

The Corporation of the Town of Essex

By-Law Number 2482

Being a by-law to appoint a Director, Corporate Services/Treasurer for the Town of Essex

WHEREAS Section 224(d) of the *Municipal Act, 2001, S.O. 2001, c. 25* and amendments thereto provides that one of the roles of Council is to ensure that administrative policies, practices and procedures and controllership policies, practices and procedures are in place to implement the decisions of Council;

AND WHEREAS Section 227 of the *Municipal Act, 2001, S.O. 2001, c. 25* and amendments thereto provides that it is the role of the officers and employees of the municipality:

- a) to implement Council’s decisions and establish administrative practices and procedures to carry out Council’s decisions;
- b) to undertake research and provide advice to Council on policies and programs of the municipality; and
- c) to carry out duties required under this or any Act and other duties assigned by the municipality;

AND WHEREAS, the Town of Essex is desirous of appointing a Director, Corporate Services/Treasurer to carry out and perform the duties assigned therein by the Municipality.

NOW THEREFORE be it resolved that the Council of The Corporation of the Town of Essex hereby enacts as follows:

- 1. **That** the appointment of Kate Rowe as Director, Corporate Services/Treasurer of The Corporation of the Town of Essex be endorsed and confirmed; and
- 2. **That** for the purposes of terms and conditions of employment, the effective date of appointment shall be September 4, 2025;
- 3. **That** By-Law 2071 being a by-law to appoint a Director, Corporate Services for the Town of Essex be repealed upon the passing of this By-Law 2482; and
- 4. **That** this By-Law shall come into full force and effect upon the final passing thereof.

Read a first, a second and a third time and finally passed on September 15, 2025.

Mayor

Clerk