



The Corporation of the Town of Essex
Appeals Meeting Minutes

May 6, 2025, 5:00 pm

Location: Essex Municipal Building, 33 Talbot Street South

Present: Eric Florjancic, Chair
Jessica Paglia, Member
Christopher Cowell, Member
Christopher Ortner, Member

Absent: Christopher Waters, Member

Also Present: Shelley Brown, Deputy Clerk, Legal and Legislative Services
Joseph Malandrucolo, Director, Legal and Legislative Services/Clerk
Cassandra Lauzon, Legislative Clerk
Kevin Girard, Director, Infrastructure Services

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

1. **Call to Order**

Eric Florjancic, Chair, called the meeting to order at 4:59 PM.

2. **Land Acknowledgement**

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. **Declarations of Conflict of Interest**

There were no declarations of conflict of interest noted at this time.

4. **Adoption of Published Agenda**

4.1 **Appeals Committee Meeting Agenda for May 5, 2025**

AP25-05-001

Moved By Jessica Paglia, Member

Seconded By Christopher Cowell, Member

That the published agenda for the May 6, 2025 Appeals Committee be adopted as presented.

Carried

5. Adoption of Minutes

5.1 Appeals Committee Minutes for December 3, 2024

AP25-05-002

Moved By Christopher Ortner, Member

Seconded By Christopher Cowell, Member

That the minutes of the Appeals Committee meeting held December 3, 2024 be adopted as circulated.

Carried

6. Hearing of Appeal

6.1 20 Walnut Street South - Maria and Daniel Cabral

Maria and Daniel Cabral requested an exemption from the Development Standards Manual to allow for a second driveway on their property. Ms. Cabral explained that semi-trucks backing up into the neighbouring grocery store use their driveway and sidewalk to maneuver the turn. She stated that her family believes their driveway is unsafe and fears damage to their vehicles.

Kevin Girard, Director, Infrastructure Services, provided details regarding the request and recommended that the Appeals Committee deny the request as it is not feasible. He further advised that the appellants could contact the Town to create a larger driveway.

After reviewing the information presented, the Appeals Committee denied the request and recommended that the appellant contact private legal counsel to receive legal advice regarding the trucks accessing their driveway and contact the Town to receive information with regard to widening their driveway.

AP25-05-003

Moved By Christopher Ortner, Member

Seconded By Jessica Paglia, Member

That the Committee move into Closed session to discuss advice that is subject to solicitor-client privilege, including communications necessary for that purpose as permitted to do so by Section 239 (2)(f) of the *Municipal Act*, 2001.

Carried

AP25-05-004

Moved By Christopher Ortner, Member

Seconded By Jessica Paglia, Member

That the Committee move out of Closed session and move back into an Open Meeting.

Carried

AP25-05-005

Moved By Christopher Ortner, Member

Seconded By Christopher Cowell, Member

That the exemption request by Maria and David Cabral relating to the property known as 20 Walnut Street South, Harrow ON NOR 1G0, be DENIED.

Carried

7. **Adjournment**

Moved By Christopher Cowell, Member
Seconded By Jessica Paglia, Member

That the meeting be adjourned at 5:34 PM.

Carried

Chair

Recording Secretary