



Co-An Park Advisory Committee Meeting Minutes

August 13, 2025 – 5:00 PM

Location: Co-An Park Office, 11071 11th Concession Rd, McGregor, Ontario

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

Present:

Chair - McAgy, Christine \

Councillor - Verbeek, Kim – Essex Ward 2

Councillor - McArthur, Don - Amherstburg

Member – DiBiase, Alexander – Amherstburg

Member - Drew, Chris – Amherstburg

Member - Mills, Rachelle - Essex

Also Present:

Director, Community Services, Town of Essex – Morassut, Jake

Mayor of the Town of Essex – Mayor Sherry Bondy

Secretary Treasurer – Bissonnette, Joanne

Regrets:

Vice Chair – Meloche, Jim

Absent:

Member – Sellars, Murray - Amherstburg

1. Call to Order

Tina McAgy, Chair called the meeting to order at 5:00 p.m.

2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. Declarations of Conflict of Interest

There were no declarations of conflict of interest noted at this time

4. Adoption of Published Agenda

4.1 Co-An Park Advisory Committee Meeting Agenda for August 13, 2025

CAP-2025-08-001

Moved by Alex DiBiase

Seconded by Chris Drew

That the published agenda for August 13, 2025 Co-An Park Advisory Committee Meeting be adopted as presented.

Carried

5. Adoption of Minutes

5.1 Co-An Park Advisory Committee Meeting Minutes for June 25, 2025

CAP-2025-08-002

Moved by Councillor Don McArthur

Seconded by Councillor Kim Verbeek

That the minutes of the Co-An Park Advisory Committee Meeting held June 25, 2025 be approved as circulated.

Carried

6. Old Business

6.1 Concession 2025 Season

Discussion took place with regards to the canteen for the balance of the 2025 season and moving forward to future seasons until the Master plan unfolds. The committee is evaluating the costs and logistics of replacing the canteen structure; this includes relocating suppression unit, and stack to support deep fryers and the gas grille; estimated additional cost of approximately \$20,000

The committee is weighing whether to purchase a capital asset to accommodate fried foods, or explore tenders that do not require fried foods versus tenders that do – with implications for infrastructure and cost

The committee has requested a spreadsheet to outline:

- all costs
- various operational options

Alex DiBiase raised concerns about the aging septic system.

Jake Morassut, Director, Community Services, Town of Essex, noted that a joint review will be conducted with Heidi Baillargeon, Director, Parks, Recreation & Facilities from the Town of Amherstburg, they will be performing a Condition of Assessment report on all assets at the Co-An Park to help prioritize future needs.

6.2 .1 Sertoma Playground Equipment

Director Morassut, Town of Essex to inquire and advise if it is possible for Town staff to dismantle swings and tires.

CAP-08-003

Moved by Councillor Kim Verbeek

Seconded by Chris Drew

That if the dismantling of the swings and tire play equipment cannot be done in house, that the quote from Gagnon Demolition in the amount of \$500 be accepted.

Carried

7. Adjournment

CAP-08-004

Moved by Alex DiBiase

Seconded by Rachelle Mills

That the meeting be adjourned at 5:30 pm.

Carried

10. Future Meetings

September 10, 2025 at 5:00 PM – Co-An Park Office