2025, and attached hereto as Schedule "A" with such items to be discussed based on the order of priorities identified by the Council Members.

Carried

6. Committee of the Whole Agenda

6.1 Call to Order

The Committee of the Whole was convened and called to order at approximately 4:02 PM.

6.2 Declarations of Conflict of Interest

There were no declarations of conflict of interest noted at this time.

6.3 Adoption of the Published Agenda

COW25-09-001
Moved By Councillor Hammond
Seconded By Councillor Garon

That the published agenda for the September 22, 2025, Committee of the Whole for the Council Roundtable Meeting be adopted as presented.

Carried

6.4 Committee of the Whole Items for Discussion

To facilitate the discussion the Presiding Officer shall remind the Committee of the Whole that discussion on each Item shall not exceed 15 minutes to enable all Discussion items to be considered.

6.4.1 Schedule A - Committee of the Whole Items for Discussion

6.5 Adjournment of the Committee of the Whole Agenda

COW25-09-002
Moved By Deputy Mayor Shepley
Seconded By Councillor Matyi

That the Presiding Officer of the Committee of the Whole now rise and reports to Council as to any Recommendations to Council that were duly passed by resolution by the Committee of the Whole.

Carried

7. Matters arising from Committee of the Whole

Joe Malandruccolo, Director, Legal and Legislative Services/Clerk, reported that there were no specific recommendations to Council at this time.

SP25-09-003
Moved By Councillor McGuire-Blais
Seconded By Councillor Garon

That Council receive the Report of the Presiding Officer of the Committee of the Whole and that Council adopt the noted recommendations of the Committee of the Whole.

Carried

8. Adjournment

SP25-09-004
Moved By Councillor Matyi
Seconded By Councillor Garon

That the meeting be adjourned at 5:43 PM.

Carried

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Mayor

_____

Clerk