

Delegation Request Form

This form must be completed and submitted to the Clerk of the Town of Essex by all persons wishing to address Council at a scheduled meeting of Council. Delegation requests must be submitted by 2:00 p.m. on the Tuesday prior to the scheduled meeting.

Any person who wishes to appear before Council as a Delegation on a matter that relates specifically to a matter contained in the Regular Council Meeting Agenda shall submit a Delegation Request Form no later than 4:30 PM on the Friday immediately preceding the date of the Regular Council Meeting. The Clerk shall have the sole authority to determine if the subject matter does in fact relate specifically to a matter contained in the Regular Council Meeting Agenda for purposes of allowing or denying the Delegation and the Clerk will introduce such Delegation Request Form(s) at the time of adopting the Published Agenda.

Presentations to Council are limited to 5 minutes per person to a maximum of 10 minutes for a group of two persons or more.

Personal information that you provide on this form is collected pursuant to the Municipal Freedom of Information and Protection of Privacy Act and will be used for the purpose of responding to your request. Please note that this form, if approved, will appear in the published Council Agenda and may be included in the Council Meeting minutes, both of which become part of the public record and are posted on our municipal website.

Delegates are responsible for indicating when an accommodation is required. The Clerk will determine the best method to address the accommodation in consultation with the individual in advance of the meeting.

First Name *

Last Name *

Date of meeting you wish to attend *

 

Will you be attending in-person or virtually? *

In-Person

Virtually

Are you representing a group? *

Yes

No

Provide details on the issue(s) you wish to present to Council and any actions you will be asking Council to take. *

Original: Date: 4/26/2025

Request ID: 12153

Details : Signs and Traffic Signals

Recently new parking limit signs were installed which is great and I appreciate councilor Hammond's work in this matter, however the five parking spots on the north side of the street in front of the post office mainly, all have 10 minute limits only. This represents 35% of all the spots in this block. As a business owner in this area

of town our customers can't possibly visit our location in that time and I'm sure most of the other businesses in this part of town would be the same. This also doesn't show a very welcoming environment to people who may be passing through town and might want to stop and check out our stores and restaurants and bake shops as most would need more time. I find that we have a deficiency in public parking in this town as it is so eliminating another 35% from the main street adds to the problem. I think the standard 2 hr limits and exceptions for after business hours and weekends that are in the other areas of our main streets is the proper limits. I hope to hear what if anything can be done to address this issue.
Thanks in advance for your attention to this matter.

Response: 04/28/25

Comments :

By DIEMER, AL : 4/28/2025 8:14:37 AM

Thank you for your request.

This is how the parking by-law is, only council can change the by-law. You would need to petition council on this matter.

Email sent to: Nussio, Norm 05/27/2025

Good afternoon Norm,

Thanks for your response back. I'm looking at the 10 min signs not as a resident looking to park there for a specific length of time but as a merchant whose customer base is probably 90-95% from out of town and who are seeing these 10 min limits and are parking further down the block while there are empty spaces in the 10 min zone. The 10 minute signs make no mention of post office parking or that there is any other parking limits if they aren't going to the post office. If you look, it is not just 2 spots it is marked for 4 maybe 5 spots . There are no exceptions like between certain hours or on Sunday or holidays as there are on all the 2 hr signs in the rest of the town. I don't expect the limits to be enforced by any means but it sends a very un-welcoming message to people who might want to stop and spend some time in our business district. Residents know where to find excess parking if there are no spots directly in front of the post office but out of towners do not. I'm not sure if I am making my point clear in this email but I am available for a discussion by phone or in person at my store here in Harrow anytime.

Thanks for your time in this matter.

Rob Duncan

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

RESPONSE:

From: Nussio, Norman <nnussio@essex.ca>

Sent: May 26, 2025 11:33 AM

To: [REDACTED]

Cc: McBeth, David <dmcbeth@essex.ca>; Silveira, Nelson <nsilveira@essex.ca>

Subject: 10 Minute parking

Morning Rob

Just following up on your message about the 10-minute parking in Harrow, the signs that are there only apply to the public going to the Post Office (maybe 2 spaces) otherwise the parking is regular times as posted , this has been part of the by-law for many years. You should not have any issues when parking and going to other business throughout Harrow.

Let me know if you would like to discuss further.

Thanks</nsilveira@essex.ca></dmcbeth@essex.ca></nnussio@essex.ca>

Is this item on the agenda? *

- Yes
- No
- I don't know

Have you consulted with Administration on this issue? *

- Yes
- No

Have you consulted with a Member of Council on this issue? *

- Yes
- No

If you've consulted with Administration or Council, please provide the names of the individuals you've talked to and the details of those discussions.

Nelson Silveria
Norm Nussio
Al Diemer
Rodney Hammond

If this is a property matter, are you an owner?

- Yes
- No
- Not applicable

Have you appeared before Council in the past regarding this issue? *

Yes

No

Presentation Materials

*Presentation materials will not be considered for presentation at the meeting unless they are attached to this form.

Will you have presentation materials? Any materials must be provided to the Clerk with this delegation request for review, approval, and circulation to Council and Administration. Materials will be made public. *

Yes

No

Your Address or Group Contact Address (full mailing address including postal code) *

[Redacted Address]

Your Phone Numbers

Home

Work

Cell

[Redacted Home Phone Number]

[Redacted Work Phone Number]

[Redacted Cell Phone Number]

Email Address *Required if joining virtually.

[Redacted Email Address]

Name and address of all representatives attending, including their positions *

Rob Duncan

[REDACTED]

[REDACTED]

[REDACTED]

Owner and operator

Privacy Statement

This meeting will be broadcast live via YouTube and Delegates will be included in the recording. Be advised that all Council and Committee meeting presentations become part of the public record and you will be listed as a presenter on the Agenda and Minutes of the meeting. Agendas and Minutes are published online, so the listing of your name in connection with the Agenda or Minutes may be indexed by search engines like Google. Further, personal information contained in your correspondence, to Town of Essex Council, is collected under the authority of the *Municipal Act, 2001*, as amended. Any personal information you choose to disclose in your correspondence will be used to receive your views on the relevant issue(s) to enable Town of Essex Council to make its decision on the matter. Questions about the collection of this information can be directed to the Legal and Legislative Services Department.

I have read and understand the above Privacy Statement. *

Yes

No

Thank you!

Thank you for completing the Delegation Request Form.

The Clerk's Office will contact you in the near future to review your request.

Joseph Malandrucolo

Director, Legal and Legislative Services/Clerk

Town of Essex

33 Talbot Street South, Essex, Ontario N8M 1A8

519-776-7336, extension 1132