



The Corporation of the Town of Essex

Court of Revision Minutes

September 4, 2025, 5:00 pm
Harrow and Colchester South Community Centre, 243 McAfee Street

Present: Vice Chair - Sauve, Danny
Member - Bezaire Arevalo, Daniel
Member - Janice Dougherty

Also Present: Lindsay Dean, Drainage Superintendent
Tanya Tuzlova, Recording Secretary
Shelley Brown, Deputy Clerk, Legal and Legislative Services

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

Present for the Langlois- Arner Drainage System and the Colchester Heights Drainage Scheme:

Rob Shepley, Deputy Mayor, Town of Essex
Present for the 4th Concession Road Drain South Side:
Gerald and Margaret Cote, 4734, 4th Concession Road
Scott Waters, 4741 4th Concession Road
Rob Shepley, Essex

1. Call to Order

The Chair called meeting to order at 5:00 PM.

2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. Declarations of Conflict of Interest

There were no declarations of conflict of interest noted at this time.

4. Adoption of Published Agenda

4.1 Court of Revision Agenda for September 4th, 2025

COR 25-09-01
Moved By Janice Dougherty
Seconded By Daniel Bezaire Arevalo

That the published agenda for the September 4th, 2025, Court of Revision be adopted as presented.

Carried

5. Adoption of Minutes

5.1 Adoption of Minutes for June 18 and June 19, 2025

5.1.1 Adoption of Minutes for June 18, 2025

Shepley Drain Bank Repairs

COR 25-09-02

Moved By Janice Dougherty

Seconded By Daniel Bezaire Arevalo

That the minutes of the Court of Revision held June 18, 2025, be adopted as circulated.

Carried

5.1.2 Adoption of Minutes for June 19, 2025.

Snyder Branch Drain, Replacement Bridge for MN 10901 10th Concession Road and Rush Drain Relocation Amendments

COR 25-09-03

Moved By Janice Dougherty

Seconded By Daniel Bezaire Arevalo

That the minutes of the Court of Revision held June 19, 2025, be adopted as circulated.

Carried

6. Presentation by Drainage Superintendent

Lindsay Dean, Drainage Superintendent, explained that the scope of the Court of Revision meeting is to discuss the assessments. Ms. Dean noted that assessments on the schedules are estimates only and that the actual amounts will be calculated at the end of each project. Ms. Dean further explained grounds for appeal at the Court of Revision and noted that agricultural grant should be available for the properties with Farm Tax class.

COR 25-09-04

Moved By Janice Dougherty

Seconded By Daniel Bezaire Arevalo

That the presentation by the Drainage Superintendent be adopted as presented.

Carried

7. Langlois-Arner Drainage System and the Colchester Heights Drainage Scheme

Langlois- Arner Drainage System and the Colchester Heights Drainage Scheme, Geographic Township of Colchester South, Town of Essex, County of Essex, Project No. D22-147

7.1 Appeals from Landowners

7.1.1 Written Appeals Received by the Due Date

Shelley Brown, Deputy Clerk, informed that no written appeals were received by the Clerk's Office by the due date.

7.1.2 Written Appeals Received After the Due Date

Shelley Brown, Deputy Clerk, informed that no written appeals were received by the Clerk's Office after the due date.

7.2 Correspondence

There was no correspondence noted at this time.

7.3 Engineer to Provide Background on the Drain and the Proposed Project

Antonio B. Peralta, Professional Engineer, N.J. Peralta Engineering Limited, provided a brief review of the report.

COR 25-09-05

Moved By Janice Dougherty

Seconded By Daniel Bezaire Arevalo

That the verbal report provided by Antonio B. Peralta, Professional Engineer, N.J. Peralta Engineering Limited, regarding Langlois- Arner Drainage System and the Colchester Heights Drainage Scheme, Geographic Township of Colchester South, Town of Essex, County of Essex, Project No.D22-147, dated May 26, 2025, be received.

Carried

7.4 Questions from Landowners

There were no public in attendance for this project.

7.5 Court of Revision Decision

COR 25-09-06

Moved By Janice Dougherty

Seconded By Daniel Bezaire Arevalo

That the assessments contained in the report dated May 26, 2025, for the Langlois- Arner Drainage System and the Colchester Heights Drainage Scheme, Geographic Township of Colchester South, Town of Essex, County of Essex, Project No.D22-147, as prepared by Antonio B. Peralta, Professional Engineer, N.J. Peralta Engineering Limited, be confirmed as presented.

Carried

8. 4th Concession Road Drain South Side

4th Concession Road Drain South Side, Town of Essex, report dated June 23, 2025, Project No.2024-1677

8.1 Appeals from Landowners

8.1.1 Written Appeals Received by the Due Date

Shelley Brown, Deputy Clerk, informed that no written appeals were received by the Clerk's Office by the due date.

8.1.2 Written Appeals Received after the Due Date

Shelley Brown, Deputy Clerk, informed that no written appeals were received by the Clerk's Office after the due date.

8.2 Correspondence

There was no correspondence noted at this time.

8.3 Engineer to Provide Background on the Drain and the Proposed Project

David Moores, Certified Engineering Technologist, R. Dobbin Engineering Inc., presented a brief review of the report.

COR 25-09-07

Moved By Janice Dougherty

Seconded By Daniel Bezaire Arevalo

That the verbal report provided by David Moores, Certified Engineering Technologist, R. Dobbin Engineering Inc., regarding the 4th Concession Road Drain South Side, report dated June 23, 2025, Project N. 2024-1677, be received.

Carried

8.4 Questions from Landowners

Gerald Cote, 4734, 4th Concession Road, asked when the construction part of the project will be completed.

Lindsay Dean, Drainage Superintendent, replied that the construction will be done when the Drainage Act process is completed.

There were no further questions from the public in attendance.

8.5 Court of Revision Decision

COR 25-09-08

Moved By Janice Dougherty

Seconded By Daniel Bezaire Arevalo

That the assessments contained in the schedules of assessment report for the 4th Concession Road Drain South Side, report dated June 23, 2025, Project No. 2024-1677, Town of Essex, as prepared by Josh Warner, Professional Engineer, R Dobbin Engineering Inc., be confirmed as presented.

Carried

9. Adjournment

COR 25-09-09

Moved By Janice Dougherty

Seconded By Daniel Bezaire Arevalo

That the meeting be adjourned at 5:11 PM.

Carried

Chair

Recording Secretary